

**TRAVERSE CITY
LIGHT AND POWER BOARD**

Minutes of Regular Meeting
Held at 5:15 p.m., Commission Chambers, Governmental Center
Tuesday, July 28, 2015

Board Members -

Present: Jim Carruthers, Pat McGuire, Jeff Palisin, Bob Spence, Jan Geht, John Taylor

Absent: Barbara Budros

Ex Officio Member -

Present: Marty Colburn, City Manager

Others: Tim Arends, Scott Menhart, Karla Myers-Beman, Kelli Schroeder, Stephanie Tvardek, Jessica Wheaton, Blake Wilson

The meeting was called to order at 5:15 p.m. by Chairman Taylor.

5:19 pm Bob Spence joined the meeting.

Bob Spence requested item 2f be removed from the Consent Calendar for full discussion.

Pat McGuire requested items 2b and 2c be removed from the Consent Calendar for full discussion.

Item 2 on the Agenda being Consent Calendar

Moved by Carruthers, seconded by McGuire, that the following actions, as recommended on the Consent Calendar portion of the Agenda be approved as amended:

- a. Minutes of the Special Meeting of June 30, 2015.
- b. *Removed from the Consent Calendar.*
- c. *Removed from the Consent Calendar.*
- d. Declare computer equipment surplus.
- e. Software license agreement for a work order and asset management system.
- f. *Removed from the Consent Calendar.*

CARRIED unanimously. (Budros absent)

Items Removed from the Consent Calendar

- a. Consideration of authorizing a construction agreement for a security camera system.

The following individuals addressed the Board:

Tim Arends, Executive Director

Scott Menhart, Manager of Telecom & Technology

Moved by McGuire, seconded by Palisin, that the Board authorizes the Chairman and Secretary to execute a Construction Agreement for a security camera system for TCL&P's physical locations with EPS in the amount of \$125,125, subject to approval as to substance by the Executive Director and as to form by General Counsel.

The following individuals from the public addressed the Board:

Rick Buckhalter, 932 Kelley Street, Ratepayer

CARRIED unanimously. (Budros absent)

- b. Consideration of authorizing an agreement for an Interactive Voice Response System with Milsoft Utility Solutions.

The following individuals addressed the Board:

Scott Menhart, Manager of Telecom & Technology
Tim Arends, Executive Director

Moved by McGuire, seconded by Geht, that the Board authorizes the Executive Director to enter into a three year agreement with Milsoft Utility Solutions for a hosted IVR system in the amount of a one-time fee of \$5,000 with a recurring monthly fee of \$300 and a \$0.25 fee per call.

CARRIED unanimously. (Budros absent)

- c. Consideration of authorizing two Letters of Agreement with the Utility Workers Union of America, AFL-CIO Local No. 295.

The following individuals addressed the Board:

Tim Arends, Executive Director
Karla Myers-Beman, Controller

Moved by Spence, seconded by McGuire, that the Board authorize the Executive Director to sign the Letters of Agreement between TCL&P and the Utility Workers Union of America Local, No. 295 that outlines the stipulations of Electric System Operators on standby and provides an annual stipend to current Electric System Operators.

CARRIED unanimously. (Budros absent)

Item 3 on the Agenda being Unfinished Business

- a. Consideration of a Resolution in Support of Renewable Energy in the Bay Front Plan.

The following individuals addressed the Board:

Tim Arends, Executive Director
Missy Luick, City Planning Department

Moved by Geht that the Board adopts the Resolution as presented.

Motion failed due to lack of a second.

Item 4 on the Agenda being New Business

- a. Consideration of a Project Authorization Request for Spruce Street Overhead to Underground Distribution Conversion Project.

The following individuals addressed the Board:

Tim Arends, Executive Director
Blake Wilson, System Engineer

Moved by McGuire, seconded by Palisin, that the Board authorizes the staff to proceed with Spruce Street Overhead to Underground Distribution Conversion Project and seek the necessary board approval for expenditures.

CARRIED unanimously. (Budros absent)

Item 5 on the Agenda being Appointments

None.

Item 6 on the Agenda being Reports and Communications

- a. From Legal Counsel.

None.

- b. From Staff.

1. Navigant Consulting and Jessica Wheaton presented the Energy Optimization Program Plan Report.

6:15 pm Marty Colburn departed the meeting.

The following individuals addressed the Board:

Karla Myers-Beman, Controller
Tim Arends, Executive Director

2. Karla Myers-Beman presented the 2013-2014 Annual Report.

The following individuals addressed the Board:

Tim Arends, Executive Director

3. Tim Arends polled the Board to determine if a quorum would be in attendance at the City Commission Candidate Orientation scheduled for Thursday, July 30, 2015. No board members plan to attend.

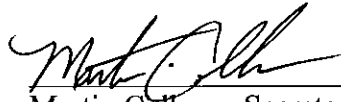
- c. From Board.

None.

Item 7 on the Agenda being Public Comment

No one from the public commented.

There being no objection, Chairman Taylor declared the meeting adjourned at 7:14 p.m.



Martin Colburn, Secretary
LIGHT AND POWER BOARD

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