

**TRAVERSE CITY
LIGHT AND POWER BOARD**

Minutes of Regular Meeting
Held at 5:15 p.m., Commission Chambers, Governmental Center
Tuesday, September 12, 2017

Board Members -

Present: Jan Geht, Ross Hammersley, Pat McGuire, Amy Shamroe, John Taylor,
Tim Werner

Absent: Jeff Palisin

Ex Officio Member -

Absent: Marty Colburn, City Manager

Others: Tim Arends, W. Peter Doren, Scott Menhart, Karla Myers-Beman, Kelli Schroeder, Tony Chartrand, Mark Watson, Jennifer St. Amour,

The meeting was called to order at 5:15 p.m. by Chairman Geht.

Item 2 on the Agenda being Consent Calendar

Moved by McGuire, seconded by Shamroe, that the following actions, as recommended on the Consent Calendar portion of the Agenda, be approved:

- a. Minutes of the Regular Meeting of August 8, 2017.
- b. Receive and file minutes of FTTP Ad Hoc Committee meeting of September 6, 2017.
- c. Approving an amended purchase order to CDW-G for Data Center Upgrade Project.
- d. Approval of a Reimbursement Agreement with Northwestern Regional Airport Commission.
- e. Authorizing professional engineering, contract and construction management services with GRP Engineering, Inc. for Cherry Capital Airport Project.
- f. Authorizing a Construction Agreement with C.C. Power, LLC for M-72 Solar Distribution System Upgrade Project.
- g. Authorizing a confirming purchase order to EPS for additional security cameras, intrusion software, and access control.
- h. Declaring capital asset items surplus.
- i. Authorizing purchase orders to CDW Government and Planet Technologies for software licensing.
- j. Authorizing a Letter of Agreement between TCL&P and the Utility Workers Union of America, Local 295 to add the position of Electric System Operator Lead to the list of Classifications.
- k. Amended Lease Agreement for the Grand Traverse Substation.

1. Pole Attachment Agreement with Wolverine Power Supply Cooperative.

CARRIED unanimously. (Palisin absent)

Items Removed from the Consent Calendar

None.

Item 3 on the Agenda being Unfinished Business

None.

Item 4 on the Agenda being New Business

- a. Consideration of the Park Place Overhead to Underground Project Authorization Request and authorizing staff to seek competitive bids.

The following individuals addressed the Board:

Tim Arends, Executive Director
Tony Chartrand, System Engineer

Moved by Shamroe, seconded by Hammersley, that the Board approve as presented the Park Place Overhead to Underground Conversion Project and directs staff to solicit construction bids and material quotes for the Board's consideration of approval.

FAILED unanimously. (Palisin absent)

Moved by Shamroe, seconded by Hammersley, that the Board form an ad hoc committee to address the Underground Service Policy and that the committee consist of Chairman Geht, Tim Werner, and Pat McGuire for a term of one year.

CARRIED unanimously. (Palisin absent)

- b. Consideration of High Pressure Sodium to LED System Replacement Project Authorization Request.

The following individuals addressed the Board:

Tony Chartrand, System Engineer
Tim Arends, Executive Director

No Motion. Board requested staff present additional information at a future Board Meeting.

- c. Introduction of change in the Order of Business and Agenda for Regular Meetings.

The following individuals addressed the Board:

Tim Arends, Executive Director
W. Peter Doren, General Counsel

Item 5 on the Agenda being Appointments

None.

Item 6 on the Agenda being Reports and Communications

a. From Legal Counsel.

Peter Doren reported that Karrie Zeits formally joined Sondee, Racine & Doren on August 1, 2017.

b. From Staff.

1. Capital Plan Update through June 30, 2017.

The following individuals addressed the Board:

Karla Myers-Beman, Controller

2. Update on performance measurement discrepancy.

The following individuals addressed the Board:

Karla Myers-Beman, Controller

3. Update on Financial Forecast, Rate Design, and Cost of Service Study.

The following individuals addressed the Board:

Karla Myers-Beman, Controller
Tim Arends, Executive Director

4. Heritage Sustainable Energy, LLC Letter of Understanding.

The following individuals addressed the Board:

Karla Myers-Beman, Controller


c. From Board

Item 7 on the Agenda being Public Comment

a. General

No one from the public commented.

There being no objection, Chairman Geht declared the meeting adjourned at 6:25 p.m.



Tim Arends, Secretary
LIGHT AND POWER BOARD