

**TRAVERSE CITY
LIGHT AND POWER BOARD**

Minutes of the Regular Board Meeting
Held at 5:15 p.m., Commission Chambers, Governmental Center
Tuesday, January 11, 2022

Board Members Present: Maura Brennan, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, John Taylor

Board Members Absent: None

Ex Officio Member Present: Marty Colburn, City Manager

Others: Daren Dixon, Karla Myers-Beman, Scott Menhart, Kelli Schroeder, Tony Chartrand, Jenn St. Amour

1. Roll Call

2. Disclosure of Recusal

3. Consent Calendar

- a. Approval of Agenda
- b. Consideration of approving minutes of the Regular meeting of December 14, 2021. (Approval recommended)

that the minutes of the Regular Meeting of December 14, 2021 be approved.

- c. Consideration of approving enrollment into Michigan Public Power Agency's service committees. (Approval recommended) (Myers-Beman)

that the Board approves enrolling into MPPA's Long-Term Power Supply, Utility State Regulatory Compliance, Distributive Energy Resources, Member Consulting and Transmission Investment Service Committees.

Amy Shamroe moved that as recommended, the Consent Calendar portion of the Agenda be approved. Ross Hammersley seconded the motion.

Yes: Maura Brennan, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

Absent: None

Carried 7 to 0.

4. Unfinished Business

- a. Consideration of approving Executive Director Pay Range and approving Executive Director Ad Hoc Committee to negotiate Executive Director contract.

The following individuals addressed the Board:

Kelli Schroeder, Mgr. of Human Resources & Communications

Elysha Davila moved that the Board approves an Executive Director salary range of \$151,412 - \$199,725 and authorizes the Executive Search Ad Hoc Committee to negotiate the contract to include a salary within this range and a benefits package. Amy Shamroe seconded the motion.

Yes: Maura Brennan, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

Absent: None

Carried 7 to 0.

5. New Business

a. 2020-21 Financial Audit Presentation

The following individuals addressed the Board:

Karla Myers-Beman, Interim Executive Director/Controller
Peter Haefner, Partner, Vredeveld Haefner LLC

Ross Hammersley moved that the Financial Statements for the fiscal year ended June 30, 2021 be accepted. Amy Shamroe seconded the motion.

Yes: Maura Brennan, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

Absent: None

Carried 7 to 0.

b. Consideration of approving a project authorization for Building D Renovation and a Consultant Agreement with Cornerstone Architects for architect/engineering and construction administration fees.

The following individuals addressed the Board:

Karla Myers-Beman, Interim Executive Director/Controller
John Dancer, Cornerstone Architects

Tim Werner moved that the Board approves the Building D Rehabilitation Project Authorization, and that the Board approves the Interim Executive Director to execute a Consultant Agreement with Cornerstone Architects for final design, development of bid documents and construction administration services in the amount of \$64,841.80, more or less, and that the Board authorizes staff to seek bids for Building D Renovation as presented including alternative option for HVAC system for Building A; and further

directs staff to prepare contracts with the successful bidder(s) for the Board's consideration at a future meeting. Ross Hammersley seconded the motion.

Yes: Maura Brennan, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

Absent: None

Carried 7 to 0.

- c. Consideration of the Heritage Sustainable Energy LLC contract option.

The following individuals addressed the Board:

Karla Myers-Beman, Interim Executive Director/Controller

Ross Hammersley moved that staff continue to negotiate with Heritage Sustainable Energy LLC and present a counteroffer to the offer they presented modifying the option terms of our existing contract in line with the discussions staff is expressing. Amy Shamroe seconded the motion.

Yes: Maura Brennan, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

Absent: None

Carried 7 to 0.

The following individuals from the Public addressed the Board:

Marek Roman, 517 Third Street, ratepayer

6. Reports and Communications

a. From Legal.

None.

b. From Staff.

1. FTTP Update

The following individuals addressed the Board:

Scott Menhart, Chief Information Officer

2. Strategic Plan Update

The following individuals addressed the Board:

Karla Myers-Beman, Interim Executive Director/Controller

3. September 30, 2021 Financial Statements

The following individuals addressed the Board:

Karla Myers-Beman, Interim Executive Director/Controller
Daren Dixon, Operations Manager

4. Utility Billing Software Update

The following individuals addressed the Board:

Scott Menhart, Chief Information Officer

5. Energy Waste Reduction Legislative Update

The following individuals addressed the Board:

Karla Myers-Beman, Interim Executive Director/Controller

6. Windstorm Restoration - December 16, 2021

The following individuals addressed the Board:

Tony Chartrand, System Engineer

7. Public Act 202 of 2017 Compliance

The following individuals addressed the Board:

Karla Myers-Beman, Interim Executive Director/Controller

c. From Board.

1. Executive Search Process Update

Chairperson Heiberger and Kelli Schroeder reported on the Executive Director interview process taking place on January 20th and 21st, 2022.

7. Public Comment

- a. General Public Comment

None.

8. Adjournment

There being no objection, Chairperson Heiberger adjourned the meeting at 6:55 p.m.

Karla Myers-Beman

Karla Myers-Beman, Secretary
LIGHT & POWER BOARD