

**TRAVERSE CITY  
LIGHT AND POWER BOARD**

Minutes of Regular Meeting  
Held at 5:15 p.m., Commission Chambers, Governmental Center  
Tuesday, October 9, 2018

**Board Members -**

Present: Pat McGuire, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, John Taylor

Absent:

**Ex Officio Member -**

Absent: Marty Colburn, City Manager

**Others:** Daren Dixon, Scott Menhart, Karla Myers-Beman, Kelli Schroeder, Tony Chartrand, Jacob Hardy, Mark Watson, Jennifer J. St. Amour

The meeting was called to order at 5:15 p.m. by Chairman McGuire.

Chairman McGuire offered condolences to the family, friends and co-workers of Jim Farrington who passed away in the line of duty.

**Item 2 on the Agenda being Disclosure of Recusal – None**

**Item 3 on the Agenda being Consent Calendar**

Moved by Shamroe, seconded by Hammersley, that the following actions, as recommended on the Consent Calendar portion of the Agenda be approved:

- a. Approval of Agenda.
- b. Approve Minutes of the Regular Meeting of September 25, 2018.
- c. Approve an interfund loan with the City of Traverse City in the amount of \$154,000 for lighting associated with the Hickory Hills Recreational Area Improvement Project. The interfund loan will be repaid within sixty months or sooner and will be reflected as a long-term advance to other funds on the utility's balance sheet with an annual interest rate of 2.95%.

CARRIED unanimously.

**Items Removed from the Consent Calendar**

- a. None.

**Item 4 on the Agenda being Unfinished Business**

- a. Public Hearing regarding:
  1. Revenue neutral rate change effective November 1, 2018.

The following individuals addressed the Board:

Karla Myers-Beman, Controller

Chairman McGuire opened the Public Hearing.

The following individuals from the Public addressed the Board.

None.

Chairman McGuire closed the Public Hearing.

Moved by Werner, seconded by Shamroe, that the Board authorizes the rate adjustments shown in the presented tariff rates effective November 1, 2018.

CARRIED unanimously.

**Item 5 on the Agenda being New Business**

- a. Consideration of amending C.C. Power, LLC's Construction Agreement for hourly rate assistance.

The following individuals addressed the Board:

Daren Dixon, Operations Manager

Moved by Hammersley, seconded by Heiberger, that the Board authorizes the Chairman and Secretary to execute an amendment to the construction agreement for electrical line distribution construction services with CC Power LLC. to a time and materials contract, as presented.

CARRIED unanimously.

**Item 6 on the Agenda being Reports and Communications**

- a. From Legal Counsel.  
b. From Staff.

1. Update on Fiber to the Premise Project and AMI.

The following individuals addressed the Board.

Scott Menhart, Mgr. of Telecom and Technology

1. Presentation on the following project close-out reports.
- Critical and Large Customer #2
  - Cherry Capital Airport Runway Expansion
  - Barlow #1 and #2 Transformer Upgrades

The following individuals addressed the Board:

Tony Chartrand, System Engineer

c. From Board

Board Member Ross Hammersley offered his condolences for the loss of Jim Farrington.

**Item 7 on the Agenda being Public Comment**

a. General

No one from the public commented.

There being no objection, Chairman McGuire declared the meeting adjourned at 5:29 p.m.

  
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Tim Arends, Secretary  
LIGHT AND POWER BOARD