TRAVERSE CITY
LIGHT AND POWER BOARD

Minutes of Regular Meeting
Held at 5:15 p.m., Commission Chambers, Governmental Center
Tuesday, February 11, 2020

Board Members -

Present: John Taylor, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, Pat McGuire

Absent: Elysha Davila

Ex Officio Member -

Absent: Marty Colburn, City Manager

Others: Tim Arends, Karla Myers-Beman, Kelli Schroeder, Scott Menhart, Daren Dixon, Tony Chartrand, Jacob Hardy, Jennifer St. Amour

Item 2 on the Agenda being Disclosure of Recusal - None

Item 3 on the Agenda being Consent Calendar

Moved by Shamroe, seconded by McGuire, that the following actions, as recommended on the Consent Calendar portion of the Agenda, be approved.

a. Approved the Agenda.

b. Approved the minutes of the Regular Meeting of January 14, 2020.

c. Received and filed minutes of the FTTP Ad Hoc Committee meeting of January 24, 2020.

d. Approved a construction contract with Hydaker-Wheatlake Co. for Barlow Switching Station Project in the amount of $822,677.00.

e. Approved a purchase order with Irby for Switch Operators in the amount of $49,563.00.

CARRIED unanimously.

Items Removed from the Consent Calendar

None.

Item 4 on the Agenda being Unfinished Business

a. FTTP Project Logo, Marketing, and Rate Presentation.

The following individuals addressed the Board:

Tim Arends, Executive Director
Scott Menhart, Chief Information Officer
Rob Worden, Network Design & Integration, Fujitsu
Lori Butler, Sr. Marketing Communications Manager, Fujitsu

Board member Tim Werner left the meeting at 7:25 p.m.

Moved by Hammersley, seconded by Shamroe, that the Board tentatively approves the rate adjustment and authorizes the secretary to set a public hearing for the Fiber to the Premise tariff rates on March 10, 2020; and further that a notice of the public hearing be posted on the utility's website and placed in the Traverse City Record Eagle.

CARRIED unanimously.

Item 5 on the Agenda being New Business

a. Consideration of forwarding the Fiber 2020-21 Operating Budget to the City Commission for consideration of approval as required by Charter.

The following individuals addressed the Board:

Karla Myers-Beman, Controller

Moved by Heiberger, seconded by Hammersley, that the Light & Power Board approves forwarding the 2020-21 Fiber Fund Operating Budget as presented to the City Commission for its consideration of approval.

CARRIED unanimously.

Item 6 on the Agenda being Reports and Communications

a. From Legal Counsel – No Report.

b. From Staff.

1. Discussion on annual seasonal lighting.

   The following individuals addressed the Board.

   Tim Arends, Executive Director

2. Presentation of the 2018-19 Annual Report.

   The following individuals addressed the Board:

   Tim Arends, Executive Director

3. December 31, 2019 financial statements.

   The following individuals addressed the Board:

   Tim Arends, Executive Director

c. From the Board – None.

1. Executive Director Performance Review Process Discussion.

The following individuals addressed the Board:

Chairman Taylor.

2. Chairman's Report.

Item 7 on the Agenda being Public Comment

a. General – None.

There being no objection, Chairman Taylor declared the meeting adjourned at 7:56 p.m.

Tim Arends, Secretary
LIGHT AND POWER BOARD