

**TRAVERSE CITY
LIGHT AND POWER BOARD**

Minutes of Regular Meeting
Held at 5:15 p.m., Commission Chambers, Governmental Center
Tuesday, February 12, 2013

Board Members -

Present: Barbara Budros, Jim Carruthers, Mike Coco, John Snodgrass, Bob Spence,
John Taylor, Patrick McGuire

Ex Officio Member -

Present: R. Ben Bifoss

Others: Tim Arends, W. Peter Doren, Stephanie Tvardek, Karen Fehar, Scott
Menhart, Tom Olney, Jessica Wheaton

The meeting was called to order at 5:15 p.m. by Chairman McGuire.

Item 2 on the Agenda being Consent Calendar

None.

Items removed from the Consent Calendar

None.

Item 3 on the Agenda being Old Business

3(a). Discussion and Board action concerning certain modifications to the Interim Executive Director's job description.

The following individuals addressed the Board:

R. Ben Bifoss, City Manager

Moved by Budros, seconded by Spence, that the Interim Executive Director's job description be amended as presented.

McGuire proposed a friendly amendment to the motion with the support of Budros and Spence that the following amendments be made to the job description:

- Amend #7 to read "Complete, *with the assistance of the City of Traverse City Human Resources Department...*"
- Amend #8 to read "*Contract with,* supervise and coordinate the activities of all (*remove the word "existing"*) external..."

The following individuals from the Public addressed the Board:

Ed Rice, 1664 Strasbourg, Non-Ratepayer
Doug Luciani, President & CEO Traverse City Area Chamber of Commerce, Ratepayer
Michael Estes, Mayor, City of Traverse City

Rick Buckhalter, 932 Kelley Street, Ratepayer
Tony Anderson, 8088 Palomino Drive, General Manager Cherryland Electric
Cooperative, Non-Ratepayer

Now, the motion before the Board is as follows: That the Interim Executive Director's job description be amended as presented and amended.

Roll Call:

Yes – Budros, Carruthers, Spence, Taylor, McGuire

No – Snodgrass

CARRIED. (Coco absent)

Item 4 on the Agenda being New Business

4(a). Consideration of approving minutes of the Regular Meeting of January 22, and Special Meeting of January 29, 2013.

Moved by Carruthers, seconded by Budros, that the minutes of the Regular Meeting of January 22, and Special Meeting of January 29, 2013, be approved.

Mike Coco joined the meeting at 5:42 p.m.

CARRIED unanimously.

4(b). TCL&P South Substation Study.

The following individuals addressed the Board:

Tim Arends, *Interim* Executive Director
Michael McGeehan, President of GRP Engineering
W. Pete Doren, General Counsel

No action taken.

Item 5 on the Agenda being Appointments

None.

Item 6 on the Agenda being Reports and Communications

a. From Legal Counsel.

None.

b. From Staff.

1. Tim Arends presented the 2nd Quarter Financial Report.
2. Board and staff reviewed the upcoming Budget Schedule.
3. *TCL&P news and correspondence. (General – no official report)*

c. From Board.

1. Vice Chairman Taylor gave an update on the Executive Director Recruitment Ad Hoc Committee.

The following individuals addressed the Board:

W. Peter Doren, General Counsel
R. Ben Bifoss, City Manager

2. Bob Spence requested an update on the revised City Manager job description.
3. Jim Carruthers gave a reminder regarding the March 10th Clean Up Green Up event.

Item 7 on the Agenda being Public Comment

The following individuals from the Public addressed the Board:

Ann Rogers, 1236 Peninsula Drive, Ratepayer
Ed Rice, 1664 Strasbourg, Non-Ratepayer
Rick Buckhalter, 932 Kelley Street, Ratepayer
Tony Anderson, 8088 Palomino Drive, General Manager Cherryland Electric Cooperative, Non-Ratepayer

There being no objection, Chairman McGuire declared the meeting adjourned at 7:14 p.m.



Tim Arends, Secretary
LIGHT AND POWER BOARD

/st