

**TRAVERSE CITY  
LIGHT AND POWER BOARD**

Minutes of Regular Meeting  
Held at 5:15 p.m., Commission Chambers, Governmental Center  
Tuesday, April 11, 2017

**Board Members -**

Present: Jan Geht, Ross Hammersley, Pat McGuire, Jeff Palisin, Amy Shamroe,  
Tim Werner

Absent: John Taylor

**Ex Officio Member -**

Present: Marty Colburn, City Manager

**Others:** Tim Arends, W. Peter Doren, Matt Nordfjord, Scott Menhart, Karla  
Myers-Beman, Kelli Schroeder, Mark Watson, Tony Chartrand, Jennifer J.  
St. Amour

The meeting was called to order at 5:15 p.m. by Secretary Arends.

Secretary Tim Arends opened the floor to nominations for Chairperson of the Light and Power Board:

McGuire nominated Jan Geht, Werner seconded.

Tim Arends closed the floor to nominations.

CARRIED unanimously. (Taylor absent)

Tim Arends turned the meeting over to Chairman Geht.

Chairman Geht opened the floor to nominations for Vice Chairperson of the Light and Power Board:

McGuire nominated Jeff Palisin, Werner seconded.

Chairman Geht closed the floor to nominations.

CARRIED unanimously. (Taylor absent)

Chairman Geht recommended Tim Arends be reappointed Secretary for the Light and Power Board. Consensus of the Board that Tim Arends be reappointed Secretary for the Light and Power Board.

Chairman Geht asked for volunteers to serve on the Human Resources Ad Hoc Committee.

McGuire, Palisin, and Shamroe volunteered, with Taylor as the alternate.

CARRIED unanimously. (Taylor absent)

Tim Arends requested item 2e and item 6b (3) be removed from the Agenda.

Tim Werner requested item 2g be removed from the Consent Calendar for further discussion.

**Item 2 on the Agenda being Consent Calendar**

Moved by McGuire, seconded by Shamroe, that the following actions, as recommended on the Consent Calendar portion of the Agenda, as amended, be approved:

- a. Minutes of the Regular Meeting of March 14, 2017.
- b. Approval of the Electric Utility 2017-18 Operating Budget.
- c. Approval of the Fiber 2017-18 Operating Budget.
- d. Approval of the IBM Operating Agreement.
- e. *Removed by the Executive Director.*
- f. Approval to amend Board Rule No. 1- Regular Meetings.
- g. *Removed from the Consent Calendar for further discussion.*
- h. Approving the Grand Traverse Substation O&M Agreement.
- i. Tenant request to waive rent escalator.

CARRIED unanimously as amended. (Taylor absent)

**Items Removed from the Consent Calendar**

- a. Approval of a Pole Attachment License Agreement with Michigan Broadband Services.

The following individuals addressed the Board:

Tim Arends, Executive Director  
Karla Myers-Beman, Controller

Moved by Werner, seconded by Shamroe, that the Board authorizes the Secretary and Chairman to execute a Pole Attachment Agreement with Michigan Broadband Services for the installation of fiber on Traverse City Light & Power poles per the requirements of the agreement as presented, subject to approval as to substance by the Executive Director and as to form by General Counsel.

CARRIED unanimously. (Taylor absent)

**Item 3 on the Agenda being Unfinished Business**

None.

**Item 4 on the Agenda being New Business**

- a. Consideration of a Project Authorization Request for removal and transfer of Hickory Meadows Distribution Line to Randolph Street.

The following individuals addressed the Board:

Tim Arends, Executive Director

Moved by McGuire, seconded by Hammersley, that the Board authorizes the Staff to proceed with the removal and transfer of Hickory Meadows Distribution Line to Randolph St. and seek the necessary Board approval for expenditures.

CARRIED unanimously. (Taylor absent)

- b. Consideration of approving a Purchase Order for wire relating to the Costco Line Improvement Project.

The following individuals addressed the Board:

Tony Chartrand, System Engineer/Key Accounts

Moved by Shamroe, seconded by McGuire, that the Board authorizes the Executive Director to issue a Purchase Order to Power Line Supply in the amount of \$78,965.25, more or less, for wire for the Costco Project.

CARRIED unanimously. (Taylor absent)

- c. Discussion of TCL&P Collective Bargaining negotiations strategy.

The following individuals addressed the Board:

Tim Arends, Executive Director

Pete Doren, General Counsel

Matt Nordfjord, Shareholder, Cohl, Stoker & Toskey, PC

Moved by McGuire, seconded by Shamroe, that the Board enter into closed session following public comment to consider the strategy and negotiation of the Collective Bargaining Agreement between TCL&P Board and the Utility Workers Union of America, AFL-CIO, Local No. 25, and to adjourn immediately thereafter.

Roll Call:

Yes- McGuire, Hammersley, Palisin, Shamroe, Werner, Geht

CARRIED.

**Item 5 on the Agenda being Appointments**

None.

**Item 6 on the Agenda being Reports and Communications**

## a. From Legal Counsel.

Pete Doren reported on Michigan Legislature – House Bill 4220

The following individuals addressed the Board:

Tim Arends, Executive Director  
Marty Colburn, City Manager

## b. From Staff.

1. Presentation of LaFranier/Barlow Transmission Line Upgrade Project close-out report.

The following individuals addressed the Board:

Karla Myers-Beman, Controller

2. Presentation of MPPA's Report Card on TCL&P.

The following individuals addressed the Board:

Karla Myers-Beman, Controller

3. Energy efficiency staffing plan.

*Removed from the Agenda by Executive Director.*

4. Fiber to The Home project update- Next steps.

The following individuals addressed the Board:

Scott Menhart, Manager of Telecom & Technology  
Tim Arends, Executive Director

5. Presentation of options for 1MW solar installation within TCL&P's service territory.

The following individuals addressed the Board:

Tim Arends, Executive Director  
Karla Myers-Beman, Controller  
Marty Lagina, Founder & Chief Executive, Heritage Sustainable Energy, LLC

## c. From Board

Amy Shamroe reminded the Board that it was the TCL&P Annual Seedling Giveaway beginning April 17, 2017

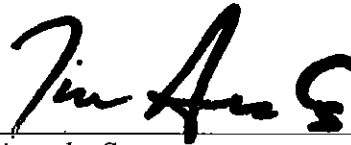
Marty Colburn reported that he, TCL&P employee Rod Solak, TC Fire Chief Tuller, and TC Fire Captain Mueller were attending a class funded by FEMA for Utility Distribution Systems.

**Item 7 on the Agenda being Public Comment**

a. General

No one from the public commented.

7:26 the Board entered into closed session.



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Tim Arends, Secretary  
LIGHT AND POWER BOARD