

**TRAVERSE CITY
LIGHT AND POWER BOARD**

Minutes of Regular Meeting
Held at 5:15 p.m., Commission Chambers, Governmental Center
Tuesday, January 14, 2020

Board Members -

Present: Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, Pat McGuire

Absent: John Taylor, Elysha Davila

Ex Officio Member -

Absent: Marty Colburn, City Manager

Others: Tim Arends, Karla Myers-Beman, Karrie Zeits (General Counsel), Kelli Schroeder, Daren Dixon, Tony Chartrand, Jacob Hardy, Scott Menhart, Jennifer St. Amour

The meeting was called to order at 5:15 p.m. by Secretary Arends.

Secretary Tim Arends opened the floor to nominations for Chairperson for the January 14th meeting in the absence of Chairman Taylor and Vice-Chairman Davila.

Moved by Amy Shamroe, seconded by Paul Heiberger, to nominate Pat McGuire as Chairperson.

CARRIED unanimously.

Item 2 on the Agenda being Disclosure of Recusal - None

Item 3 on the Agenda being Consent Calendar

Moved by Shamroe, seconded by Hammersley, that the following actions, as recommended on the Consent Calendar portion of the Agenda, be approved.

- a. Approved the Agenda.
- b. Approved the minutes of the Regular Meeting of December 10, 2019.
- c. Received and file minutes of the FTTP Ad Hoc Committee meeting of December 13, 2019.
- d. Approved an amended Joint Construction Agreement with Wolverine Power Supply Cooperative for Grand Traverse 138-69kV Substation equipment upgrade in the amount of \$2,386,825.
- e. Approved a long lead time material purchase for Barlow Switching Station Project.
- f. Approved contracts with Chargepoint For Assure Terms and Conditions and the Master Services and Subscriptions Agreement for the electric car charger.
- g. Approved a purchase order for switchgears for Critical & Large Customers #3 Project to Federal Pacific in the amount of \$179,208.

CARRIED unanimously.

Items Removed from the Consent Calendar

None.

Item 4 on the Agenda being Unfinished Business

- a. Presentation of the Cedar Run Property Study by Gosling Czubak.

The following individuals addressed the Board:

Tim Arends, Executive Director
Karla Myers-Beman, Controller
Klaus Heinert, PLA, ASLA, Gosling Czubak
Steve Stannard, The Salient Group

Item 5 on the Agenda being New Business

- a. 2018-19 Financial Audit Presentation.

The following individuals addressed the Board:

Karla Myers-Beman, Controller
Doug Vredeveld, Vredeveld-Haefner, LLC

Moved by Hammersley, seconded by Shamroe, that the financial statements for fiscal year ended June 30, 2019 be accepted.

CARRIED unanimously.

- b. Consideration of approving the 2020 Strategic Plan.

The following individuals addressed the Board:

Tim Arends, Executive Director

Moved by Heiberger, seconded by Shamroe, that the Board adopt the Traverse City Light & Power Strategic Plan – 2020 as amended.

CARRIED. 4-YES, 1-NO (Pat McGuire)

Item 6 on the Agenda being Reports and Communications

- a. From Legal Counsel – No Report.

b. From Staff.

1. FTTP Update.

The following individuals addressed the Board.

Scott Menhart, Chief Information Officer
Daryl Brown, Project Manager - Fujitsu

2. Airport Solar Project Update.

The following individuals addressed the Board:

Tim Arends, Executive Director

3. September 30, 2019 Financial Statements.

The following individuals addressed the Board:

Karla Myers-Beman, Controller

4. Presentation on the 2009-2019 Energy Waste Reduction Efforts.

The following individuals addressed the Board:


Tim Arends, Executive Director
Jake Hardy, Key Accounts Mgr./Energy Technician

c. From the Board – None.

Item 7 on the Agenda being Public Comment

a. General – None.

There being no objection, Chairman McGuire declared the meeting adjourned at 6:53 p.m.



Tim Arends, Secretary
LIGHT AND POWER BOARD