

**TRAVERSE CITY  
LIGHT AND POWER BOARD**

Minutes of the Regular Board Meeting  
Held at 5:15 p.m., Commission Chambers, Governmental Center  
Tuesday, November 9, 2021

**Board Members Present:** Maura Brennan, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, John Taylor

**Board Members Absent:**

**Ex Officio Member Present:** Marty Colburn, City Manager

**Others:** Daren Dixon, Karla Myers-Beman, Scott Menhart, Kelli Schroeder, Tony Chartrand, Jacob Hardy, Jenn St. Amour

**1. Roll Call**

**2. Disclosure of Recusal**

None.

**3. Consent Calendar**

a. Approval of Agenda

b. Consideration of approving minutes of the Regular Meeting of October 12, 2021 and minutes of the Special Meeting of October 26, 2021. (Approval recommended)

that the minutes of the Regular Meeting of October 12, 2021 and the minutes of the Special Meeting of October 26, 2021 be approved.

c. Consideration of approving an amended Capitalization Policy. (Approval recommended) (Myers-Beman)

that the Light & Power Board approves the amended Capital Asset Policy.

d. Consideration of approving an amended Purchasing and Contracting Policy. (Approval recommended) (Myers-Beman)

that the Board approves as presented the amended Purchasing and Contracting Policy.

e. Consideration of approving an Interagency Agreement with the City of Traverse City. (Approval recommended) (Myers-Beman)

that the Light & Power Board authorizes the execution of the Interagency Agreement.

f. Consideration of authorizing reimbursement to Wolverine Power Supply Cooperative for Grand Traverse Substation #1 Transformer repair. (Approval Recommended) (Chartrand)

that the Board authorizes a purchase order to be issued to Wolverine Power Supply Cooperative for 50% of the final cost and overhead charges to examine and attempt to repair the transformer in the field per the Wolverine Power Supply Cooperative O&M Agreement.

- g. Consideration of approving long lead time material purchases for Barlow to Parsons Transmission Line Project. (Approval recommended) (Chartrand)

that the Board authorizes the Interim Executive Director to issue a purchase order with Power Line Supply for transmission line material in the amount of \$766,821.80, more or less.

- h. Consideration of accepting EGLE Grant for Electric Vehicle Charging Station Network. (Approval recommended) (Hardy)

that the Board authorizes the Interim Executive Director to accept the grant and execute the grant agreement with EGLE in the amount up to \$173,763.03 with a match amount of \$184,924.71 for the EV Charging Network.

Amy Shamroe moved that as recommended, the Consent Calendar portion of the Agenda be approved. Ross Hammersley seconded the motion.

**Yes:** Maura Brennan, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

**Absent:** None

Carried 7 to 0.

#### 4. Unfinished Business

- a. Consideration of approving a Consultant Agreement for an Integrated Resource Planning service with 1898 & Co., a part of Burns and McDonnell.

The following individuals addressed the Board:

Karla Myers-Beman, Interim Executive Director/Controller

*NO ACTION TAKEN.*

#### 5. New Business

Ross Hammersley left the meeting at 5:45 p.m.

- a. Consideration of approving the Kaskaska Combustion Turbine Operating Agreement with MPPA.

The following individuals addressed the Board:

Karla Myers-Beman, Interim Executive Director/Controller

Maura Brennan moved that the Board authorizes the Chairperson and Secretary to enter into the Kalkaska Combustion Turbine Operations and Maintenance Agreement with MPPA; subject to approval as to substance by the Interim Executive Director and as to form by General Counsel. Amy Shamroe seconded the motion.

**Yes:** Maura Brennan, Elysha Davila, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

**Absent:** Ross Hammersley

Carried 6 to 0.

- b. Consideration of approving an additional three days off for staff appreciation between Christmas and New Year's.

The following individuals addressed the Board:

Kelli Schroeder, Mgr. of Human Resources & Communications

Amy Shamroe moved that the Board approves the additional three days (24 hours) off between Christmas and New Year's Day for both TCL&P Administrative, Confidential, Technical Employees and authorizes the Board Chairperson to sign the Letter of Understanding between TCL&P and the Utility Workers Union of America Local No. 295. John Taylor seconded the motion.

**Yes:** Maura Brennan, Elysha Davila, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

**Absent:** Ross Hammersley

Carried 6 to 0.

## **6. Reports and Communications**

**a. From Legal.**

None.

**b. From Staff.**

1. 2022 Six Year Capital Improvement Plan

The following individuals addressed the Board:

Karla Myers-Beman, Interim Executive Director/Controller

Daren Dixon, Operations Manager

Tony Chartrand, System Engineer

Scott Menhart, Chief Information Technology Officer

2. FTTP Update

The following individuals addressed the Board:

Scott Menhart, Chief Information Technology Officer

3. Update on MPPA Projects

The following individuals addressed the Board:

Karla Myers-Beman, Interim Executive Director/Controller

**c. From Board.**

1. Executive Search Process Update

Paul Heiberger and Kelli Schroeder reported that currently there are seven applicants for the TCL&P Executive Director Position.

2. Amy Shamroe reported that she and Tim Werner were reappointed to the TCL&P Board. Tim Werner was re-elected City Commissioner. New City Commissioners are Mi Stanley, Mark Wilson, & Mitchell Treadwell along with new Mayor Richard Lewis.
3. Maura Brennan thanked Karla Myers-Beman, Interim Executive Director for sending the Board the article on Ann Arbor's Sustainable Energy Utility.

**7. Public Comment**

- a. General Public Comment

None.

**8. Adjournment**

There being no objection, Chairperson Heiberger adjourned the meeting at 6:15 p.m.

*Karla Myers-Beman*

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Karla Myers-Beman, Secretary  
LIGHT AND POWER BOARD