

**TRAVERSE CITY
LIGHT AND POWER BOARD**

Minutes of Regular Meeting
Held at 5:15 p.m., Commission Chambers, Governmental Center
Tuesday, June 9, 2015

Board Members -

Present: Barbara Budros, Jim Carruthers, Pat McGuire, Jeff Palisin, Bob Spence,
Jan Geht, John Taylor

Ex Officio Member -

Present: Penny Hill, Acting City Manager

Others: Tim Arends, W. Peter Doren, Scott Menhart, Karla Myers-Beman, Kelli
Schroeder, Stephanie Tvardek, Jessica Wheaton, Blake Wilson

The meeting was called to order at 5:15 p.m. by Chairman Taylor.

5:18 p.m. Bob Spence joined the meeting.

Item 2 on the Agenda being Consent Calendar

Moved by McGuire, seconded by Budros, that the following actions, as recommended on the
Consent Calendar portion of the Agenda be approved:

- a. Minutes of the Regular Meeting of May 26, 2015.
- b. Receive and file minutes of the Human Resources Ad Hoc Committee Meeting of May
22, 2015.
- c. 2015-2016 Insurance Renewal.

CARRIED unanimously.

Items Removed from the Consent Calendar

None.

Item 3 on the Agenda being Unfinished Business

- a. Pine Street – Overhead to Underground Conversion Project expanded re-authorization.

The following individuals addressed the Board:

Tim Arends, Executive Director
Blake Wilson, System Engineer

Moved by Spence, seconded by Palisin, that the Light & Power Board re-authorizes the Pine
Street – Overhead to Underground Conversion Project as presented.

Roll Call:

Yes – Budros, Carruthers, Palisin, Spence, Taylor

No – McGuire, Geht

CARRIED.

Item 4 on the Agenda being New Business

Bob Spence announced he would recuse himself from all discussions and the vote regarding item 4a.

- a. Consideration of awarding a bid for Hastings Street Storage Facility.

The following individuals addressed the Board:

Tim Arends, Executive Director
Bob Sommerville, AAI, Inc.

Moved by Palisin, seconded by Budros, that the Board authorizes the Chairman and Secretary to execute a construction agreement in the amount of \$411,607 with Grand Traverse Construction for the Hastings Street Storage Facility; subject to approval as to substance by the Executive Director and to form by General Counsel. Further, authorizing the Executive Director to execute work orders for services and administer amendments and change orders that are in the best interests of the Light and Power Department.

The following individuals from the public addressed the Board:

Ben Eckler, Eckler Building Solutions, 9970 E. Pickwick Court, Non-Ratepayer

CARRIED unanimously. (Spence abstained)

- b. Consideration of authorizing a construction agreement for Pine Street – Overhead to Underground Conversion Project conduit installation.

The following individuals addressed the Board:

Tim Arends, Executive Director
W. Peter Doren, General Counsel
Penny Hill, Acting City Manager

Moved by Budros, seconded by Geht, that the Board authorizes the Chairman and Secretary to execute a construction agreement in the amount of \$257,744.75 with Severance Electric for the Union Street conduit installation; subject to approval as to substance by the Executive Director and to form by General Counsel. Further, authorizing the Executive Director to execute work orders for services and administer amendments and change orders that are in the best interests of the Light and Power Department.

CARRIED unanimously.

- c. Consideration of authorizing a construction agreement for Pine Street – Overhead to Underground Conversion Project electrical cable and equipment installation.

The following individuals addressed the Board:

Tim Arends, Executive Director

Moved by Spence, seconded by Budros, that the Board authorizes the Chairman and Secretary to execute a construction agreement in the amount of \$499,479.34 with Kent Power for the Pine Street – Overhead to Underground Conversion – electrical cable and equipment installation; subject to approval as to substance by the Executive Director and to form by General Counsel. Further, authorizing the Executive Director to execute work orders for services and administer amendments and change orders that are in the best interests of the Light and Power Department.

CARRIED unanimously.

- d. Consideration of authorizing a purchase order to Power Line Supply in the amount of \$407,928 for underground cable for the Pine Street – Overhead to Underground Conversion Project.

The following individuals addressed the Board:

Tim Arends, Executive Director

Moved by Budros, seconded by Palisin, that the Board authorizes the Executive Director to issue a purchase order to Power Line Supply in the amount of \$407,928 more or less for underground cable for the Pine Street – Overhead to Underground Conversion Project.

CARRIED unanimously.

- e. Consideration of a periodic personnel evaluation of Tim Arends, Executive Director.

The following individuals addressed the Board:

Penny Hill, Acting City Manager
W. Peter Doren, General Counsel

Moved by Geht, seconded by McGuire, to approve the June 9, 2015 Executive Director Agreement – 2015 containing the recommendations of the Human Resources Committee.

Roll Call:

Yes – Budros, McGuire, Palisin, Spence, Geht, Taylor

No – Carruthers

CARRIED.

Item 5 on the Agenda being Appointments

None.

Item 6 on the Agenda being Reports and Communications

- a. From Legal Counsel.

None.

- b. From Staff.

1. Tim Arends announced the RP3 designation awarded to TCL&P.

2. Jessica Wheaton discussed the details of adding solar to the Hastings Street Storage Facility.

The following individuals addressed the Board:

Tim Arends, Executive Director
Karla Myers-Beman, Controller

3. Karla Myers-Beman presented the third quarter financials.

The following individuals addressed the Board:

Tim Arends, Executive Director

c. From Board.

1. John Taylor announced the cancelation of the June 23, 2015 Regular Meeting, the scheduling of a Special Meeting on June 30, 2015, and the cancelation of the July 14, 2015 Regular Meeting.

Item 7 on the Agenda being Public Comment

No one from the public commented.

There being no objection, Chairman Taylor declared the meeting adjourned at 6:46 p.m.



Martin Colburn, Secretary
LIGHT AND POWER BOARD

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