

**TRAVERSE CITY
LIGHT AND POWER BOARD**

Minutes of the Regular Board Meeting
Held at 5:15 p.m., Commission Chambers, Governmental Center
Tuesday, May 9, 2023

Board Members Present: Ross Hammersley – Board Chairperson, Paul Heiberger – Board Vice-Chairperson, Elysha Davila – Board Member, John Taylor – Board Member, Maura Brennan – Board Member, Tim Werner – Board Member & City Commissioner, Amy Shamroe – Board Member & City Commissioner

Board Members Absent: None

Ex Officio Member Present: Nate Geinzer, Interim City Manager

Staff Present: Brandie Ekren – Executive Director, Jenn St. Amour – Executive Assistant, Karla Myers-Beman – Chief Financial Officer, Kelli Schroeder – Customer & Employee Relations Manager, Adam Lansdell – Business/Planning Analyst, Tony Chartrand – Engineering Manager, Jacob Hardy – Sustainability & Key Accounts Manager, Daren Dixon – Operations Manager, Hannah Duell – Communication Specialist

1. Roll Call

a. **ORGANIZATIONAL MEETING**

The meeting was called to order at 5:15pm by Secretary Brandie Ekren.

Secretary Brandie Ekren opened the floor to nominations for Chairperson of the Light & Power Board.

Amy Shamroe moved to appoint Ross Hammersley. Elysha Davila seconded the motion.

Yes: Maura Brennan, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

Absent: None

Carried 7 to 0.

Secretary Brandie Ekren turned the meeting over to Chairperson Hammersley.

Chairperson Hammersley opened the floor to nominations for Vice-Chairperson of the Light & Power Board.

Amy Shamroe moved to appoint Paul Heiberger as Vice-Chairperson. Elysha Davila seconded the motion.

Yes: Maura Brennan, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

Absent: None

Carried 7 to 0.

Chairperson Hammersley recommended Brandie Ekren be reappointed Secretary for the Light & Power Board.

Ross Hammersley moved that Brandie Ekren serve as Secretary to the Light & Power Board. Amy Shamroe seconded the motion.

Yes: Maura Brennan, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

Absent: None

Carried 7 to 0.

Chairperson Hammersley closed the floor to nominations.

Chairperson Hammersley asked for volunteers to serve on the HR Ad Hoc Committee. John Taylor and Elysha Davila volunteered with Maura Brennan serving as an alternate.

Chairperson Hammersley asked for volunteers to serve on the Sustainability Ad Hoc Committee. Current members John Taylor, Paul Heiberger and Maura Brennan agreed to serve another term of 1 year or until the next Organizational Meeting.

2. Disclosure of Recusal

None.

3. Consent Calendar

a. Approval of Agenda

Removed from Consent Calendar

b. Consideration of approving minutes of the Regular meeting of April 11, 2023. (Approval recommended)

that the minutes of the Regular meeting of April 11, 2023, be approved.

c. Consideration of approving an amendment with Card Connect for ACH (E-Check) services. (Approval recommended) (Myers-Beman)

that the Light & Power Board directs the Executive Director to execute an amendment with Card Connect for ACH (E-Check) Services.

d. Consideration of approving a change order with Newkirk Electric Associates, Inc. for the Barlow to Parsons Transmission Line Project. (Approval recommended) (Chartrand)

that the Light & Power Board approves a change order for the Barlow to Parsons Transmission Line Project with Newkirk Electric Associates, Inc. in the amount of \$18,925.38.

- e. Consideration of Purchasing Transformers for Inventory. (Approval recommended) (Dixon)

that the Light & Power Board authorizes a purchase order be issued to the Stuart C. Irby Co. in the amount of \$114,787.00, more or less, for the purchase of transformers for inventory.

- f. Consideration of approving two dental benefit options beginning July 1, 2023, benefit plan year. (Approval recommended) (Schroeder)

that the Light & Power Board approves offering a dental buy up option for TCL&P Administrative, Confidential, Technical employees with the difference in premium to be paid by the employee and authorizes the Board Chairman to sign the Letter of Agreement between TCL&P and the Utility Workers Union of America Local No. 295.

- g. Consideration of authorizing the Executive Director to approve a change order for Hastings Street Construction Project. (Approval recommended) (Hardy)

that the Light & Power Board approves the additional amount not to exceed \$20,000, more or less. for additional work with the Hastings Street Construction Project.

Ross Hammersley moved that as recommended, the Consent Calendar portion of the agenda be approved, as amended. John Taylor seconded the motion.

Yes: Maura Brennan, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

Absent: None

Carried 7 to 0.

4. Unfinished Business

None.

5. New Business

- a. Discussion of the periodic evaluation of Brandie Ekren, Executive Director. (Heiberger/Davila) (Possible closed session) (4 votes required)

Ross Hammersley moved that the Light & Power Board enter in to closed session immediately following public comment to consider the annual personnel evaluation of the Executive Director as requested by Brandie Ekren, the Executive Director and permitted by the Open Meetings Act MCL 15.268(1)(A). Elysha Davila seconded the motion.

Yes: Maura Brennan, Elysha Davila, Ross Hammersley, Amy Shamroe, Tim Werner, Paul Heiberger, and John Taylor

Absent: None

Carried 7 to 0.

6. Reports and Communications

a. From Legal.

None.

b. From Staff.

1. Traverse Connect Presentation - 2023 Quarterly Investor Review

The following individuals addressed the Board:

Warren Call, Traverse Connect

2. Unveil new Website

The following individuals addressed the Board:

Kelli Schroeder, Manager of Customer & Employee Relations

3. Climate Action Plan Presentation

The following individuals addressed the Board:

Brandie Ekren, Executive Director

Douglas Jester, Five Lakes Energy, Managing Partner

Tony Chartrand, Engineering Supervisor

Jacob Hardy, Sustainability & Key Accounts

John Kinch, Michigan Energy Options, Executive Director

Hank Love, Elevate, Principal Dir. Municipal & Community Programs

Jamie Leonard, Nextenergy, Research & Program Analyst

Daren Dixon, Operations Manager

4. March 31, 2023, Financial Statements

The following individuals addressed the Board:

Karla Myers-Beman, Chief Financial Officer

c. From Board.

7. Public Comment

- a. General Public Comment

The following individuals from the Public addressed the Board:

Dan Worth, Leelanau County Resident

The Chairperson convened the closed session at 7:26 p.m. on Tuesday, May 09, 2023, and by consensus designated Brandie Ekren as Temporary Secretary to keep the minutes of this session.

The closed session occurred at the following location: Governmental Center Training Room.

Board Members Attending: Chairperson Hammersley, Vice-Chairperson Heiberger, Board Member John Taylor, Board Member Elysha Davila, Board Member Maura Brennan, Board Member & City Commissioner Amy Shamroe, Board Member & City Commissioner Tim Werner

Board Members Absent: None

Board Discussed: Annual Personnel Evaluation of Brandie Ekren, Executive Director

Adjourned closed session at 8:08 p.m.

8. Adjournment

There being no objection, Chairperson Hammersley adjourned the meeting at 8:10 p.m.

Brandie Ekren

Brandie Ekren, Secretary
LIGHT AND POWER BOARD