

**TRAVERSE CITY
LIGHT AND POWER BOARD**

Minutes of Regular Meeting
Held at 5:15 p.m.

A regular meeting was called to order remotely as authorized by the Executive Order of the
Governor.

Tuesday, May 12, 2020

Board Members -

Present: John Taylor, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, Pat McGuire

Absent: None

Ex Officio Member -

Present: Marty Colburn, City Manager

Others: Tim Arends, Karrie Zeits (Legal Counsel), Karla Myers-Beman, Scott Menhart, Kelli Schroeder, Daren Dixon, Tony Chartrand, Jacob Hardy

- a. Consideration of amending the Board Rules of the Traverse City Light and Power Board.

The following individuals addressed the Board:

Karrie Zeits, General Counsel

Moved by Shamroe, seconded by McGuire, that the Board authorizes the amendment of board rule number two- Order of Business and agenda for regular meetings, board rule number five- Consent Calendar, and board rule number eleven – Public Comment to allow for Public Comment at the beginning and the end of each meeting conducted remotely through June 30, 2020 or as extended by the Governor as amended.

Yes: Amy Shamroe, Patrick McGuire, Elysha Davila, Paul Heiberger, John Taylor, Tim Werner, Ross Hammersley

Absent: None

CARRIED 7-0 on a roll call vote.

Item 2 on the Agenda being Disclosure of Recusal – None

General Public Comment

None.

Item 3 on the Agenda being Consent Calendar

Moved by McGuire, seconded by Heiberger, that the following actions, as recommended on the Consent Calendar portion of the Agenda, be approved as amended.

- a. Approved the Agenda.
- b. Approved minutes of the Regular meeting of April 14, 2020.

- c. Received and filed minutes of the HR Ad Hoc Committee meeting of April 9, 2020.
- d. *Removed.*

Yes: Amy Shamroe, Patrick McGuire, Elysha Davila, Paul Heiberger, John Taylor,
Tim Werner, Ross Hammersley
Absent: None

CARRIED 7-0 on a roll call vote

Items Removed from the Consent Calendar

- a. Consideration of approving an amended City of Traverse City On Peak Demand Reduction Policy.

The following individuals addressed the Board.

Tim Arends, Executive Director
Jacob Hardy, Key Accounts Manager/Energy Technician

Moved by Shamroe, seconded by Heiberger, that the Board approves amending the City of Traverse City On Peak Demand Reduction Program Policy effective immediately.

Yes: Amy Shamroe, Patrick McGuire, Elysha Davila, Paul Heiberger, John Taylor,
Tim Werner, Ross Hammersley
Absent: None

CARRIED 7-0 on a roll call vote

Item 4 on the Agenda being Unfinished Business

None.

Item 5 on the Agenda being New Business

- a. Consideration of approval for Joint Use of Pole Attachments Inventory.

The following individuals addressed the Board.

Tim Arends, Executive Director
Daren Dixon, Operations Manager
Tony Chartrand, System Engineer
Karla Myers-Beman, Controller

Moved by Hammersley, seconded by Werner, that the Board authorizes the Chairman and Secretary to execute a contract with Timmons Group for a joint use of poles attachment inventory in the amount of \$76,293.20, more or less, subject to review as to substance by the Executive Director and as to form by General Counsel.

After further discussion, with approval of Werner, Hammersley rescinded his motion.

- b. Consideration of scheduling a Public Hearing at the June 2020 regular meeting for Renewable Electric Energy Rider Rate Change (Voluntary Green Program).

The following individuals addressed the Board:

Karla Myers-Beman, Controller

Moved by Heiberger, seconded by McGuire, that the Board tentatively approves the New Renewable Energy Electric Rider Tariff Rate ("Rate"), and set a Public Hearing for proposed adoption of the rate on June 9, 2020 in accordance with Public Act 342 of 2016; and further that a notice of the Public Hearing be posted on the utility's website and placed in the Traverse City Record Eagle.

Yes: Amy Shamroe, Patrick McGuire, Elysha Davila, Paul Heiberger, John Taylor,
Tim Werner, Ross Hammersley
Absent: None

CARRIED 7-0 on a roll call vote

Item 6 on the Agenda being Reports and Communications

- a. From Legal Counsel.

None.

- b. From Staff.

- 1. FTTP Update.

The following individuals addressed the Board:

Tim Arends, Executive Director
Scott Menhart, Chief Information Officer

- 2. Presentation by Venture North for the Commercial Energy Waste Reduction Loan Program.

The following individuals addressed the Board:

Laura Gailbraith, Executive Director Venture North

- 3. COVID-19 Financial Impact Update and cost Savings Measures.

The following individuals addressed the Board:

Tim Arends, Executive Director
Karla Myers-Beman, Controller

- 4. March 31, 2020 Financial Statements.

- c. From Board

1. Chairman's Report.

None.

Item 7 on the Agenda being Public Comment

a. General

The following individuals addressed the Public:

None.


Moved by Chairman Taylor to adjourn the meeting.

Yes: Amy Shamroe, Patrick McGuire, Elysha Davila, Paul Heiberger, John Taylor,
Tim Werner, Ross Hammersley

Absent: None

CARRIED 7-0 on a roll call vote

There being no objection, Chairman Taylor declared the meeting adjourned at 6:52 p.m.



Tim Arends, Secretary
LIGHT AND POWER BOARD