

**TRAVERSE CITY
LIGHT AND POWER BOARD**

Minutes of the Regular Board Meeting
Held at 5:15 p.m., Commission Chambers, Governmental Center
Tuesday, March 8, 2022

Board Members Present: Maura Brennan, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, John Taylor

Board Members Absent: None

Ex Officio Member Present: Marty Colburn, City Manager

Others: Daren Dixon, Karla Myers-Beman, Scott Menhart, Kelli Schroeder, Tony Chartrand, Jacob Hardy, Jenn St. Amour, Mark Watson

1. Roll Call

2. Disclosure of Recusal

None.

3. Consent Calendar

a. Approval of Agenda

b. Consideration of approving minutes of the Regular Meeting of February 8, 2022. (Approval recommended)

that the minutes of the Regular Meeting of February 8, 2022, be approved.

c. Consideration of approving a Resolution for the Energy Services Agreement designating the Member Authorized Representative as Brandie Ekren. (Approval recommended) (Myers-Beman)

that the Board approves the resolution relating to the Michigan Public Power Agency Energy Services Project appointing Brandie Ekren, Executive Director effective March 21, 2022, as the Member Authorized Representative.

d. Consideration of approving Brandie Ekren as Secretary. (Approval recommended) (Myers-Beman)

that the Board appoint Brandie Ekren as Secretary for the Light and Power Board to be effective for the April 2022 board meeting.

e. Consideration of approving a construction contract for the Barlow to Parsons Transmission Line Project. (Approval recommended) (Chartrand)

that the Board authorizes the Chairperson and Secretary to execute a construction contract with Newkirk for the Barlow to Parsons Transmission Line in the amount of \$1,637,697.53, subject to review as to substance by the Executive Director and as to form by General Counsel.

- f. Consideration of approving a service order for tree trimming services related to Barlow to Parsons Transmission Line Project. (Approval recommended) (Watson)

that the Board authorizes a service order be issued with Asplundh tree experts for the Barlow to Parsons Transmission Line Project in the amount of \$121,105.60, more or less.

- g. Consideration of accepting the Peninsula Township Ordinance for a TCL&P Franchise. (Approval recommended) (Myers-Beman)

that the Board authorizes the Chairperson and Secretary to execute and acceptance of Peninsula Township Ordinance granting a 30-year franchise to Traverse City Light & Power contingent on Peninsula Township's approval of the franchise ordinance.

- h. Consideration of approving a purchase order for transformers. (Approval recommended) (Myers-Beman)

that the Board authorizes a purchase order to be issued to Power Line Supply in the amount of \$91,480.00, more or less, for the purchase of four 300 KVA transformers.

Ross Hammersley moved that as recommended, the Consent Calendar portion of the agenda be approved. Amy Shamroe seconded the motion.

Yes: Maura Brennan, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

Absent: None

Carried 7 to 0.

4. Unfinished Business

- a. Consideration of approving a project authorization for M-72 Solar III Interconnection costs.

The following individuals addressed the Board:

Tony Chartrand, System Engineer

John Taylor moved that the Board approve as presented the M-72 Line Reconductor Project and directs staff to solicit construction and material quotes for the Board's consideration of approval at future meetings. Maura Brennan seconded the motion.

Yes: Maura Brennan, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

Absent: None

Carried 7 to 0.

- b. Consideration of approving USDA financing, notice of intent resolutions and intergovernmental agreement for the Smart Grid Project.

The following individuals addressed the Board:

Karla Myers-Beman, Interim Executive Director/Controller
Scott Menhart, Chief Information Officer

Ross Hammersley moved that the Light and Power Board approves moving forward the USDA Commitment Letter for Smart Grid financing in the amount of \$14,699,000 and support for notice of Intent Resolution for bonding in the amount of \$17,431,225 to the City Commission for approval and that the Light and Power Board authorizes the Chairperson and Secretary to execute the USDA Smart Grid Financing Intergovernmental Agreement subject to approval as to form by General Counsel and subject to approval as to substance by the Executive Director. Amy Shamroe seconded the motion.

Yes: Maura Brennan, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

Absent: None

Carried 7 to 0.

5. New Business

None.

6. Reports and Communications

a. From Legal.

b. From Staff.

- 1. GRP Presentation of 2021 Electric System Study & 6 Year Plan

The following individuals addressed the Board:

Daren Dixon, Operations Manager
Michael McGeehan, President, GRP Engineering Inc.
Tony Chartrand, System Engineer
Scott Menhart, Chief Information Officer
Daren Dixon, Operations Manager
Karla Myers-Beman, Interim Executive Director/Controller

- 2. FTTP Update

The following individuals addressed the Board:

Scott Menhart, Chief Information Officer

3. Presentation on Transformer Oil

The following individuals addressed the Board:

Tony Chartrand, System Engineer

4. Presentation of the December 31, 2021 financial statements

The following individuals addressed the Board:

Karla Myers-Beman, Interim Executive Director/Controller

c. From Board.

1. Chairperson Heiberger spoke on behalf of the Board expressing gratitude for the hard work done by Karla Myers-Beman as Interim Executive Director.
2. Marty Colburn reported that at Monday night's City Commission meeting, they discussed going back and reviewing the type of lighting used on the bridges. They are working with TCL&P on this topic.

7. Public Comment

a. General Public Comment

No one from the Public addressed the Board.

8. Adjournment

There being no objection, Chairperson Heiberger adjourned the meeting at 6:35 p.m.

Karla Myers-Beman

Karla Myers-Beman, Secretary
LIGHT & POWER BOARD