

**TRAVERSE CITY
LIGHT AND POWER BOARD**

Minutes of the Regular Board - Virtual Meeting
Held at 5:15 p.m.,
Tuesday, June 8, 2021

Board Members Present: Maura Brennan, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, John Taylor

All Board members were physically located in Traverse City, Grand Traverse County, and the State of Michigan for the remote meeting.

Board Members Absent:

Ex Officio Member: Marty Colburn, City Manager

Others: Tim Arends, Daren Dixon, Karla Myers-Beman, Scott Menhart, Kelli Schroeder, Tony Chartrand, Jacob Hardy

1. Disclosure of Recusal

None.

2. General Public Comment

None.

3. Consent Calendar

a. *Removed.*

b. Consideration of approving minutes of the Regular Meeting of May 11, 2021. (Approval recommended)

that the minutes of the May 11, 2021 Regular Meeting, be approved.

c. Consideration of approving insurance renewal. (Approval recommended) (Myers-Beman)

that the Light and Power Board approves payment to the Michigan Municipal League Liability and Property Pool in the amount of \$93,911 for fiscal year 2021-22 liability and property insurance.

d. Consideration of adopting a resolution in support of the 80/20 health premium cost share model to comply with the requirements of Public Act 152 of 2011. (Approval recommended) (Schroeder)

that the resolution to adopt the 80/20 cost sharing model to comply with the requirements of Public Act 152 of 2011 be approved.

- e. Consideration of approving Electric and Fiber Fund Budgets and Six-Year Capital Improvements Plan - 2021. (Approval recommended) (Myers-Beman)

that the Light & Power Board formally adopts the 2021-22 operating budgets for the Electric Utility and Fiber Optic Funds, and Six Year Capital Improvements Plan.

- f. Consideration of approving Alianza contract. (Approval recommended) (Menhart)

that the Board confirms the purchase orders issued to Alianza in the amount of \$34,985.08.

- g. Consideration of approving a board resolution for the USDA Smart Grid Financing approval process. (Approval recommended) (Myers-Beman)

that the Board approves the USDA resolution relating to the USDA's RD Apply Intake System naming the Executive Director as Certifier and the Controller as Administrator.

- h. Consideration of approving entering into an agreement with Traverse City Area District Library to install electric vehicle chargers for the Traverse City Electric Vehicle charging network. (Approval recommended) (Hardy)

that the Board authorizes the Chairman and Secretary to execute and Electric Vehicle Charging Station Agreement with the Traverse City Area District Library; subject to review as to substance by the Executive Director and as to form by General Counsel.

Amy Shamroe moved that as recommended, the Consent Calendar portion of the Agenda be approved, as amended. Elysha Davila seconded the motion.

Yes: Maura Brennan, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

Abs None

ent:

Carried 7 to 0.

4. Items Removed from Consent Calendar

- a. Approval of Agenda

Amy Shamroe moved that the Board authorize the addition of Utility Billing Discussion/Ad Hoc Committee formation to Board Reports. Ross Hammersley seconded the motion.

Yes: Maura Brennan, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

Absent: None

Carried 7 to 0.

5. Unfinished Business

- a. Consideration of approving a collective bargaining agreement with the Utility Workers Union of America, AFL-CIO, Local 295.

The following individuals addressed the Board:

Tim Arends, Executive Director

Elysha Davila moved that the Board enter into closed session to consider the negotiation of a Collective Bargaining Agreement for the Traverse City Light and Power Bargaining Unit. Maura Brennan seconded the motion.

Yes: Maura Brennan, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

Absent: None

Carried 7 to 0.

The Board entered into closed session at 5:22 p.m.

The Board returned from closed session at 5:57 p.m.

Chairman Heiberger called for a roll call vote. All Board members were present.

Elysha Davila moved that the Board authorizes the Chairman to execute a Collective Bargaining Agreement between the Traverse City Light and Power Department and the Utility Workers Union of America, Local 295 effective July 1, 2021 through June 30, 2024, subject to approval as to its substance by the Executive Director and approval as to form by Labor Counsel. Amy Shamroe seconded the motion.

Yes: Maura Brennan, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

Absent: None

Carried 7 to 0.

- b. Public hearing regarding rate adjustment effective July 1, 2021.

