

**TRAVERSE CITY  
LIGHT AND POWER BOARD**

Minutes of Regular Meeting  
Held at 5:15 p.m., Commission Chambers, Governmental Center  
Tuesday, February 26, 2013

**Board Members -**

Present: Barbara Budros, Jim Carruthers, Mike Coco, John Snodgrass, Bob Spence,  
John Taylor, Patrick McGuire

**Ex Officio Member -**

Present: R. Ben Bifoss

**Others:** Tim Arends, W. Peter Doren, Stephanie Tvardek, Karen Fehr, Scott  
Menhart, Tom Olney, Jessica Wheaton

The meeting was called to order at 5:15 p.m. by Chairman McGuire.

There being no objection from the Board, Chairman McGuire amended the order of the agenda to consider Old Business Item 3(b) prior to Old Business Item 3(a).

**Item 2 on the Agenda being Consent Calendar**

None.

**Items removed from the Consent Calendar**

None.

**Item 3 on the Agenda being Old Business**

5:17 p.m. John Snodgrass joined the meeting.

**3(b).** Consideration of an option to fill the Executive Director position.

The following individuals addressed the Board:

R. Ben Bifoss, City Manager

The following individuals from the Public addressed the Board:

Kate Madigan, Michigan Environmental Council, 400 Boughey Street, Ratepayer

Kathleen Brewer, 926 Huron Hills Drive, Ratepayer

Mary VanValin, Ratepayer

Maureen Voss, 727 Washington Street, Ratepayer

Doug Luciani, President & CEO Traverse City Area Chamber of Commerce, Ratepayer

Maura Brennan, 130 East 9<sup>th</sup> Street, Ratepayer

Elizabeth Dell, 117 East 10<sup>th</sup> Street, Ratepayer

Mario Decarolis, 728 Incochee Woods Drive, Ratepayer

Hans Voss, 727 Washington Street, Executive Director, MLUI, Ratepayer

Rick Buckhalter, 932 Kelley Street, Ratepayer

Moved by Coco, seconded by Carruthers, that the Light and Power Board resolves to conduct a search for candidates to fill the position of Executive Director by causing the vacancy to be posted/advertised as considered appropriate, both for internal and external candidates, and that such search shall commence as soon as practicable after review of the Hometown Connections report.

Taylor proposed a friendly amendment that Tim Arends' salary be increased by \$375 per pay period retroactive to the start date of his term as Interim Executive Director.

W. Peter Doren clarified pay cannot be given retroactively.

Taylor revised his friendly amendment with the support of Coco and Carruthers, that Tim Arends' salary be increased by \$375 per pay period effective immediately during his term as Interim Executive Director.

Therefore, the motion before the Board is as follows: That the Light and Power Board resolves to conduct a search for candidates to fill the position of Executive Director by causing the vacancy to be posted/advertised as considered appropriate, both for internal and external candidates, and that such search shall commence as soon as practicable after review of the Hometown Connections report; and further, that Tim Arends' salary be increased by \$375 per pay period effective immediately during his term as Interim Executive Director.

Roll Call:

Yes – Carruthers, Coco, Snodgrass, Taylor

No – Budros, Spence, McGuire

CARRIED.

6:14 p.m. Bob Spence departed the meeting.

**3(a).** Consideration of the South Side Substation site recommendation.

The following individuals addressed the Board:

Tim Arends, *Interim* Executive Director/Controller  
Michael McGeehan, President, GRP Engineering, Inc.  
W. Peter Doren, General Counsel

Moved by Carruthers, seconded by Budros, that the Board authorizes staff to proceed with the zoning and permitting process through Garfield Charter Township for both potential substation sites along LaFranier Road, with the existing site as the preferred site of the Board; and further, that the Board authorizes staff to seek the appropriate approvals for the construction of the South Distribution Substation.

The following individuals from the Public addressed the Board:

Ed Rice, 1664 Strasbourg, Non-Ratepayer  
Karrie Zeits, 101 N. Park, Ratepayer  
Rick Buckhalter, 932 Kelley Street, Ratepayer

CARRIED unanimously. (Spence absent)

6:47 p.m. R. Ben Bifoss departed the meeting.

**Item 4 on the Agenda being New Business**

- 4(a). Consideration of approving minutes of the Regular Meeting of February 12, and Study Session of February 19, 2013.

Moved by Carruthers, seconded by Budros, that the minutes of the Regular Meeting of February 12, and Study Session of February 19, 2013, be approved.

CARRIED unanimously. (Spence absent)

- 4(b). Receive and File the minutes of the Executive Director Recruitment Ad Hoc Committee Meeting of January 28 and February 8, 2013 and of the Charitable Giving/Sponsorship Ad Hoc Committee Meeting of February 20, 2013.

Moved by Carruthers, seconded by Taylor, that the minutes of the Executive Director Recruitment Ad Hoc Committee Meeting of January 28 and February 8, 2013 and of the Charitable Giving/Sponsorship Ad Hoc Committee Meeting of February 20, 2013, be received and filed.

CARRIED unanimously. (Spence absent)

**Item 5 on the Agenda being Appointments**

None.

**Item 6 on the Agenda being Reports and Communications**

- a. From Legal Counsel.
1. W. Peter Doren noted the passing of Nancy Hayward one of this first TCL&P Board members.
- b. From Staff.
1. Tim Arends and Jessica Wheaton spoke re: the Low Income Energy Efficiency Pilot Program.
  2. Tim Arends requested input from the Board regarding the 2013-14 Budget & Capital Plan.
- c. From Board.

None.

**Item 7 on the Agenda being Public Comment**

The following individuals from the Public addressed the Board:

Rick Buckhalter, 932 Kelley Street, Ratepayer

There being no objection, Chairman McGuire declared the meeting adjourned at 7:07 p.m.

A handwritten signature in black ink, appearing to read "Tim Arends". The signature is written in a cursive style with a large initial "T" and "A".

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Tim Arends, Secretary  
LIGHT AND POWER BOARD

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