

**TRAVERSE CITY  
LIGHT AND POWER BOARD**

Minutes of the Regular Board - Virtual Meeting  
Held at 5:15 p.m.,  
Tuesday, March 9, 2021

**Board Members Present:** Patrick McGuire, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, John Taylor

All Board members were physically located in Traverse City, Grand Traverse County, and the State of Michigan for the remote meeting.

**Board Members Absent:**

**Ex Officio Member:** Marty Colburn, City Manager

**Others:** Tim Arends, Daren Dixon, Karla Myers Beman, Scott Menhart, Kelli Schroeder, Tony Chartrand, Jacob Hardy

**1. Roll Call**

**2. Disclosure of Recusal**

None.

**3. General Public Comment**

None.

**4. Consent Calendar**

a. Approval of Agenda

b. Consideration of approving minutes of the Regular meeting of February 9, 2021. (Approval recommended)

that the minutes of the February 9, 2021 Regular meeting be approved.

c. Consideration of approving a resolution naming an Energy Service Project Member Authorized Representative. (Approval recommended) (Arends)

that the Board approves the resolution relating to the Michigan Public Power Agency Energy Services Project appointing the Member Authorized Representative by name instead of position.

Patrick McGuire moved that as recommended, the Consent Calendar portion of the Agenda be approved. Amy Shamroe seconded the motion.

**Yes:** Patrick McGuire, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

**Absent:** None

Carried 7 to 0.

**5. Unfinished Business**

- a. Public hearing regarding Residential Pilot Time of Use Rate effective April 1, 2021.

The following individuals addressed the Board:

Karla Myers-Beman, Controller

Chairman Taylor opened the Public Hearing.

The following individuals from the Public addressed the Board:

None.

Chairman Taylor closed the Public Hearing.

Amy Shamroe moved that the Board authorizes the Residential Time of Use Pilot Rate effective April 1, 2021. Ross Hammersley seconded the motion.

**Yes:** Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

**No:** Patrick McGuire

**Absent:** None

Carried 6 to 1.

- b. Consideration of approving 2021 Strategic Plan.

The following individuals addressed the Board:

Tim Arends, Executive Director

Paul Heiberger moved that the Board adopt the Traverse City Light & Power Strategic Plan - 2021, as amended. Tim Werner seconded the motion.

**Yes:** Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

**No:** Patrick McGuire

**Absent:** None

Carried 6 to 1.

**6. New Business**

- a. Consideration of approving the Electric Fund 2021-22 operating budget to the City Commission for consideration of approval as required by Charter.

The following individuals addressed the Board:

Tim Arends, Executive Director  
Karla Myers-Beman, Controller

Ross Hammersley moved that the Light & Power Board approves forwarding the 2021-22 Electric Fund Operating Budget as presented to the City Commission for its consideration of approval. Amy Shamroe seconded the motion.

**Yes:** Patrick McGuire, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

**Absent:** None

Carried 7 to 0.

Paul Heiberger moved that the Light & Power Board directs staff to contribute into the retirement system based on the accelerated amortization calculated on the market value of assets option provided by MERS and pay the retiree health insurance premiums in addition to the actuarially determined contribution calculated by the OPEB actuary based on the plan's assumptions. Patrick McGuire seconded the motion.

**Yes:** Patrick McGuire, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

**Absent:** None

Carried 7 to 0.

Tim Werner moved that the Light & Power Board approves the minimum cash reserve amount of \$8,459,000 for the fiscal year 2021-22. Ross Hammersley seconded the motion.

**Yes:** Patrick McGuire, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

**Absent:** None

Carried 7 to 0.

- b. Discussion of TCL&P Collective Bargaining negotiations strategy.

The following individuals addressed the Board:

Tim Arends, Executive Director

Paul Heiberger moved that the Board enter into closed session following public comment to consider the strategy and negotiations of the Collective Bargaining Agreement between the TCL&P Board and the Utility Workers Union of America, AFL-CIO No. 295, and to immediately adjourn thereafter. Patrick McGuire seconded the motion.

**Yes:** Patrick McGuire, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

**Absent:** None

Carried 7 to 0.

**7. Reports and Communications**

**a. From Legal.**

**b. From Staff.**

1. Discussion Declaring Lot X as Surplus

The following individuals addressed the Board:

Tim Arends, Executive Director  
Martin Colburn, City Manager  
Daren Dixon, Operations Manager

2. FTTP Update

The following individuals addressed the Board:

Scott Menhart, Chief Information Officer  
Kelli Schroeder, Mgr. of Human Resources & Communications  
Rob Worden, Head of Broadband Operations, Fujitsu  
Karla Myers-Beman, Controller  
Chris Kohl, Broadband Manager, Fujitsu

3. Presentation of MPPA's report card on TCL&P

The following individuals addressed the Board:

Karla Myers-Beman, Controller

4. Critical and Large Customer #3 Project close out report

The following individuals addressed the Board:

Karla Myers-Beman, Controller  
Daren Dixon, Operations Manager

5. December 31, 2020 Financial Statements

The following individuals addressed the Board:

Karla Myers-Beman, Controller

6. Customer Survey Update

The following individuals addressed the Board:

Kelli Schroeder, Mgr. of Human Resources & Communications

**c. From Board.**

1. Chairperson's report

Chairperson Taylor expressed thanks and gratitude to Pat McGuire on his ten years of service as a Light & Power board member.

2. Executive Director Review Process

Chairperson Taylor spoke on the upcoming Executive Director review process. John put forth a couple options looking for feedback from the board. One was to follow the lead of the City and City Commission who chose a consultant to conduct the review of the City Manager. The same consultant is available to conduct the Executive Director review for Light & Power. The other option due to timing would be to take a lighter approach and conduct an electronic survey for feedback or hire the consultant Rehmann Robson as was done in 2020. Consensus of the board was to follow the model of the City and hire the same consultant they are using. An Ad Hoc Committee would not be used for this process but rather John Taylor and Elysha Davila will serve as the facilitators for the board.

3. Kelli Schroeder, Mgr. of Human Resources & Communications provided an update on employees' COVID vaccinations.

**8. Public Comment**

a. General Public Comment

None.

**9. Adjournment**

There being no objection, Chairperson Taylor moved that the meeting enter into closed session at 7:00 p.m. and to adjourn immediately thereafter.

*Tim Arends*

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Tim Arends, Secretary  
LIGHT AND POWER BOARD