The following individuals addressed the Board:

Karla Myers-Beman, Controller

Chairman Heiberger opened the public hearing.

The following individuals from the public addressed the Board:

None.

Chairman Heiberger closed the public hearing.

Amy Shamroe moved that the Board authorizes the rate adjustments shown in the presented tariff rates effective July 1, 2021. Elysha Davila seconded the motion.

Yes: Maura Brennan, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

Absent: None

Carried 7 to 0.

- c. Public hearing regarding Electric Vehicle public Charging Station Tariff Rate effective immediately.

The following individuals addressed the Board:

Karla Myers-Beman, Controller

Chairman Heiberger opened the public hearing.

The following individuals addressed the Board:

None.

Chairman Heiberger closed the public hearing.

Maura Brennan moved that the Board authorizes the Electric Vehicle Charging Station Rate effective immediately Elysha Davila seconded the motion.

Yes: Maura Brennan, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

Absent: None

Carried 7 to 0.

6. New Business

- a. Consideration of approving a power purchase commitment for solar energy with Michigan Public Power Agency.

The following individuals addressed the Board:

Tim Arends, Executive Director

Steve Donkersloot, Director of Strategic Energy Resources, MPPA

Ross Hammersley moved to authorize the Executive Director to execute the MPPA's Energy Services Project Power Purchase Commitment authorizations for the Hart and Calhoun solar projects. Amy Shamroe seconded the motion.

Yes: Maura Brennan, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

Absent: None

Carried 7 to 0.

- b. Consideration of authorizing a request for proposal for a three-year strategic communications and quarterly action plan.

The following individuals addressed the Board:

Tim Arends, Executive Director

Kelli Schroeder, Manager of Human Resources & Communications

John Taylor moved that the Board approves the request for proposal as presented and directs staff to solicit proposals. Amy Shamroe seconded the motion.

Yes: Maura Brennan, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

Absent: None

Carried 7 to 0.

- c. Consideration of adopting resolutions for the early decommissioning of coal plants.

The following individuals addressed the Board:

Tim Arends, Executive Director

Tim Werner moved that the Board approves the resolutions as amended to support the early decommissioning of the Campbell and Belle River Coal Plants as a way to reduce carbon emissions by replacing the energy with carbon neutral generation and energy efficiency programs. Amy Shamroe seconded the motion.

Yes: Maura Brennan, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

Absent: None

Carried 7 to 0.

7. Reports and Communications

a. **From Legal.**

b. **From Staff.**

1. Presentation by Venture North for the Commercial Energy Waste Reduction Loan Program

The following individuals addressed the Board:

Laura Gailbrath, President, Venture North

2. FTTP Update

The following individuals addressed the Board:

Scott Menhart, Chief Information & Technology Officer

3. Succession Planning

The following individuals addressed the Board:

Tim Arends, Executive Director

Kelli Schroeder, Manager of Human Resources & Communications

c. From Board.

1. Utility Billing Discussion/Ad Hoc Committee formation

Chairman Heiberger reported on the release of request for proposal for a Utility Billing and Customer Service Information System for Light & Power. He proposed an ad hoc committee to meet with the City Manager and the Treasurer's office to begin a conversation of what the structure of the system should look like and bring it back to the Board for discussion.

Amy Shamroe moved that Paul Heiberger, John Taylor and Tim Werner be appointed to the Utility Billing Ad Hoc Committee. John Taylor seconded the motion.

Yes: Maura Brennan, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

Absent: None

Carried 7 to 0.

Marty Colburn reported on the City, Light and Power and DDA budgets passing, the Smart Grid expansion, EV Charging Station Agreement, and bridge work going on throughout the City.

8. Public Comment

a. General Public Comment

None.

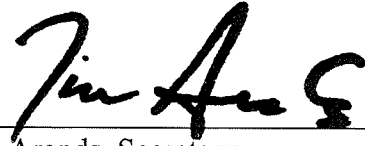
9. Adjournment

Ross Hammersley moved to adjourn the meeting at 7:16 p.m. Amy Shamroe seconded the motion.

Yes: Maura Brennan, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, John Taylor

Absent: None

Carried 7 to 0

A handwritten signature in black ink, reading "Tim Arends". The signature is written in a cursive style with a large, stylized "T" and "A".

Tim Arends, Secretary
LIGHT AND POWER BOARD