

**TRAVERSE CITY
LIGHT AND POWER BOARD**

Minutes of Regular Meeting
Held at 5:15 p.m., Commission Chambers, Governmental Center
Tuesday, March 27, 2012

Board Members -

Present: Barbara Budros, Jim Carruthers, Patrick McGuire, John Snodgrass, John Taylor

Absent: Linda Johnson, Mike Coco

Ex Officio Member -

Present: R. Ben Bifoss

Others: Ed Rice, Tim Arends, Stephanie Tvardek, Blake Wilson, Glen Dine, Jim Cooper, Tom Olney, Scott Menhart

The meeting was called to order at 5:15 p.m. by Secretary Ed Rice.

Secretary Ed Rice opened the floor to nominations for Presiding Officer of the Light and Power Board:

Member McGuire nominated Member Snodgrass, Commissioner Budros seconded.

CARRIED unanimously. (Johnson, Coco absent)

Ed Rice turned the meeting over to Board Member Snodgrass.

Snodgrass requested that Agenda Item 2(b), 2(c), and 2(d) be removed from the Consent Calendar.

Item 2 on the Agenda being Consent Calendar

Moved by Carruthers, seconded by Budros, that the following actions, as recommended on the Consent Calendar portion of the Agenda, be approved as amended:

- a. Minutes of the Regular Meeting of March 13, 2012.
- b. Removed from the Consent Calendar.
- c. Removed from the Consent Calendar.
- d. Removed from the Consent Calendar.

CARRIED unanimously. (Johnson, Coco absent)

Items removed from the Consent Calendar

- a. Consideration of authorizing a purchase order for two 69kV circuit breakers for the East Side Transmission Substation Project.
The following individuals addressed the Board:

Ed Rice, Executive Director

Moved by Budros, seconded by Taylor, that the Board authorize the Executive Director to issue a purchase order in the amount of \$69,700 to Siemens Power Transmission and Distribution for two 69kV circuit breakers for the East Side Substation.

Roll Call:

Yes – Budros, Carruthers, McGuire, Taylor

No – Snodgrass

CARRIED. (Johnson, Coco absent)

- b. Consideration of authorizing a purchase order for one 138kV circuit switcher for the East Side Transmission Substation Project.

Moved by McGuire, seconded by Budros, that the Board authorize the Executive Director to issue a purchase order in the amount of \$36,958 to Siemens Power Transmission and Distribution for one 138kV circuit switcher for the East Side Substation.

Roll Call:

Yes – Budros, Carruthers, McGuire, Taylor

No – Snodgrass

CARRIED. (Johnson, Coco absent)

- b. Consideration of authorizing a purchase order for control panels for the East Side Transmission Substation Project.

Moved by Taylor, seconded by McGuire, that the Board authorize the Executive Director to issue a purchase order in the amount of \$66,933 to Harlo Corporation for three control panels for the East Side Substation.

Roll Call:

Yes – Budros, Carruthers, McGuire, Taylor

No – Snodgrass

CARRIED. (Johnson, Coco absent)

Item 3 on the Agenda being Old Business

None.

Item 4 on the Agenda being New Business

- 4(a). Consideration of approving the Six Year Capital Improvements Plan – 2012 and 2012-2013 Operating Budgets.

The following individuals addressed the Board:

Ed Rice, Executive Director
Tim Arends, Controller
Ben Bifoss, City Manager
Jim Cooper, Manager of Communications & Energy Services

The following individuals from the Public addressed the Board:

Michael Estes, Mayor of Traverse City, Ratepayer

It was the consensus of the Board to direct staff to find further efficiencies in the Operating Budget and present to the Board at the April 10, 2012 Regular Meeting for the Board's consideration.

4(b). Consideration of authorizing a Tree Trimming Services Agreement with Penn Line Services, Inc.

The following individuals addressed the Board:

Ed Rice, Executive Director
Blake Wilson, Field Engineer

Moved by McGuire, seconded by Taylor, that the Board authorize the Chairman and the Secretary to enter into a Tree Trimming Services Agreement with Penn Line Services, Inc., at a hourly/weekly rate of \$70 and \$2,800 respectively for the duration of one year; subject to approval as to form by General Counsel. Not to exceed \$170,000.

CARRIED unanimously. (Johnson, Coco absent)

Item 5 on the Agenda being Appointments

None.

Item 6 on the Agenda being Reports and Communications

A. From Legal Counsel.

None.

B. From Staff.

1. Ed Rice spoke re: the closure of Bay Street.
2. Ed Rice spoke re: the letter from Garfield Township Recreational Authority Requesting L&P support in constructing a natural gas fired generation plant at the Barns.

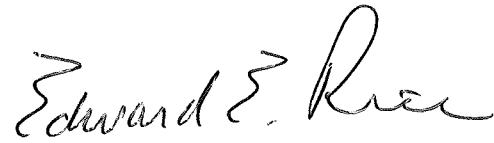
C. From Board.

None.

Item 7 on the Agenda being Public Comment

No one from the public commented.

There being no objection, Snodgrass declared the meeting adjourned at 6:56 p.m.

A handwritten signature in cursive script, reading "Edward E. Rice". The signature is written in dark ink and is positioned above a horizontal line.

Edward E. Rice, Secretary
LIGHT AND POWER BOARD

/st