

**TRAVERSE CITY
LIGHT AND POWER BOARD**

Minutes of Regular Meeting
Held at 5:15 p.m., Commission Chambers, Governmental Center
Tuesday, November 27, 2012

Board Members -

Present: Barbara Budros, Jim Carruthers, Mike Coco, John Snodgrass, Bob Spence,
John Taylor, Patrick McGuire

Ex Officio Member -

Present: R. Ben Bifoss

Others: Tim Arends, W. Peter Doren, Stephanie Tvardek, Jim Cooper, Glen Dine,
Scott Menhart, Tom Olney

The meeting was called to order at 5:15 p.m. by Chairman McGuire.

Item 2 on the Agenda being Consent Calendar

Moved by Coco, seconded by Budros, that the following actions, as recommended on the Consent Calendar portion of the Agenda, be approved:

- a. Minutes of the Regular Meeting of November 13, 2012.
- b. Receive and file the minutes of the Executive Director Recruitment Ad Hoc Committee Meeting of November 5, 2012.

CARRIED unanimously.

Items removed from the Consent Calendar

None.

Item 3 on the Agenda being Old Business

3(a). East Hammond Project update.

The following individuals addressed the Board:

Glen Dine, Chief Engineer
Michael McGeehan, GRP Engineering, Inc.

No action taken.

3(b). Consideration of authorizing funding for the Chamber TCL&P Energy Efficiency Revolving Loan Fund and authorizing a Letter of Understanding.

The following individuals addressed the Board:

Laura Galbraith, Vice President of Admin. - Traverse City Area Chamber of Commerce
Jim Cooper, Manager of Communications and Energy Services

W. Peter Doren, General Counsel

Moved by Coco, seconded by Budros, that the Light & Power Board authorizes \$50,000 (2012-13 budgeted line item: Conservation & Public Services, “Increased Energy Optimization Efforts”) to be provided to the Traverse City Area Chamber of Commerce to fund the “*Chamber TCL&P Energy Efficiency Revolving Loan Fund Program*” conditioned upon the Chamber agreeing to earmark the funds for financing of qualified electric energy optimization projects of TCL&P customers only; and further authorizes the *Interim* Executive Director to sign the Chamber TCL&P Energy Efficiency Revolving Loan Fund Letter of Understanding.

CARRIED unanimously.

- 3(c).** Consideration of authorizing a First Extension of Option Agreement – South Substation Project.

The following individuals addressed the Board:

Tim Arends, *Interim* Executive Director/Controller
W. Peter Doren, General Counsel
Glen Dine, Chief Engineer

Moved by Coco, seconded by Spence, that the Light & Power Board authorizes the *Interim* Executive Director to enter into a “First Extension of Option Agreement” with Dixie Roethlisberger at a cost of \$7,500 for property located in Garfield Charter Township.

Roll Call:

Yes – Budros, Carruthers, Coco, Spence, Taylor, McGuire

No – Snodgrass

CARRIED.

Item 4 on the Agenda being New Business

- 4(a).** Presentation of the Generation Survey results.

The following individuals addressed the Board:

Jim Cooper, Manager of Communications and Energy Services
Cathlyn Sommerfield, NMC – Director of Research Services
R. Ben Bifoss, City Manager
W. Peter Doren, General Counsel

Moved by Budros, seconded by Coco, that the Light & Power Board receives and files the 2012 Generation Survey results.

CARRIED unanimously.

- 4(b).** Consideration of authorizing an Amendment to the Joint Use of Poles Agreement between Consumer’s Energy Company and City of Traverse City for the East Hammond Transmission Line.

The following individuals addressed the Board:

Glen Dine, Chief Engineer
Michael McGeehan, GRP Engineering, Inc.
Tim Arends, *Interim* Executive Director/Controller
W. Peter Doren, General Counsel

Moved by Coco, seconded by Taylor, that the Light & Power Board authorizes the Chairman and Secretary to enter into Amendment No.1 to the License Agreement for the Joint Use of Poles between Consumers Energy Company and City of Traverse City, subject to approval as to substance by the *Interim* Executive Director and approval as to form by General Counsel; and further authorizes the payments to Consumers Energy as required in the Amendment.

Roll Call:

Yes – Budros, Carruthers, Coco, Spence, Taylor, McGuire

No – Snodgrass

CARRIED.

- 4(c). Consideration of authorizing a Purchase Order for a rotor current controller for the M-72 wind turbine.

The following individuals addressed the Board:

Tom Olney, Operations Manager
Tim Arends, *Interim* Executive Director/Controller
W. Peter Doren, General Counsel

Moved by Taylor, seconded by Budros, that the Light & Power Board authorizes a Purchase Order in the amount of \$37,746.69 to Vestas for the purchase of a rotor current controller for the M-72 wind turbine.

Roll Call:

Yes – Budros, Carruthers, Coco, Snodgrass, Spence, Taylor

No – McGuire

CARRIED.

Item 5 on the Agenda being Appointments

None.

Item 6 on the Agenda being Reports and Communications

A. From Legal Counsel.

None.

B. From Staff.

None.

C. From Board.

1. Mike Coco spoke re: the MichCon MPSC filing update staff provided to the Board.

Item 7 on the Agenda being Public Comment

No one from the public commented.

There being no objection, Chairman McGuire declared the meeting adjourned at 7:00 p.m.



Tim Arends, Secretary
LIGHT AND POWER BOARD

/st