

**TRAVERSE CITY
LIGHT AND POWER BOARD**

Minutes of the Regular Board Meeting
Held at 5:15 p.m., 1131 Hastings Street
Tuesday, November 8, 2022

Board Members Present: Paul Heiberger – Chairperson, John Taylor – Board Member, Ross Hammersley – Board Member, Maura Brennan – Board Member, Tim Werner – Board Member & City Commissioner

Board Members Absent: Elysha Davila – Vice – Chairperson, Amy Shamroe – Board Member & City Commissioner

Ex Officio Member Present: Marty Colburn, City Manager

Staff Present: Brandie Ekren – Executive Director, Jenn St. Amour – Executive Assistant, Karla Myers-Beman – Chief Financial Officer, Scott Menhart – Chief Information & Technology Officer, Kelli Schroeder – Customer & Employee Relations Manager, Tony Chartrand – Supervisory Engineer, Daren Dixon – Operations Manager, Jacob Hardy – Sustainability & Key Accounts Manager

1. Roll Call

2. Disclosure of Recusal

3. Consent Calendar

- a. Approval of Agenda
- b. Consideration of approving minutes of the Regular meeting of October 11, 2022. (Approval recommended)
- c. Consideration of authorizing a purchase order for Pad Mount Transformers. (Approval recommended) (Dixon)

that the Light & Power Board authorizes a purchase order be issued to Stuart C. Irby Co. in the amount of \$42,067.50, more or less, for the purchase of Pad Mount Transformers.

- d. Consideration of authorizing a Purchase Order for Inventory Purchase. (Approval recommended) (Dixon)

that the Light & Power Board authorizes a purchase order be issued to Stuart C. Irby in the amount of \$60,138.81, more or less, for the purchase of materials for inventory.

- e. Consideration of amending the TCLP Fiber Terms of Service. (Approval recommended) (Myers-Beman)

that the Light & Power Board authorizes the amendment to the TCLP Fiber Terms of Service.

- f. Introduction of proposed Board Rules Amendment. (Myers-Beman)
- g. Consideration of approving an amended Organizational Chart and updated ACT Wage Scale. (Approval recommended) (Ekren/Schroeder)

that the Light & Power Board approves the changes to the Organizational Chart, the ACT Group salary ranges, and the job descriptions for the Engineering Manager and Engineering Technician.

Ross Hammersley moved that as recommended, the Consent Calendar portion of the agenda be approved. John Taylor seconded the motion.

Yes: Maura Brennan, Ross Hammersley, Tim Werner, Paul Heiberger, and John Taylor

Absent: Elysha Davila and Amy Shamroe

Carried 5 to 0.

4. Unfinished Business

None.

5. New Business

None.

6. Reports and Communications

a. From Legal.

None.

b. From Staff.

- 1. Utility Billing Update

The following individuals addressed the Board:

Scott Menhart, Chief Information & Technology Officer
Karla Myers-Beman, Chief Financial Officer
Kelli Schroeder, Customer & Employee Relations Manager

- 2. 2022 Strategic Plan Update

The following individuals addressed the Board:

Brandie Ekren, Executive Director

c. From Board.

7. Public Comment

a. General Public Comment

No one from the Public addressed the Board.

8. Adjournment

There being no objection, Chairperson Heiberger adjourned the meeting at 5:55 p.m.

Brandie Ekren

Brandie Ekren, Secretary
LIGHT & POWER BOARD