

**TRAVERSE CITY  
LIGHT AND POWER BOARD**

Minutes of the Regular Board - Virtual Meeting  
Held at 5:15 p.m.  
Tuesday, December 8, 2020

**Board Members Present:** Patrick McGuire, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, John Taylor

All Board members were physically located in Traverse City, Grand Traverse County, and the State of Michigan for the remote meeting.

**Board Members Absent:**

**Ex Officio Member:** Marty Colburn, City Manager

**Others:** Tim Arends, Daren Dixon, Karla Myers Beman, Scott Menhart, Kelli Schroeder, Tony Chartrand, Jacob Hardy, Karrie Zeits (Legal Counsel)

**1. Roll Call**

**2. Disclosure of Recusal**

None.

**3. General Public Comment**

None.

**4. Consent Calendar**

- a. Approval of Agenda
- b. Approved minutes of the Regular meeting of November 10, 2020.
- c. Approved the 2021 Six-Year Capital Improvements Plan.

That the Board authorizes the Executive Director to submit the Six Year Capital Improvements Plan - 2021 as presented to the City Manager for review and approval of the City Commission and City Planning Commission.

- d. Approved a three-year contract with Hurst Mechanical for HVAC Preventative Maintenance.

That the Board approve a three-year contract with Hurst Mechanical for a not to exceed amount of \$5,480.00 annually for HVAC preventative maintenance.

- e. Approved the Downtown Development Authority Banner Attachment Agreement.

That the Board authorizes the Chairman to execute an Attachment Agreement with the Downtown Development Authority for banners, signs and decorations, subject to review as to substance by the Executive Director and as to form by General Counsel.

- f. Approved a revised resolution establishing rules for remote attendance as currently allowed by Public Act 228 of 2020.

That the Board approve a revised resolution establishing rules for remote attendance in accordance with Public Act 228 of 2020.

- g. Approved introduction of the proposed Board Rules Amendment.

Patrick McGuire moved that the following actions, as recommended on the Consent Calendar portion of the Agenda, be approved. Amy Shamroe seconded the motion.

**Yes:** Patrick McGuire, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

**Absent:** None

Carried 7 to 0.

**5. Unfinished Business**

- a. Consideration of applying for grant/financing with USDA for Smart Grid.

The following individuals addressed the Board:

Tim Arends, Executive Director

Ross Hammersley moved that the Resolution in support of applying for USDA financing under the Power Sustainable Rural Communities Program be approved and forwarded onto the City Commission for its consideration of approval. Amy Shamroe seconded the motion.

**Yes:** Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

**No:** Patrick McGuire

**Absent:** None

Carried 6 to 1.

**6. New Business**

None.

**7. Reports and Communications**

- a. **From Legal.**

**b. From Staff.**

1. Presentation by the Grand Traverse Regional Community Foundation.

The following individuals addressed the Board:

John Taylor, Chairperson  
Tim Arends, Executive Director  
Dave Mengebier, Grand Traverse Regional Community Foundation

2. Presentation of renewable energy goal update and options for incremental increases through various solar projects.

The following individuals addressed the Board:

Tim Arends, Executive Director  
Karla Myers-Beman, Controller  
Karrie Zeits, General Counsel

3. FTTP Update.

The following individuals addressed the Board:

Scott Menhart, Chief Information Officer  
Chris Kohl, Fujitsu

4. September 30, 2020 Financial Statements.

The following individuals addressed the Board:

Karla Myers-Beman, Controller

**c. From Board.**

1. Chairperson's report.

**8. Public Comment**

- a. General Public Comment

None.

**9. Adjournment**

There being no objection, Chairperson Taylor moved to adjourn the meeting at 6:52 p.m.

**Yes:** Ross Hammersley, Elysha Davila, Amy Shamroe, Tim Werner,  
Paul Heiberger, Pat McGuire and John Taylor

**Absent:**

Carried 7 to 0.

*Tim Arends*

---

Tim Arends, Secretary  
LIGHT AND POWER BOARD