

**TRAVERSE CITY
LIGHT AND POWER BOARD**

Minutes of the Regular Board Meeting
Held at 5:15 p.m., Virtual Meeting
Tuesday, September 8, 2020

Board Members Present: Patrick McGuire, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, John Taylor

Board Members Absent:

Ex Officio Member Present: Marty Colburn, City Manager

Others: Tim Arends, Daren Dixon, Karla Myers-Beman, Scott Menhart, Kelli Schroeder, Tony Chartrand, Jacob Hardy, Chris Kohl

1. **Roll Call**
2. **General Public Comment**

None.

ORGANIZATIONAL MEETING

The meeting was called to order at 5:15 by Secretary Arends.

Secretary Tim Arends opened the floor to nominations for Chairperson of the Light and Power Board:

Patrick McGuire moved to nominate John Taylor. Ross Hammersley seconded the motion.

Yes: Patrick McGuire, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

Absent: None

Carried 7 to 0.

Tim Arends turned the meeting over to Chairperson Taylor.

Chairperson Taylor opened the floor to nominations for Vice Chairperson of the Light and Power Board:

Amy Shamroe moved to nominate Elysha Davila as Vice Chairperson. Ross Hammersley

seconded the motion.

Chairperson Taylor closed the floor to nominations.

Yes: Patrick McGuire, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

Absent: None

Carried 7 to 0.

Chairperson Taylor recommended Tim Arends be reappointed Secretary for the Light and Power Board. Consensus of the Board that Tim Arends be reappointed Secretary for the Light and Power Board.

Amy Shamroe moved that Shamroe, Hammersley, and Taylor remain as delegates for the HR Ad Hoc committee with Paul Heiberger as an alternate for the term until the next organizational meeting. Ross Hammersley seconded the motion.

Yes: Patrick McGuire, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

Absent: None

Carried 7 to 0.

Amy Shamroe moved that Shamroe, Heiberger, and Hammersley remain as delegates for the Fiber to the Premise Ad Hoc committee for the term until the next organizational meeting. Paul Heiberger seconded the motion.

Yes: Amy Shamroe, Paul Heiberger, Patrick McGuire, Elysha Davila, Ross Hammersley, Tim Werner, and John Taylor

Absent: None

Carried 7 to 0.

3. **Disclosure of Recusal.**

None.

4. **Consent Calendar**

- a. Approved the Agenda
- b. Approved minutes of the Regular meeting of August 11, 2020.

Ross Hammersley moved that the following actions, recommended on the Consent Calendar portion of the Agenda, be approved as amended. Patrick McGuire seconded the motion.

Yes: Patrick McGuire, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

Absent: None

Carried 7 to 0.

5. **Unfinished Business**

- a. Consideration of approving a sub agreement with the City of Traverse City for the On-Bill Finance Program Capital Improvement Bond. (Arends)

The following individuals addressed the Board:

Tim Arends, Executive Director

Ross Hammersley moved that the Light and Power Board authorize the Chairperson and Secretary to execute the On-Bill Financing Intergovernmental Agreement. Amy Shamroe seconded the motion.

Yes: Patrick McGuire, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

Absent: None

Carried 7 to 0.

- b. Consideration of approving a resolution regarding the Executive Director's job description changes. (Doren)

ITEM MOVED TO OCTOBER MEETING.

6. **New Business**

None.

7. **Reports and Communications**

- a. **From Legal.**

- b. **From Staff.**

1. FTTP Update. (Menhart - verbal)

The following individuals addressed the Board:

Scott Menhart, Chief Information Officer

2. Audit engagement and audit questionnaire. (Myers-Beman)

The following individuals addressed the Board:

Karla Myers-Beman, Controller

3. Tim Arends reported that he, Karla, Kelli and Mayor Carruthers attended a tour of The Assembly Solar Project in Shiawassee County.

c. From Board.

1. Chairperson's Report.

Chairperson Taylor reported that he, Tim and Karla are working on a dashboard that indicates our progress on renewables, how the market is characterized and how it is communicated to the community.

8. Public Comment

a. General Public Comment

None.

9. Adjournment

There being no objection, Chairperson Taylor moved to adjourn the meeting at 5.45 p.m.

Yes: Patrick McGuire, Ross Hammersley, Elysha Davila, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

Absent: None

Carried 7 to 0.



Tim Arends, Secretary
LIGHT AND POWER BOARD