

**TRAVERSE CITY
LIGHT AND POWER BOARD**

Minutes of Regular Meeting
Held at 5:15 p.m., Commission Chambers, Governmental Center
Tuesday, December 8, 2015

Board Members -

Present: Pat McGuire, Jeff Palisin, Bob Spence, Tim Werner, John Taylor

Absent: Amy Shamroe, Jan Geht

Ex Officio Member -

Present: Marty Colburn, City Manager

Others: Tim Arends, Scott Menhart, Karla Myers-Beman, Stephanie Tvardek,
Jessica Wheaton, Blake Wilson

The meeting was called to order at 5:15 p.m. by Chairman Taylor.

Item 2 on the Agenda being Consent Calendar

None.

Item 3 on the Agenda being Unfinished Business

None.

Item 4 on the Agenda being New Business

a. Consideration of approving minutes of the Regular Meeting of November 24, 2015.

Moved by McGuire, seconded by Palisin, that the minutes of the Regular Meeting of November 24, 2015 as presented be approved.

CARRIED unanimously. (Geht, Shamroe absent)

b. Consideration of the LaFranier/Barlow Transmission Line Upgrade Project Authorization Request.

The following individuals addressed the Board:

Tim Arends, Executive Director

Michael McGeehan, President, GRP Engineering, Inc.

Moved by McGuire, seconded by Spence, that the Board approve the LaFranier/Barlow Transmission Line Upgrade Project and directs staff to solicit construction bids and material quotes for the Board's consideration of approval.

CARRIED unanimously. (Geht, Shamroe absent)

c. Consideration of authorizing a professional services agreement with GRP Engineering, Inc. for engineering services related to the LaFranier/Barlow Transmission Line Upgrade Project.

The following individuals addressed the Board:

Tim Arends, Executive Director
Michael McGeehan, President, GRP Engineering, Inc.

Moved by Palisin, seconded by Spence, that the Board authorizes the Chairman and Secretary to enter into an agreement with GRP Engineering, Inc. for professional engineering and contract management services related to the LaFranier/Barlow Transmission Line Upgrade Project in the amounts of \$113,000 and \$45,000; subject to approval as to substance by the Executive Director, and as to form by General Counsel.

CARRIED unanimously. (Geht, Shamroe absent)

- d. Consideration of authorizing a construction agreement with C.C. Power, LLC for hourly rate assistance.

The following individuals addressed the Board:

Tim Arends, Executive Director
Blake Wilson, System Engineer
Karla Myers-Beman, Controller

Moved by McGuire, seconded by Palisin, that the Board authorizes the Chairman and Secretary to enter into a construction agreement for electric line distribution construction services with C.C. Power, LLC in the not to exceed amount of \$100,000, billings to be based on the hourly rate provided in the bid; subject to approval as to substance by the Executive Director and approval as to form by General Counsel.

CARRIED unanimously. (Geht, Shamroe absent)

Item 5 on the Agenda being Appointments

None.

Item 6 on the Agenda being Reports and Communications

- a. From Legal Counsel.

None.

- b. From Staff.

1. Karla Myers-Beman reported on an emergency purchase made for the August storm.

The following individuals addressed the Board:

Tim Arends, Executive Director

2. Karla Myers-Beman presented the 2015 audit engagement letter.

The following individuals addressed the Board:

Tim Arends, Executive Director

3. Karla Myers-Beman provided an update on the PCR rate.

The following individuals addressed the Board:

Tim Arends, Executive Director

4. Jessica Wheaton provided an update regarding the Community Solar Phase II project.

The following individuals addressed the Board:

Tim Arends, Executive Director

5. Tim Arends provided a reminder to the Board regarding the Study Session scheduled for December 15, 2015.
6. Tim Arends announced a meeting regarding fiber to the premises and distributed antenna system has been scheduled for December 16, 2015 with various interested parties.

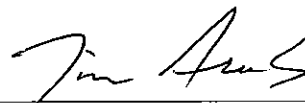
c. From Board.

1. Marty Colburn announced a conditional rezone at Aero Court will be on an upcoming agenda, a meeting has been scheduled with Costco and the Special Land Use Permit for 305 Front Street was approved at last night's City Commission Meeting.
2. Pat McGuire commended Consumers Energy for removing their substation located between Union Street and Cass Street behind Central Methodist Church.

Item 7 on the Agenda being Public Comment

No one from the public commented.

There being no objection, Chairman Taylor declared the meeting adjourned at 6:08 p.m.



Tim Arends, Secretary
LIGHT AND POWER BOARD

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