

**TRAVERSE CITY
LIGHT AND POWER BOARD**

Minutes of Regular Meeting
Held at 5:15 p.m., Light and Power Service Center
Wednesday, June 11, 2014

Board Members -

Present: Barbara Budros, Jim Carruthers, Jan Geht, Jeff Palisin, Bob Spence, John Taylor, Patrick McGuire

Ex Officio Member -

Present: Jered Ottenwess, City Manager

Others: Tim Arends, W. Peter Doren, Scott Menhart, Karla Myers-Beman, Tom Olney, Kelli Schroeder, Stephanie Tvardek, Mark Watson, Jessica Wheaton, Blake Wilson

The meeting was called to order at 5:15 p.m. by Chairman Taylor.

As requested by Budros, Agenda Item 2(h) was removed from the Consent Calendar for full discussion.

W. Peter Doren noted the bond paragraph was mistakenly removed from the Construction Contract for the WiFi system, item 2(d). It will be reinserted into the final copy of the Contract for execution.

Item 2 on the Agenda being Consent Calendar

Moved by Budros, seconded by Palisin, that the following actions, as recommended on the Consent Calendar portion of the Agenda as amended, be approved:

- a. Minutes of the Regular Meeting of May 13, 2014.
- b. Transfer of the Coal Dock Deed to the City of Traverse City.
- c. Gray Substation Interconnection Facilities Agreement.
- d. Construction Contract for the WiFi system.
- e. Operation & Maintenance Agreement for the WiFi system.
- f. Approval of the budget and capital plan for 2014-2015.
- g. Withdrawal of funds from the MPPA competitive trust.
- h. Removed from the Consent Calendar.*
- i. 2014-2015 insurance renewal.
- j. AT&T Agreement for the T1 line to the Kalkaska Combustion Turbine.

CARRIED unanimously.

Items Removed from the Consent Calendar

- a. Consideration of approving the Affordable Care Act new hire waiting period.

The following individuals addressed the Board:

Kelli Schroeder, Human Resource Generalist
Tim Arends, Executive Director

Moved by Spence, seconded by Geht, that the Board authorize the Executive Director to sign the Letter of Agreement between TCL&P and the Utility Workers Union of America Local, No. 295 in order to change the hospitalization insurance waiting period for new hires to the first of the month following date of hire in order to comply with the requirements under the Affordable Care Act.

CARRIED unanimously.

Item 3 on the Agenda being Unfinished Business

None.

Item 4 on the Agenda being New Business

- a. Proposed rate increase July 1, 2014.

The following individuals addressed the Board:

Tim Arends, Executive Director
Karla Myers-Beman, Controller

Moved by McGuire, seconded by Budros, that the Board authorizes the Secretary to set a public hearing for the proposed July 1st rate increase to be held at the June 24, 2014 regular meeting; and further that a notice of the public hearing be posted on the utility's website and placed in the Traverse City Record Eagle.

CARRIED unanimously.

- b. Consideration of Hastings Street Service Center addition.

The following individuals addressed the Board:

Tim Arends, Executive Director
Bob Sommerville, AAI

5:37 p.m. meeting continued with a brief tour of building B.

5:45 p.m. meeting resumed in the service center cafeteria.

W. Peter Doren noted for the record Bob Spence is a potential bidder, and therefor has a conflict of interest on this project and will be abstaining from voting or participating in the discussion of this agenda item.

Moved by Budros, seconded by McGuire, that the Board authorizes staff to seek bids for Hastings Street Building B expansion project as presented; and further directs staff to prepare contracts with the successful bidder(s) for the Board's consideration.

Roll Call Vote:

Yes – Budros, McGuire, Palisin, Geht, Taylor

No – Carruthers

Abstain – Spence

CARRIED.

c. Consideration of a periodic personnel evaluation of Tim Arends, Executive Director.

5:49 p.m. Bob Spence rejoined the meeting.

The following individuals addressed the Board:

Tim Arends, Executive Director

Moved by Budros, seconded by Palisin, that the Light and Power Board renew the Employment Contract with Tim Arends as Executive Director, with an effective date of June 11, 2014, to include the terms as recommended by the Human Resources Ad Hoc Committee, subject to form by General Counsel.

CARRIED unanimously.

Item 5 on the Agenda being Appointments

None.

Item 6 on the Agenda being Reports and Communications

A. From Legal Counsel.

None.

B. From Staff.

1. Jessica Wheaton presented the launch of the TCL&P Facebook page.

The following individuals addressed the Board:

Tim Arends, Executive Director

2. Tim Arends provided an update on the Community Solar Project Phase II.

The following individuals addressed the Board:

Jessica Wheaton, Marketing and Community Relations Coordinator

3. *TCL&P news and correspondence. (General – no official report).*

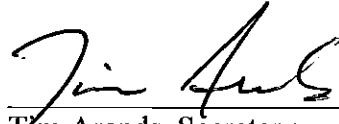
C. From Board.

1. Barbara Budros congratulated Jessica Wheaton on her recent announcement.

Item 7 on the Agenda being Public Comment

Barbara Solmonson, Ratepayer

There being no objection, Chairman Taylor declared the meeting adjourned at 6:23 p.m.



Tim Arends, Secretary
LIGHT AND POWER BOARD

/st