

**TRAVERSE CITY  
LIGHT AND POWER BOARD**

Minutes of Regular Meeting  
Held at 5:15 p.m., Commission Chambers, Governmental Center  
Tuesday, April 14, 2015

**Board Members -**

Present: Jim Carruthers, Pat McGuire, Jeff Palisin, Bob Spence, Jan Geht, John Taylor

Absent: Barbara Budros

**Ex Officio Member -**

Absent: Penny Hill, Acting City Manager

**Others:** Tim Arends, Scott Menhart, Karla Myers-Beman, Tom Olney, Kelli Schroeder, Rod Solak, Stephanie Tvardek, Mark Watson, Jessica Wheaton, Blake Wilson

The meeting was called to order at 5:15 p.m. by Secretary Arends.

Secretary Tim Arends opened the floor to nominations for Chairperson of the Light and Power Board:

Geht nominated John Taylor, Carruthers seconded.

Tim Arends closed the floor to nominations.

CARRIED unanimously. (Budros absent)

Tim Arends turned the meeting over to Chairman Taylor.

Chairman Taylor opened the floor to nominations for Vice Chairperson of the Light and Power Board:

McGuire nominated Jan Geht, Palisin seconded.

Chairman Taylor closed the floor to nominations.

CARRIED unanimously. (Budros absent)

With the consensus of the Board, Chairman Taylor appointed Tim Arends Secretary for the Light and Power Board.

Chairman Taylor recommended the current members of the Human Resources Ad Hoc Committee Commissioner Budros, Bob Spence, Chairman Taylor and Vice Chairman Geht as the alternate be reappointed. Carruthers moved and McGuire seconded the reappointment of the Human Resources Ad Hoc Committee which will expire in one year.

CARRIED unanimously. (Budros absent)

Spence requested item 2b be removed from the Consent Calendar for full discussion.

**Item 2 on the Agenda being Consent Calendar**

Moved by Carruthers, seconded by McGuire, that the following actions, as recommended on the Consent Calendar portion of the Agenda, as amended, be approved:

- a. Minutes of the Regular Meeting of March 10, 2015.
- b. *Removed from the Consent Calendar.*

CARRIED unanimously. (Budros absent)

**Item Removed from the Consent Calendar**

- a. Purchase order to WECO in the amount of \$48,550 for a meter test board.

The following individuals addressed the Board:

Tim Arends, Executive Director  
Karla Myers-Beman, Controller

Moved by Geht, seconded by McGuire, that the competitive bidding process be waived and that the Board authorizes the Executive Director to issue a purchase order to WECO in the amount of \$48,550 for Automated Test Platform Meter Test Board Model 4150.

CARRIED unanimously. (Budros absent)

**Item 3 on the Agenda being Unfinished Business**

None.

**Item 4 on the Agenda being New Business**

- a. Consideration of a revised Chamber Energy Optimization Loan Fund Program.

The following individuals addressed the Board:

Jessica Wheaton, Manager of Energy Services & Key Accounts  
Laura Galbraith, Senior Vice President of Finance, TC Chamber of Commerce  
Tim Pulliam, Keen Technical Solutions  
Tim Arends, Executive Director

Moved by Spence, seconded by Palisin, that the Light & Power Board authorizes the Executive Director to enter into the Third Letter of Understanding, superseding the first two Letters of Understanding dated November 28, 2012 and June 11, 2013, respectively, for the Chamber TCL&P Energy Efficiency Revolving Loan Fund.

CARRIED unanimously. (Budros absent)

- b. Consideration of authorizing bids for Hastings Street Storage Facility.

The following individuals addressed the Board:

Tim Arends, Executive Director

Karla Myers-Beman, Controller  
Bob Sommerville, AAI, Inc.  
Rod Solak, Line Superintendent

Moved by McGuire, seconded by Geht, that the Board authorizes staff to seek bids for Hastings Street Storage Facility as presented, adjusted for deleting the 34kw solar array on roof and the electrical required for interphase; and further directs staff to prepare contracts with the successful bidder(s) for the Board's consideration.

CARRIED unanimously. (Budros absent)

- c. Consideration of authorizing an Agreement with the City of Traverse City regarding funding for the West Front Street Redevelopment Project.

The following individuals addressed the Board:

Tim Arends, Executive Director  
Karla Myers-Beman, Controller  
Tim Lodge, City Engineer

Moved by Palisin, seconded by Spence, that the Board authorizes the Executive Director to enter into an Agreement with the City of Traverse City to provide funding for the lighting portion of the West Front Street Improvement Project.

CARRIED unanimously. (Budros absent)

- d. Consideration of authorizing pay range for Operations and Engineering Manager position.

The following individuals addressed the Board:

Tim Arends, Executive Director

Moved by Spence, seconded by Geht, that the Board adopts a new salary range 6 for the position of Manager of Operations & Engineering as recommended by the Executive Director.

Roll Call:

Yes – McGuire, Palisin, Spence, Geht, Taylor

No – Carruthers

CARRIED. (Budros absent)

**Item 5 on the Agenda being Appointments**

None.

**Item 6 on the Agenda being Reports and Communications**

- a. From Legal Counsel.

None.

## b. From Staff.

1. Tim Arends and staff presented TCL&P storm restoration plans.

The following individuals addressed the Board:

Rod Solak, Line Superintendent  
Stephanie Tvardek, Administrative Assistant  
Tom Olney, Operations Manager  
Scott Menhart, Manager of Telecom & Technology  
Jessica Wheaton, Manager of Energy Services & Key Accounts

2. Tim Arends discussed TCL&P taking over service to Hickory Hills from Cherryland Electric.

The following individuals addressed the Board:

Karla Myers-Beman, Controller

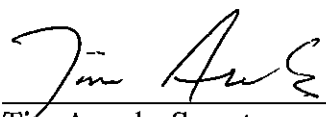
## c. From Board.

1. Chairman Taylor discussed the Executive Director review process.
2. Jim Carruthers spoke about the upcoming LED Bulb promotion.

**Item 7 on the Agenda being Public Comment**

No one from the public commented.

There being no objection, Chairman Taylor declared the meeting adjourned at 7:12 p.m.



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Tim Arends, Secretary  
LIGHT AND POWER BOARD

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