

**TRAVERSE CITY
LIGHT AND POWER BOARD**

Minutes of Regular Meeting
Held at 5:15 p.m., Commission Chambers, Governmental Center
Tuesday, January 26, 2016

Board Members -

Present: Pat McGuire, Jeff Palisin, Amy Shamroe, Bob Spence, Tim Werner, John Taylor

Absent: Jan Geht

Ex Officio Member -

Present: Marty Colburn, City Manager

Others: Tim Arends, W. Peter Doren, Scott Menhart, Karla Myers-Beman, Pete Schimpke, Kelli Schroeder, Rod Solak, Stephanie Tvardek, Mark Watson, Blake Wilson

The meeting was called to order at 5:15 p.m. by Chairman Taylor.

5:17 p.m. Bob Spence joined the meeting.

Item 2 on the Agenda being Consent Calendar

Moved by McGuire, seconded by Shamroe, that the following actions, as recommended on the Consent Calendar portion of the Agenda, be approved:

- a. Minutes of the Regular Meeting of December 8 and Study Session of December 15, 2015.
- b. Receive and file minutes of the Customer Survey Ad Hoc Committee Meeting of January 15, 2016.
- c. Purchase order to Power Line Supply in the amount of \$86,965.20 for conductor for the LaFranier/Barlow Transmission Line Upgrade Project.
- d. Purchase order to Power Line Supply in the amount of \$84,690.48 for insulator, suspension and deadend clamps for the LaFranier/Barlow Transmission Line Upgrade Project.

CARRIED unanimously. (Geht absent)

Items Removed from the Consent Calendar

None.

Item 3 on the Agenda being Unfinished Business

None.

Item 4 on the Agenda being New Business

- a. Consideration of an updated organizational chart and approval of job descriptions.

The following individuals addressed the Board:

Tim Arends, Executive Director

Moved by Shamroe, seconded by Palisin, that the Board approves the changes to the organizational chart and job descriptions for the Computer Systems Specialist and Scheduling & Operations Coordinator as presented.

CARRIED unanimously. (Geht absent)

Item 5 on the Agenda being Appointments

None.

Item 6 on the Agenda being Reports and Communications

- a. From Legal Counsel.

W. Peter Doren reported as of January 1, 2016 the firm of Sondee, Racine & Doren is formally affiliated with Olson, Bzdok and Howard.

- b. From Staff.

1. Staff presented the 2016 Strategic Plan update.

The following individuals addressed the Board:

Tim Arends, Executive Director

Karla Myers-Beman, Controller

Marty Colburn, City Manager

Pete Schimpke, Manager of Operations and Engineering

Blake Wilson, System Engineer

Rod Solak, Line Superintendent

Scott Menhart, Manager of Telecom and Technology

Kelli Schroeder, Manager of Human Resources and Communications

2. Staff presented the 2016 Six Year Capital Plan.

The following individuals addressed the Board:

Tim Arends, Executive Director

W. Peter Doren, General Counsel

Blake Wilson, System Engineer

Marty Colburn, City Manager

Scott Menhart, Manager of Telecom and Technology

Comments sent via email from Vice Chairman Jan Geht were read into the record.

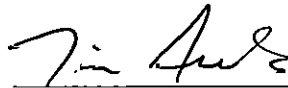
W. Peter Doren responded to Vice Chairman Geht's comments and spoke regarding the City approved ordinance delegating the ability to provide telecommunication services to TCL&P.

3. Karla Myers-Beman presented the first quarter 2015-16 financial statements.
 4. Karla Myers-Beman presented the 2016-17 budget schedule.
- c. From Board.
- None.

Item 7 on the Agenda being Public Comment

Ben Munger, 1291 Lake Ridge Circle, Ratepayer
Russel Schindler, Garfield Township, Non-Ratepayer

There being no objection, Chairman Taylor declared the meeting adjourned at 7:43 p.m.



Tim Arends, Secretary
LIGHT AND POWER BOARD

/st