

**TRAVERSE CITY
LIGHT AND POWER BOARD**

Minutes of Regular Meeting
Held at 5:15 p.m., Commission Chambers, Governmental Center
Tuesday, July 23, 2013

Board Members -

Present: Barbara Budros, Jim Carruthers, Jan Geht, Jeff Palisin, Bob Spence,
Patrick McGuire

Absent: John Taylor

Ex Officio Member -

Present: Jered Ottenwess, City Manager

Others: Tim Arends, W. Peter Doren, Stephanie Tvardek, Karla Myers-Beman

The meeting was called to order at 5:15 p.m. by Chairman McGuire.

Chairman McGuire welcomed City Manager Jered Ottenwess to the TCL&P board.

Item 2 on the Agenda being Consent Calendar

None.

Item 3 on the Agenda being Unfinished Business

None.

Item 4 on the Agenda being New Business

4(a). Consideration of approving minutes of the Regular Meeting of June 25, 2013.

Moved by Carruthers, seconded by Spence, that the minutes of the Regular Meeting of June 25, 2013 be approved.

CARRIED unanimously. (Taylor absent)

4(b). Consideration of a contract for Streetlight Pole Painting.

The following individuals addressed the Board:

Tim Arends, Executive Director
W. Peter Doren, General Counsel

Moved by Budros, seconded by Palisin, that the Board authorizes the Chairman and Secretary to enter into a three year contract with National Coatings, Inc. in the amount of \$52,606; subject to approval as to substance by the Executive Director and approval as to form by General Counsel.

The following individuals from the public address the Board:

Scott Swan, non-ratepayer

CARRIED unanimously. (Taylor absent)

5:25 p.m. Bob Spence departed the meeting.

4(c). Consideration of awarding bid for Hastings Street Facility Security Enhancements.

The following individuals addressed the Board:

Tim Arends, Executive Director
Bob Sommerville, AAI
W. Peter Doren, General Counsel

Moved by Budros, seconded by Palisin, that the Board authorizes the Chairman and Secretary to enter into a contract between TCL&P (Owner) and Spence Brothers (Contractor) in the lump sum total amount of \$39,600 for Hastings Street Security Enhancements, subject to approval as to substance by the Executive Director and as to form by General Counsel; and further authorizes the Executive Director to administer amendments and change orders that are in the best interests of the utility.

CARRIED unanimously. (Taylor absent, Spence abstained)

The parties to the Hastings Street Building Security Enhancements Contract are the Traverse City Light and Power Department (TCL&P), a Michigan municipal electric utility and Spence Brothers, a Michigan corporation. This is a construction contract to be completed by September 2013, in the lump sum amount of \$39,600 to be paid by TCL&P to Spence Brothers for the renovation of its offices at 1131 Hastings Street, Traverse City, Michigan. No employees of TCL&P are assigned for fulfillment of the contract, except for monitoring and inspection of the work and the administration of the contract. Robert S. Spence III is Vice President of Spence Brothers and a member of the TCL&P Board. He did not participate in the discussion or voting on this matter. His pecuniary interest in this contract is as an officer and stockholder in the corporation.

5:30 p.m. Bob Spence re-joined the meeting.

4(d). Consideration of concurrence to Opt-out of the Low-Income Energy Assistance Fund Assessment to Customers.

The following individuals addressed the Board:

Tim Arends, Executive Director
Karla Myers-Beman, Controller

Moved by Carruthers, seconded by Budros, that the Light & Power Board concurs with staff's recommendation to opt-out of Public Act 95 of 2013.

CARRIED unanimously. (Taylor absent)

Item 5 on the Agenda being Appointments

None.

Item 6 on the Agenda being Reports and Communications

a. From Legal Counsel.

None.

b. From Staff.

1. Ed Bailey, NMC and Sarna Salzman, SEEDS, presented the 2012 Grand Vision Energy Network Survey results.

The following individuals addressed the Board:

Tim Arends, Executive Director

2. Tim Arends spoke re: the schedule for strategic planning with Hometown Connections on August 13, 2013.

c. From Board.

1. Jim Carruthers, Jeff Palisin, Barbara Budros and Pat McGuire spoke re: the National Rural Electric Cooperative course they recently attended.

Item 7 on the Agenda being Public Comment

No one from the public commented.

There being no objection, Chairman McGuire declared the meeting adjourned at 5:58 p.m.



Tim Arends, Secretary
LIGHT AND POWER BOARD

/st