

**TRAVERSE CITY
LIGHT AND POWER BOARD**

Minutes of the Regular Board Meeting
Held at 5:15 p.m., Commission Chambers, Governmental Center
Tuesday, March 14, 2023

Board Members Present: Paul Heiberger – Chairperson, Elysha Davila – Vice-Chairperson, Ross Hammersley – Board Member, Tim Werner – Board Member & City Commission, Amy Shamroe – Board Member & City Commissioner

Board Members Absent: John Taylor – Board Member, Maura Brennan – Board Member

Ex Officio Member Present: Marty Colburn, City Manager

Staff present: Brandie Ekren – Executive Director, Jenn St. Amour – Executive Assistant, Karla Myers-Beman – Chief Financial Officer, Scott Menhart – Chief Information & Technology Officer, Daren Dixon – Operations Manager, Kelli Schroeder – Customer & Employee Relations Manager, Adam Lansdell – Business/Planning Analyst, Tony Chartrand – Engineering Manager, Jacob Hardy – Sustainability & Key Accounts Manager

1. Roll Call

2. Disclosure of Recusal

3. Consent Calendar

- a. Approval of Agenda
- b. Consideration of approving minutes of the Regular meeting of February 14, 2023, and minutes of the Study Session of February 28, 2023. (Approval recommended)

that the minutes of the Regular meeting of February 14, 2023 and minutes of the Study Session of February 28, 2023 be approved.

- c. Consideration of Purchasing Conduit for Inventory (Approval Recommended) (Dixon)

that the Light & Power Board authorizes a purchase order be issued to All Phase Electric Supply for a conduit purchase for inventory in the amount of \$74,997, more or less.

- d. Consideration of approving a Pole Attachment License Agreement with Point Broadband Fiber Holding, LLC. (Approval recommended) (Dixon)

that the Light & Power Board authorizes the Chairman and Secretary to execute a Pole Attachment Agreement with Point Broadband Fiber Holdings, LLC, subject to review as to substance by the Executive Director and as to form by General Counsel.

- e. Michigan Department of Transportation - Grandview Parkway Reimbursement Contract (Approval recommended) (Chartrand)

that the Light & Power Board authorizes the Secretary to execute a contract with Michigan Department of Transportation for reimbursement of relocating facilities in the amount of \$252,300, more or less, subject to review as to substance by the Executive Director and as to form by General Counsel.

- f. Consideration of Authorizing Execution of an Agreement with the City for North Cass Bridge Streetlighting. (Approval recommended) (Dixon)

that the Light & Power Board approves the net addition of three decorative pedestrian-scale streetlights for the North Cass Bridge Project.

- g. Building Electrification Communication to City Commission (Ekren)

that the Light & Power Board directs the Executive Director to circulate a communication (as discussed) regarding building electrification to the City Commission.

Elysha Davila moved that as recommended, the Consent Calendar portion of the agenda be approved. Amy Shamroe seconded the motion.

Yes: Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, and Paul Heiberger

Absent: Maura Brennan and John Taylor

Carried 5 to 0.

4. Unfinished Business

None.

5. New Business

None.

6. Reports and Communications

a. From Legal.

None.

b. From Staff.

1. Cost of Service Study/5 Year Financial Strategy

The following individuals addressed the Board:

Karla Myers-Beman, Chief Financial Officer

Mark Beauchamp, President, Utility Financial Solutions, LLC (via Team's)

2. 2023-2024 Electric Fund Budget Update

The following individuals addressed the Board:

Karla Myers-Beman, Chief Financial Officer

3. December 31, 2022, Financial Statements

The following individuals addressed the Board:

Karla Myers-Beman, Chief Financial Officer

c. From Board.

Chairperson Heiberger gave a reminder regarding the Climate Action Plan (CAP) Open House scheduled for April 5th at the Traverse Area District Library from 4:00pm - 6:00pm.

7. Public Comment

a. General Public Comment

No one from the Public addressed the Board.

8. Adjournment

There being no objection, Chairman Heiberger adjourned the meeting at 6:21 p.m.

Brandie Ekren

Brandie Ekren, Secretary
LIGHT & POWER BOARD