

**TRAVERSE CITY  
LIGHT AND POWER BOARD**

Minutes of the Regular Board Meeting  
Held at 5:15 p.m., Virtual Meeting  
Tuesday, November 10, 2020

**Board Members Present:** Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, John Taylor

All Board members were physically located in Traverse City, Grand Traverse County, and the State of Michigan for the remote meeting.

**Board Members Absent:** Pat McGuire

**Ex Officio Member Absent:** Marty Colburn, City Manager

**Others:** Tim Arends, Daren Dixon, Karla Myers Beman, Kelli Schroeder, Tony Chartrand, Jacob Hardy

**1. Roll Call**

**2. Disclosure of Recusal**

None.

**3. General Public Comment**

None.

**4. Consent Calendar**

- a. Approval of Agenda
- b. Approved minutes of the regular meeting of October 27, 2020 and Customer Survey Ad Hoc meeting minutes of October 21, 2020.
- c. Authorized a renewal of Safety Program Agreement with MECA.

The Board authorizes the automatic renewal of the Safety Program Agreement with Michigan Electric Cooperative Association from January 1, 2021 through December 31, 2023 in the amount of \$92,998.75, more or less.

- d. Approved MERS Addendums and the form relating to the Family First Coronavirus Response Act.

That the MERS defined benefit plan adoption agreement addendums for Divisions 01,10,11,12,13 and 110576 be approved.

That the MERS temporary modification to benefit provisions for all defined benefit plan divisions and the defined contribution plan be approved.

- e. Approved a fifth amendment to the Gosling Czubak Consultant Agreement for phase five of services.

The Board authorizes the Executive Director to execute a Fifth Amendment to the Gosling Czubak consultant contract for a not to exceed fee of \$10,000 based on time and material for the Final Phase of this project and subject to form by General Counsel.

- f. Approved confirming purchase orders with RESCO for purchase of transformers.

The Board confirms the purchase orders issued to RESCO in the amount of \$31,165 and \$29,500.

Amy Shamroe moved that the following actions, as recommended on the Consent Calendar portion of the Agenda, be approved. Ross Hammersley seconded the motion.

**Yes:** Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

**Absent:** Patrick McGuire

Carried 6 to 0.

**5. Unfinished Business**

None.

**6. New Business**

None.

**7. Reports and Communications**

**a. From Legal.**

**b. From Staff.**

- 1. Presentation of Time of Use Pilot Rate.

The following individuals addressed the Board:

Tim Arends, Executive Director  
Mark Beauchamp, President, Utility Financial Solutions  
Karla Myers-Beman, Controller

- 2. FTTP Update.

The following individuals addressed the Board:

Tim Arends, Executive Director  
Karla Myers-Beman, Controller  
Rob Worden, Network Design and Integration, Fujitsu  
Chris Kohl, Broadband Manager, Truenet Communications  
Kelli Schroeder, Manager of Human Resources and Communications

3. Presentation of Six Year Capital Improvement Plan.

The following individuals addressed the Board:

Tim Arends, Executive Director  
Karla Myers-Beman, Controller  
Tony Chartrand, System Engineer  
Jacob Hardy, Key Accounts Mgr. and Energy Technician

4. Customer Survey Update.

The following individuals addressed the Board:

Elysha Davila, Vice-Chairperson

5. Renewable Energy Update.

The following individuals addressed the Board:

Tim Arends, Executive Director

**c. From Board.**

1. Chairperson's Report.

None.

**8. Public Comment**

- a. General Public Comment

None.

**9. Adjournment**

There being no objection, Chairperson Taylor moved to adjourn the meeting at 7:10 p.m.

**Yes:** Ross Hammersley, Elysha Davila, Amy Shamroe, Tim Werner,  
Paul Heiberger, and John Taylor

**Absent:** Patrick McGuire

Carried 6 to 0.

A handwritten signature in black ink, appearing to read "Tim Arends". The signature is written in a cursive style with a large initial "T" and a stylized "A".

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Tim Arends, Secretary  
LIGHT AND POWER BOARD