

**TRAVERSE CITY
LIGHT AND POWER BOARD**

Minutes of the Regular Board Meeting
Held at 5:15 p.m., Commission Chambers, Governmental Center
Tuesday, February 8, 2022

Board Members Present: Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, John Taylor

Board Members Absent: Maura Brennan

Ex Officio Member Absent: Marty Colburn, City Manager

Others: Daren Dixon, Karla Myers-Beman, Scott Menhart, Kelli Schroeder, Tony Chartrand, Jacob Hardy, Mark Watson

1. Roll Call

2. Disclosure of Recusal

3. Consent Calendar

a. Approval of Agenda

b. Consideration of approving minutes of the Regular Meeting of January 11, 2022, the minutes of the Special Meeting of January 20, 2022, the minutes of the Special Meeting of January 21, 2022, the minutes of the Executive Search Ad Hoc Meeting of January 24, 2022, and the minutes of the Executive Search Ad Hoc Meeting of January 25, 2022. (Approval recommended)

that the minutes of the Regular Meeting of January 11, 2022, the minutes of the Special Meeting of January 20, 2022, the minutes of the Special Meeting of January 21, 2022, the minutes of the Executive Search Ad Hoc Meeting of January 24, 2022, and the minutes of the Executive Search Ad Hoc Committee Meeting of January 25, 2022, be approved.

c. Consideration of approving the 2022 Strategic Plan. (Approval recommended) (Myers-Beman/Schroeder)

that the Board adopts the 2022 Strategic Plan.

d. Consideration of approving remaining material purchase for the Barlow to Parsons Transmission Line Project. (Approval recommended) (Chartrand)

that the Board authorize the Interim Executive Director to execute a purchase order with Power Line Supply for remaining Barlow to Parsons Transmission Line material purchase in the amount of \$158,431.39, more or less.

e. Consideration of approving steel riser poles purchase for the Barlow to Parsons Transmission Line Project. (Approval recommended) (Chartrand)

that the Board authorize the Interim Executive Director to issue a purchase order with Grid Structures for steel riser poles in the amount of \$89,574.00, more or less.

- f. Consideration of approving a purchase order for transformers. (Approval recommended) (Myers-Beman)

that the Board authorizes a purchase order to be issued to RESCO in the amount of \$60,480.00, more or less, for the purchase of various transformers.

- g. Consideration of adopting MDOT Construction ROW Resolution. (Approval recommended) (Myers-Beman)

that the Board adopts the State of Michigan "Performance Resolution for Municipalities" as required by the State for issuance of an annual Right-of-Way permit.

Ross Hammersley moved that as recommended, the Consent Calendar portion of the Agenda be approved. John Taylor seconded the motion.

Yes: Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

Absent: Maura Brennan

Carried 6 to 0.

4. Unfinished Business

- a. Consideration of approving the Executive Director Agreement.

The following individuals addressed the Board:

Kelli Schroeder, Mgr. of Human Resources & Communications

Amy Shamroe moved to authorize the Chairperson to execute the Executive Director Employment Agreement 2022 with Brandie Ekren as approved to form by General Counsel. Elysha Davila seconded the motion.

Yes: Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

Absent: Maura Brennan

Carried 6 to 0.

- b. Consideration of approving the Third Amended and Restated contract with Heritage Sustainable Energy, LLC.

The following individuals addressed the Board:

Karla Myers-Beman, Interim Executive Director/Controller

Ross Hammersley moved that the Light & Power Board authorize the Chairperson and Secretary to execute an amended contract with Heritage Sustainable Energy, LLC to incorporate an additional 2MW of solar energy within the existing contract based on the price structure presented above and include the decommissioning of the wind turbine along with removing the option language, subject to approval as to substance by the Interim Executive Director and subject to approval as to form by General Counsel. John Taylor seconded the motion.

Yes: Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

Absent: Maura Brennan

Carried 6 to 0.

- c. Consideration of approving the Agreement to Fund and Reimburse Interconnection Agreement with Heritage Sustainable Energy, LLC.

The following individuals addressed the Board:

Karla Myers-Beman, Interim Executive Director/Controller

Tim Werner moved that the Light & Power Board authorize the Chairperson and Secretary to execute an Interconnection Reimbursement Agreement with Heritage Sustainable Energy, LLC, subject to approval as to substance by the Interim Executive Director and subject to approval as to form by General Counsel. Ross Hammersley seconded the motion.

Yes: Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

Absent: Maura Brennan

Carried 6 to 0.

5. New Business

- a. Consideration of approving a Sustainability Ad Hoc Committee.

The following individuals addressed the Board:

Jacob Hardy, Key Accounts/Energy Technician

John Taylor moved that the Board approve the creation of the Sustainability Ad Hoc Committee for the purpose of creating and evaluating a Sustainability program that encompasses energy waste reduction and decarbonization.

Yes: Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

Absent: Maura Brennan

Carried 6 to 0.

Amy Shamroe moved that the following Board members be appointed to the Sustainability Ad Hoc Committee: John Taylor, Paul Heiberger, and Maura Brennan. Tim Werner seconded the motion.

Yes: Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

Absent: Maura Brennan

Carried 6 to 0.

6. Reports and Communications

a. From Legal.

b. From Staff.

1. Presentation of the 2022-23 Fiber Fund Budget

The following individuals addressed the Board:

Karla Myers-Beman, Interim Executive Director/Controller

2. FTTP Update

The following individuals addressed the Board:

Scott Menhart, Chief Information Officer

3. Update on the Campbell Plant Decommissioning

The following individuals addressed the Board:

Karla Myers-Beman, Interim Executive Director/Controller

4. Update on Strategic Plan Initiative - Redesign of TCL&P website

The following individuals addressed the Board:

Kelli Schroeder, Mgr. of Human Resources & Communications

5. Barlow to Parsons Transmission Line Project Vegetation Maintenance Update

The following individuals addressed the Board:

Mark Watson, Field Supervisor

6. Presentation of the 2020-21 Annual Report

The following individuals addressed the Board:

Karla Myers-Beman, Interim Executive Director

7. Electric Vehicle Charging Station Network Closeout Report

The following individuals addressed the Board:

Karla Myers-Beman, Interim Executive Director/Controller

c. **From Board.**

None.

7. **Public Comment**

No one from the Public addressed the Board.

8. **Adjournment**

There being no objection, Chairperson Heiberger adjourned the meeting at 5:49 p.m.

Karla Myers-Beman

Karla Myers-Beman, Secretary
LIGHT & POWER BOARD