

**TRAVERSE CITY
LIGHT AND POWER BOARD**

Minutes of Regular Meeting
Held at 5:15 p.m., Commission Chambers, Governmental Center
Tuesday, August 12, 2014

Board Members -

Present: Barbara Budros, Jim Carruthers, Pat McGuire, Jeff Palisin, Bob Spence,
Jan Geht, John Taylor

Ex Officio Member -

Present: Jered Ottenwess, City Manager

Others: Tim Arends, Scott Menhart, Karla Myers-Beman, Tom Olney, Kelli
Schroeder, Stephanie Tvardek, Jessica Wheaton, Blake Wilson

The meeting was called to order at 5:15 p.m. by Chairman Taylor.

As requested by Carruthers, Agenda Items 2(b)1 and 2(b)2 were removed from the Consent Calendar for full discussion.

Item 2 on the Agenda being Consent Calendar

Moved by Carruthers, seconded by McGuire, that the following actions, as recommended on the Consent Calendar portion of the Agenda as amended, be approved:

- a. Minutes of the Regular Meeting of July 22, 2014.
- b. *Removed from Consent Calendar.*
- c. Wi-Fi Power and Space Agreement.

CARRIED unanimously.

Items Removed from the Consent Calendar

- a. Consideration of approving amended Board Polices:
 1. Private Use of Public Property.

The following individuals addressed the Board:

Tim Arends, Executive Director
Jered Ottenwess, City Manager
Kelli Schroeder, Manager of Human Resources & Communications

5:19 p.m. Bob Spence joined the meeting.

Moved by McGuire, seconded by Geht, that the Board adopts the amended Private Use of Public Property Policy as presented with an immediate effective date.

CARRIED unanimously.

b. Consideration of approving amended Board Policies:

2. Volunteer Work, Use of Department Equipment Property.

Moved by Budros, seconded by Palisin, that the Board adopts the amended Volunteer Work, Use of Department Equipment, and Public Relations Projects Policy as presented with an immediate effective date.

CARRIED unanimously.

Item 3 on the Agenda being Unfinished Business

Vice Chairman Geht announced he would recuse himself from the discussion and vote regarding agenda item 3a.

a. Consideration of Heritage M-72 Wind Turbine Counterproposal.

The following individuals addressed the Board:

Tim Arends, Executive Director

Jessica Wheaton, Manager of Energy Services & Key Accounts

Moved by Budros, seconded by Spence, that the Boards action at its July 22, 2014 meeting related to the M-72 Wind Turbine sale be rescinded and that the Board authorizes the Chairman and Secretary to execute a counterproposal to Heritage Sustainable Energy for the sale of the M-72 wind turbine; subject to approval as to substance by the Executive Director and as to form by General Counsel.

CARRIED unanimously. (Geht abstained)

Item 4 on the Agenda being New Business

a. Consideration of approving Employment of Relatives Policy.

The following individuals addressed the Board:

Kelli Schroeder, Manager of Human Resources & Communications

Tim Arends, Executive Director

Jered Ottenwess, City Manager

Moved by McGuire, seconded by Geht, that the Board adopts the Employment of Relatives Policy as amended with an immediate effective date.

b. Consideration of awarding bid for Building B addition.

The following individuals addressed the Board:

Tim Arends, Executive Director

Spence announced he would recuse himself from the vote regarding agenda item 4b.

Moved by Palisin, seconded by Budros, that the Board authorizes the Chairman and Secretary to enter into a contract between TCL&P (owner) and Hallmark Construction (contractor) in the

lump sum total amount of \$267,029 for Hastings Street Building B Expansion project; subject to approval as to substance by the Executive Director and as to form by General Counsel; and further authorizes the Executive Director to administer amendments and change orders that are in the best interest of the utility.

CARRIED unanimously. (Spence abstained)

- c. Consideration of authorizing a Pole Attachment License Agreement with Extenet Systems, Inc.

The following individuals addressed the Board:

Karla Myers-Beman, Controller
Blake Wilson, System Engineer

Moved by Budros, seconded by McGuire, that the Board authorizes the Secretary and Chairman to execute a Pole Attachment License Agreement with Extenet for the installation of fiber on Traverse City Light & Power poles per the requirements of the Agreement as presented, subject to approval as to substance by the Executive Director and as to form by General Counsel.

CARRIED unanimously.

Item 5 on the Agenda being Appointments

- a. Consideration of establishing an Energy Optimization Ad Hoc Committee.

The following individuals addressed the Board:

Tim Arends, Executive Director

Chairman Taylor announced he would be a member of this committee and asked for additional volunteers. Both Jeff Palisin and Pat McGuire volunteered to join the ad hoc committee.

Moved by Budros, seconded by Geht, that the Board form an ad hoc committee to address energy optimization planning and that the committee consist of Chairman Taylor, Pat McGuire and Jeff Palisin, with the intent to assess proposals and vet consultants.

CARRIED unanimously.

Item 6 on the Agenda being Reports and Communications

- a. From Legal Counsel.

None.

- b. From Staff.

1. Tim Arends spoke regarding the future power supply planning process.
2. Tim Arends and staff provided an update regarding the Strategic Plan.

The following individuals addressed the Board:

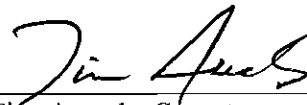
Jessica Wheaton, Manager of Energy Services & Key Accounts
Scott Menhart, Manager of Telecom & Technology
Kelli Schroeder, Manager of Human Resources & Communications
Karla Myers-Beman, Controller

3. Tim Arends announced a meeting with the Traverse City/Garfield Joint Recreational Authority to discuss the need for the West Transmission Line upgrade has been scheduled for Wednesday, August 13, 2014.
 4. Chairman Taylor proposed the cancelation of the August 26, 2014 Regular Board Meeting. It was the consensus of the Board to cancel.
- c. From Board.
1. Barbara Budros spoke regarding a proposal brought to her attention to purchase TCL&P. She has asked the City Commission to have a joint study session with the TCL&P Board to discuss the proposal, which has been scheduled for August 25, 2014.

Item 7 on the Agenda being Public Comment

No one from the public commented.

There being no objection, Chairman Taylor declared the meeting adjourned at 6:22 p.m.



Tim Arends, Secretary
LIGHT AND POWER BOARD

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