

**TRAVERSE CITY
LIGHT AND POWER BOARD**

Minutes of Regular Meeting
Held at 5:15 p.m., Training Room, Governmental Center
Tuesday, January 22, 2019

Board Members -

Present: Pat McGuire, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, John Taylor

Absent: Elysha Davila

Ex Officio Member -

Present: Marty Colburn, City Manager

Others: Tim Arends, Daren Dixon, Scott Menhart, Karla Myers-Beman, Kelli Schroeder, Tony Chartrand, Gabe Talaga, Jennifer J. St. Amour

The meeting was called to order at 5:15 p.m. by Chairman McGuire.

Chairman McGuire requested Item 5 (c) be moved ahead of Item 4 (a).

CARRIED unanimously.

Item 2 on the Agenda being Disclosure of Recusal – None

Item 3 on the Agenda being Consent Calendar

Moved by Shamroe, seconded by Hammersley, that the following actions, as recommended on the Consent Calendar portion of the Agenda be approved:

- a. Approval of Agenda.
- b. Approve Minutes of the Regular Meeting of December 11, 2018.
- c. Approves the changes to the Organizational Chart and authorizes the Board Chairman to sign the Letter of Agreement between TCL&P and the Utility Workers Union of America, AFL-CIO Local No 295.
- d. Authorizes the Board Chairman to execute the Agreement regarding ‘Then and Now’ signs with the Downtown Development Authority.
- e. Adopts amended Accident Prevention Policy, Educational Assistance Policy, Employee Recognition Policy, Travel Expense Policy, and rescinds the Employee Suggestion Awards Program Policy.

CARRIED unanimously.

Items Removed from the Consent Calendar

- a. None.

Item 5 on the Agenda being New Business

- a. 2017-18 Financial Audit Presentation.

The following individuals addressed the Board:

Karla Myers-Beman, Controller
Doug Vredeveld, Vredeveld-Haefner, LLC

Moved by Shamroe, seconded by Heiberger, that the Financial Statements for the fiscal year ended June 30, 2018 be received and filed, as amended.

CARRIED unanimously.

Item 4 on the Agenda being Unfinished Business

- a. Consideration of approving the 2018 Six Year Capital Improvements Plan.

The following individuals addressed the Board:

Tim Arends, Executive Director

Moved by Werner, seconded by Hammersley, that the Board authorizes the Executive Director to submit the Six Year Capital Improvements Plan – 2019 as presented to the City Manager for review and approval of the City Commission and City Planning Commission.

CARRIED unanimously.

- b. Consideration of staff recommended vendor for the Fiber to the Premise Project.

The following individuals addressed the Board:

Tim Arends, Executive Director
Scott Menhart, Mgr. Telecom and Technology
Greg Manganello, Senior Vice President Services – Fujitsu
Mitch Drake, Executive Engagement Leader - Fujitsu

The following individuals from the Public addressed the Board:

Russell Schindler, 1123 W. Front Street, rate-payer
Gerald DeGrazia, 11604 Whittington Street, rate-payer

Moved by Shamroe, seconded by Hammersley, that the Board approves staffs recommendation to select Fujitsu as the vendor to begin working on an FTTP deployment plan for Phase 1 deployment for the Boards future consideration. Further, the Board authorizes the Executive Director to issue a service order to Fujitsu in a not to exceed amount of \$25,000 for the procurement of services as outlined in this memo.

CARRIED unanimously.

Item 6 on the Agenda being Reports and Communications

- a. From Legal Counsel.
- b. From Staff.
 - 1. State report on pension and other post-employment benefits.

The following individuals addressed the Board.

Karla Myers-Beman, Controller

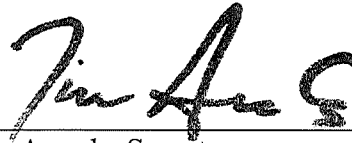
Item 7 on the Agenda being Public Comment

- a. General

The following individuals from the Public addressed the Board:

Marilyn Passmore, Director, Government Relations, Charter Communications Inc.

There being no objection, Chairman McGuire declared the meeting adjourned at 6:46 p.m.



Tim Arends, Secretary
LIGHT AND POWER BOARD