

**TRAVERSE CITY
LIGHT AND POWER BOARD**

Minutes of Regular Meeting
Held at 5:15 p.m., Commission Chambers, Governmental Center
Tuesday, June 25, 2013

Board Members -

Present: Barbara Budros, Jim Carruthers, Jan Geht, Jeff Palisin, Bob Spence, John Taylor, Patrick McGuire

Ex Officio Member -

Present: Makayla Vitous, Interim City Manager

Others: Tim Arends, W. Peter Doren, Stephanie Tvardek, Scott Menhart, Tom Olney, Jessica Wheaton

The meeting was called to order at 5:15 p.m. by Chairman McGuire.

Chairman McGuire welcomed new Board member Jan Geht and interim City Manager Makayla Vitous to the TCL&P board.

5:16 Bob Spence joined the meeting.

As requested by Spence, Agenda Item 2(b) was removed from the Consent Calendar for full discussion.

Item 2 on the Agenda being Consent Calendar

Moved by Carruthers, seconded by Budros, that the following actions, as recommended on the Consent Calendar portion of the Agenda as amended, be approved:

- a. Minutes of the Regular Meeting of June 11, 2013.
- b. *Removed from the Consent Calendar.*
- c. Fiber Contract with GTACS.

CARRIED unanimously.

Items Removed from the Consent Calendar

- a. Consideration of authorizing a Traffic Signals Maintenance Agreement.

The following individuals addressed the Board:

Tim Arends, Executive Director

Moved by Budros, seconded by Palisin, that the Board authorizes the Secretary and Chairman to enter into a Traffic Signal Maintenance Agreement between Traverse City Light & Power Department and Grand Traverse County Road Commission for traffic signal services and further agrees to the terms and conditions as set forth in the Agreement subject to approval as to substance by the Executive Director and approval as to form by General Counsel.

CARRIED unanimously.

Item 3 on the Agenda being Unfinished Business

3(a). Consideration of Strategic Planning Service Order – Hometown Connections.

The following individuals addressed the Board:

Tim Arends, Executive Director

Moved by Budros, seconded by Spence, that the Board authorizes a service order to Hometown Connections in the amount of \$39,600, plus expenses not to exceed \$7,000, for strategic planning consulting and facilitation services as identified in its revised proposal.

CARRIED unanimously.

Item 4 on the Agenda being New Business

4(a). Consideration of LED Street Light Purchase Order authorization request.

The following individuals addressed the Board:

Tom Olney, Operations Manager
Tim Arends, Executive Director

Moved by Carruthers, seconded by Budros, that the Board authorizes a purchase order to the low bidder Resco for the purchase of LED street light fixtures in the amount of \$86,681.26.

CARRIED unanimously.

Item 5 on the Agenda being Appointments

None.

Item 6 on the Agenda being Reports and Communications

a. From Legal Counsel.

None.

b. From Staff.

1. Jessica Wheaton presented the 2012 Energy Optimization results.

The following individuals addressed the Board:

Tim Arends, Executive Director

2. Tom Olney provided an update on the painting of TCL&P underground equipment.

3. Tim Arends spoke re: Bill 284 – Low Income Energy Assistance Fund.

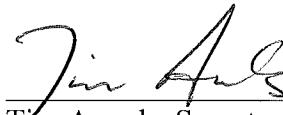
c. From Board.

1. Jim Carruthers spoke re: the Clinch Park Ribbon Cutting ceremony held this afternoon.
2. In the interest of full disclosure, Bob Spence announced he has an ownership interest in Spence Brothers Construction which plans to bid on the Hastings Street Facility security enhancement project. If Spence Brothers Construction is considered for the project, Bob will recuse himself from any board discussion and/or votes.
3. Pat McGuire announced the cancelation of the July 9, 2013 Regular Board meeting with the consensus of the Board.

Item 7 on the Agenda being Public Comment

Randy Smith, Williamsburg, Non-Ratepayer

There being no objection, Chairman McGuire declared the meeting adjourned at 6:26 p.m.



Tim Arends, Secretary

LIGHT AND POWER BOARD

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