

**TRAVERSE CITY
LIGHT AND POWER BOARD**

Minutes of Regular Meeting
Held at 5:15 p.m., Commission Chambers, Governmental Center
Tuesday, November 11, 2014

Board Members -

Present: Barbara Budros, Jim Carruthers, Pat McGuire, Jeff Palisin, Jan Geht, John Taylor

Absent: Bob Spence

Ex Officio Member -

Absent: Jered Ottenwess, City Manager

Others: Tim Arends, Scott Menhart, Karla Myers-Beman, Tom Olney, Kelli Schroeder, Rod Solak, Stephanie Tvardek, Blake Wilson

The meeting was called to order at 5:15 p.m. by Chairman Taylor.

Item 2 on the Agenda being Consent Calendar

Moved by Carruthers, seconded by McGuire, that the following actions, as recommended on the Consent Calendar portion of the Agenda be approved:

- a. Minutes of the Regular Meeting of October 28, 2014.
- b. Resolution to Amend Board Rule 1.
- c. Motor Vehicle Record Confidential Information Policy.
- d. Resolution Certifying the Lautner Wind Generator Property to be Surplus for Operation of the Traverse City Light & Power Department.
- e. Confirming Purchase Orders in the total amount of \$75,721.09 to CDW Government for software licensing.

CARRIED unanimously. (Spence absent)

Items Removed from the Consent Calendar

None.

Item 3 on the Agenda being Unfinished Business

None.

Item 4 on the Agenda being New Business

- a. Pine Street – Overhead to Underground Distribution Conversion project update.

The following individuals addressed the Board:

Tim Arends, Executive Director
Michael McGeehan, GRP Engineering, Inc.

Moved by McGuire, seconded by Geht, that the Board authorizes the change in scope of the Pine Street – Overhead to Underground Distribution Conversion Project.

Roll Call:

Yes – Budros, McGuire, Palisin, Geht, Taylor

No – Carruthers

CARRIED. (Spence absent)

- b. Consideration of professional engineering services related to the Pine Street Underground & Uptown projects.

The following individuals addressed the Board:

Tim Arends, Executive Director

Moved by McGuire, seconded by Budros, that the Board authorizes the Chairman and Secretary to enter into an Agreement with GRP Engineering, Inc. for professional engineering services related to the Pine/State Street Underground Extension Project in the amount of \$44,000; subject to approval as to substance by the Executive Director, and as to form by General Counsel.

CARRIED unanimously. (Spence absent)

- c. Consideration of Energy Optimization Plan contract services.

The following individuals addressed the Board:

Tim Arends, Executive Director

Moved by Geht, seconded by Budros, that the Board authorizes the Chairman and Secretary to enter into a standard Consulting Agreement with Navigant Consulting, Inc. to develop a long-term energy optimization plan in the amount of \$68,850.00; subject to approval as to substance by the Executive Director, and as to form by General Counsel.

CARRIED unanimously. (Spence absent)

- d. Consideration of declaring asset surplus.

The following individuals addressed the Board:

Karla Myers-Beman, Controller
Tim Arends, Executive Director

Moved by Palisin, seconded by McGuire, that the Board declares the furniture from Building B surplus.

CARRIED unanimously. (Spence absent)

Item 5 on the Agenda being Appointments

None.

Item 6 on the Agenda being Reports and Communications

a. From Legal Counsel.

None.

b. From Staff.

1. Tim Arends and Bob Dyer, RTD Consulting, presented the Integrated Resource Plan and 2016 power supply recommendations.
2. Tom Olney provided an update on the Streetlight Pole Painting Project.
3. Tom Olney and Rod Solak reviewed the Arc Flash Study and implementation report.
4. Tim Arends presented the timeline for the West Side Transmission Line Upgrade Project.

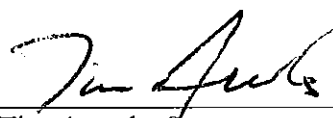
C. From Board.

None.

Item 7 on the Agenda being Public Comment

No one from the public commented.

There being no objection, Chairman Taylor declared the meeting adjourned at 6:32 p.m.



Tim Arends, Secretary
LIGHT AND POWER BOARD

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