

**TRAVERSE CITY
LIGHT AND POWER BOARD**

Minutes of the Regular Board Meeting
Held at 5:15 p.m., Commission Chambers, Governmental Center
Tuesday, October 11, 2022

Board Members Present: Paul Heiberger – Chairperson, Elysha Davila – Vice-Chairperson, John Taylor – Board Member, Amy Shamroe – Board Member & City Commissioner, Tim Werner – Board Member & City Commissioner

Board Members Absent: Ross Hammersley – Board Member, Maura Brennan – Board Member

Ex Officio Member Present: Marty Colburn, City Manager

Staff Present: Brandie Ekren – Executive Director, Jenn St. Amour – Executive Assistant, Karla Myers-Beman – Chief Financial Officer, Scott Menhart – Chief Information & Technology Officer, Daren Dixon – Operations Manager, Kelli Schroeder – Customer & Employee Relations Manager, Tony Chartrand – Supervisory Engineer, Jacob Hardy – Sustainability & Key Accounts Manager

1. Roll Call

2. Disclosure of Recusal

Tim Werner recused himself from item 5(a), TC Central High School SEA Club.
John Taylor recused himself from item 5(a), SEEDS.

3. Consent Calendar

- a. Approval of Agenda
- b. Consideration of approving minutes of the Regular meeting of September 13, 2022, the Sustainability Ad Hoc meeting of September 12, 2022, and the Community Investment Fund Ad Hoc meeting of September 30, 2022. (Approval recommended)

that the minutes of the Regular meeting of September 13, 2022, the Sustainability Ad Hoc meeting of September 12, 2022, and the Community Investment Fund Ad Hoc meeting of September 30, 2022, be approved.

- c. Consideration of approving a 3-year contract with Michigan Saves for the Residential On-Bill Finance Program. (Approval recommended) (Hardy)

that the Light and Power board authorizes the Chairman and Secretary to execute a three-year contract with Michigan saves for On-Bill Finance Program in the amount of \$32,000

plus 1.99% of loan value per application for calendar years 2023 - 2025, more or less, subject to review as to substance by the Executive Director and as to form by General Counsel.

- d. Consideration of approving an amended Letter of Understanding with Venture North for the Commercial Loan Fund. (Approval recommended) (Hardy)

that the Light and Power board approves the amended Letter of Understanding with Venture North for the Commercial Loan Fund.

- e. Consideration of approving a \$500 ARPA one-time only salary premium payment to A.C.T. and Union Employees. (Approval recommended) (Schroeder)

that the Light & Power board approves a one-time, non-precedent setting salary premium payment of five-hundred dollars (\$500), with funding to come from State and Local Fiscal Recovery Funds under ARPA, for TCL&P Administrative, Confidential, Technical employees and authorizes the Board Chairman to sign the Letter of Understanding between TCL&P and the Utility Workers Union of America Local no. 295.

- f. Consideration of approving an Agreement for Banners, Signs, and Decoration Attachments with North Boardman Lake District. (Approval recommended) (Dixon)

that the board authorizes the Chairman and Secretary to execute an agreement with North Boardman Lake District for a banners, signs, and decoration attachments, subject to review as to substance by the Executive Director and as to form by General Counsel.

- g. Consideration of approving an Inter-fund Loan from Electric Fund to Fiber Fund for repayment to Economic Development Fund. (Approval recommended) (Myers-Beman)

that the Light & Power board authorizes the addition of Phase 1.1 principal and interest payment (\$177,344) due to the City Economic Development Fund on November 1, 2022, to the Inter-Fund loan between Electric and Fiber fund.

- h. Consideration of approving an updated METC Interconnection Facilities Agreement. (Approval recommended) (Chartrand)

that the board authorizes the Secretary to execute an updated contract with Michigan Electric Transmission Company, LLC ("METC") for the East Hammond and Grand Traverse Substation interconnections.

- i. ESRI Contract Renewal (Approval recommended) (Menhart)

that the board authorizes the Chairman and Secretary to execute an agreement with ESRI for an enterprise license in the amount of \$27,500, more or less, every three years, subject to review as to substance by staff, changes in price by the Board, and as to form by General Counsel.

Amy Shamroe moved that as recommended, the Consent Calendar portion of the agenda be approved. Elysha Davila seconded the motion.

Yes: Elysha Davila, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

Absent: Maura Brennan, John Taylor
Carried 5 to 0.

4. Unfinished Business

None.

5. New Business

- a. Consideration of approving the Community Investment Fund awards as recommended by the CIF Ad Hoc Committee.

The following individuals addressed the Board:

Elysha Davila, Ad Hoc Chairperson

Elysha Davila moved that the Light and Power board approve funding from the approved Community Investment Fund budget line item towards the following organization: Habitat for Humanity in the amount of \$20,000. Amy Shamroe seconded the motion.

Yes: Elysha Davila, Amy Shamroe, Paul Heiberger, John Taylor, and Tim Werner

Abstained: None.

Absent: Maura Brennan, Ross Hammersley

Carried 5 to 0.

Elysha Davila moved that the Light and Power board approve funding from the approved Community Investment Fund budget line item towards the following organization: TC Central High School SEA Club in the amount of \$8,635.00. Amy Shamroe seconded the motion.

Yes: Elysha Davila, Amy Shamroe, Paul Heiberger and John Taylor

Abstained: Tim Werner

Absent: Maura Brennan, Ross Hammersley

Carried 4 to 0.

Elysha Davila moved that the light and power board approve funding from the approved Community Investment Fund budget line item towards the following organization: SEEDS in the amount of \$14,730.00. Tim Werner seconded the motion.

Yes: Elysha Davila, Amy Shamroe, Tim Werner and Paul Heiberger

Abstained: John Taylor

Absent: Maura Brennan, Ross Hammersley

Carried 4 to 0.

6. Reports and Communications

a. From Legal.

None.

b. From Staff.

1. Budget Schedule

The following individuals addressed the Board:

Karla Myers-Beman, Chief Financial Officer

2. Audit engagement and Audit questionnaire

The following individuals addressed the Board:

Karla Myers-Beman, Chief Financial Officer

3. June 30, 2022, Financial Statements

The following individuals addressed the Board:

Karla Myers-Beman, Chief Financial Officer

4. Smart Grid Update: TCLP*fiber*

The following individuals addressed the Board:

Scott Menhart, Chief Information & Technology Officer

c. From Board.

Marty Colburn commented on the City Commission approving the \$500 payment from ARPA funds per City employee for a one-time salary premium payment. Marty also expressed his thanks to City staff & Light & Power staff for remarkable jobs well done.

Tim Werner commented on the 1.6 million ARPA funds awarded the City and where the additional funds might be designated. It was tentatively agreed to allocate \$75,000 to retain a grant writer using ARPA funds to acquire IRA funds.

7. Public Comment

a. General Public Comment

The following individuals addressed the Board:

Andrew Girrell, 128 N. Elmwood Avenue, ratepayer

8. **Adjournment**

There being no objection, Chairperson Heiberger adjourned the meeting at 5:45 p.m.

Brandie Ekren

Brandie Ekren, Secretary
LIGHT & POWER BOARD