

**TRAVERSE CITY
LIGHT AND POWER BOARD**

Minutes of Regular Meeting
Held at 5:15 p.m., Commission Chambers, Governmental Center
Tuesday, May 22, 2012

Board Members -

Present: Barbara Budros, Jim Carruthers, Mike Coco, John Snodgrass, Bob Spence,
John Taylor, Patrick McGuire

Ex Officio Member -

Present: R. Ben Bifoss

Others: Ed Rice, W. Peter Doren, Tim Arends, Stephanie Tvardek, Glen Dine, Jim
Cooper, Jessica Wheaton, Tom Olney

The meeting was called to order at 5:15 p.m. by Chairman McGuire.

Chairman McGuire recognized Mike Coco for his service as Board Chairman.

Chairman McGuire recommended two amendments to the agenda:

Moved by Carruthers, seconded by Coco, that the Board amend the agenda of the meeting of May 22, 2012 to add an item under "New Business" to consider the recommendation of the Executive Director Review Ad Hoc Committee.

CARRIED unanimously.

Moved by Carruthers, seconded by Taylor, that the Board amend the agenda of the meeting of May 22, 2012 to add an item under "Reports and Communications" regarding the proposed joint board meeting of TCLP and Cherryland.

CARRIED unanimously.

Item 2 on the Agenda being Consent Calendar

None.

Items removed from the Consent Calendar

None.

Item 3 on the Agenda being Old Business

None.

Item 4 on the Agenda being New Business

4(a) Consideration of approving minutes of the Regular Meeting of May 8, 2012.

Moved by Coco, seconded by Carruthers, that the minutes of the Regular Meeting of May 8 2012, be approved.

CARRIED unanimously.

- 4(b).** Consideration of approving proposed Traverse Bay Economic Development Corporation Management and Operations Audit Request for Qualifications.

The following individuals addressed the Board:

Pat McGuire, Chairman
Doug Luciani, President & CEO, Traverse Bay Economic Development Corporation/Traverse City Chamber of Commerce
R. Ben Bifoss, City Manager

Moved by Carruthers, seconded by Taylor, that the Board approves the Management and Operations Audit Request for Qualifications, with a proposed contract with the selected contractor to be submitted to the Board for its approval in the future.

The following individuals from the Public addressed the Board:

Rick Buckhalter, 932 Kelley Street, Ratepayer

CARRIED unanimously.

- 4(c).** Consideration of authorizing a Site Preparation Contract for the East Hammond Substation Property.

The following individuals addressed the Board:

Ed Rice, Executive Director
Glen Dine, Chief Engineer
W. Peter Doren, General Counsel

W. Peter Doren joined the meeting at 5:36 p.m.

Moved by Coco, seconded by Taylor, that the Light and Power Board authorize the Chairman and Secretary to execute a Site Preparation Contract Agreement with Elmer's Crane and Dozer, Inc., in the amount of \$400,000.00, for property site preparation for the East Hammond Substation Project, subject to approval as to substance by the Executive Director and approval as to form by Counsel; and further authorize the Executive Director to administer amendments and change orders that are in the best interests of the Light and Power Department.

The following individuals from the Public addressed the Board:

Rick Buckhalter, 932 Kelley Street, Ratepayer

Roll call:

Yes – Budros, Carruthers, McGuire, Spence, Taylor, Coco

No – Snodgrass

CARRIED.

- 4(d).** Pine Street Overhead to Underground Distribution Conversion project authorization.

The following individuals addressed the Board:

Glen Dine, Chief Engineer

R. Ben Bifoss, City Manager
W. Peter Doren, General Counsel
Ed Rice, Executive Director
Tim Arends, Controller

Moved by Coco, seconded by Budros, that the Light and Power Board authorize staff to proceed with the Pine Street Overhead to Underground Conversion Project and seek the necessary Board approvals for expenditures.

The following individuals from the Public addressed the Board:

Rick Buckhalter, 932 Kelley Street, Ratepayer

Coco withdrew his motion with the support of Budros.

Motion tabled until the next Regular Board Meeting.

4(e) Consideration of the recommendation of the Executive Director Review Ad Hoc Committee.

The following individuals addressed the Board:

Pat McGuire, Chairman
R. Ben Bifoss, City Manager
W. Peter Doren, General Counsel

Moved by Carruthers, seconded by Coco, that the Light and Power Board approves retaining the services of Mary Grover, a public sector facilitator, to facilitate the evaluation of the Executive Director for a fee not to exceed one-thousand dollars (\$1,000.00).

Roll call:

Yes – Budros, Carruthers, McGuire, Spence, Taylor, Coco

No – Snodgrass

CARRIED.

R. Ben Bifoss departed the meeting at 6:49 p.m.

Item 5 on the Agenda being Appointments

None.

Item 6 on the Agenda being Reports and Communications

A. From Legal Counsel.

None.

B. From Staff.

1. Jim Cooper presented the annual Energy Optimization report.
2. Jessica Wheaton spoke re: the 7&4 broadcast from the M-72 wind turbine. scheduled for 5:00 a.m. tomorrow, Wednesday, May 23, 2012.

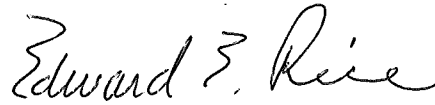
C. From Board.

1. *Discussed as New Business item 4(e).*
2. Pat McGuire spoke re: the proposed joint board meeting of TCLP and Cherryland Electric Cooperative.
3. John Snodgrass spoke re: the power purchase item removed from the last Regular Board Meeting agenda.
4. Mike Coco spoke re: the BW-22 Project.
5. John Taylor requested an update re: Community Solar.

Item 7 on the Agenda being Public Comment

No one from the public commented.

There being no objection, Chairman McGuire declared the meeting adjourned at 7:13 p.m.



Edward E. Rice, Secretary
LIGHT AND POWER BOARD

/st