

**TRAVERSE CITY
LIGHT AND POWER BOARD**

Minutes of the Regular Board Meeting
Held at 5:15 p.m., Commission Chambers, Governmental Center
Tuesday, September 12, 2023

Board Members Present: Ross Hammersley - Chairperson, Paul Heiberger - Vice-Chairperson, Maura Brennan – Board Member, Tim Werner – City Commissioner & Board Member, Amy Shamroe – City Commissioner & Board Member

Board Members Absent: Elysha Davila - Board Member, John Taylor – Board Member

Ex Officio Member Absent: Nate Geinzer, Interim City Manager

Staff Present: Brandie Ekren – Executive Director, Jen St. Amour – Executive Assistant, Karla Myers-Beman – Chief Financial Officer, Kelli Schroeder – Customer & Employee Relations Manager, Adam Lansdell – Business/Planning Analyst, Scott Menhart – Chief Information & Technology Officer, Jacob Hardy – Sustainability & Key Accounts Manager

1. Roll Call

2. Disclosure of Recusal

3. Consent Calendar

a. Approval of Agenda

b. Consideration of approving minutes of the Regular meeting of August 08, 2023, and the minutes of the Sustainability Ad Hoc Committee meeting of August 28, 2023. (Approval recommended)

that the minutes of the Regular meeting of August 08, 2023, and the minutes of the Sustainability Ad Hoc Committee meeting be approved.

c. Consideration of approving a purchase order for electric meters. (Approval recommended) (Mehart)

that the Board authorizes the purchase order in the total amount of \$249,181, more or less, to procure electric meters. Furthermore, the Board authorizes staff to add meters as necessary to fulfill ongoing TCLP business operations.

d. Authorization to Purchase Transformers for Inventory (Approval recommended) (Dixon)

that the Light & Power Board authorizes a purchase order be issued to the Stuart C. Irby Co. in the amount of \$107,539.00, more or less, for the purchase of distribution transformers for inventory.

- e. Consideration of declaring office equipment items surplus. (Approval recommended) (Hardy)

that the Light & Power Board authorizes declaring office equipment items as surplus and the subsequent sale of these items.

- f. Consideration of approving the addition of a Customer Service Lead position. (Approval recommended) (Ekren/Schroeder)

that the Light & Power Board approves the addition of the Customer Service Lead position to the Organizational Chart and the ACT Group Salary Range Table.

Amy Shamroe moved that as recommended, the Consent Calendar portion of the agenda be approved. Paul Heiberger seconded the motion.

Yes: Maura Brennan, Ross Hammersley, Amy Shamroe, Tim Werner, and Paul Heiberger

Absent: Elysha Davila and John Taylor

Carried 5 to 0.

4. **Unfinished Business**

None.

5. **New Business**

- a. Consideration of approving Proclamation recognizing Public Power Week.

The following individuals addressed the Board:

Kelli Schroeder, Customer & Employee Relations Manager

Amy Shamroe moved that the Light & Power Board approves the Proclamation recognizing Public Power Week, October 1-7, 2023. Maura Brennan seconded the motion.

Yes: Maura Brennan, Ross Hammersley, Amy Shamroe, Tim Werner, and Paul Heiberger

Absent: Elysha Davila and John Taylor

Carried 5 to 0.

- b. Consideration of approving an amendment to the Power Purchase Power Agreement with MPPA for the Calhoun County Solar Project. (Ekren/Myers-Beman)

The following individuals addressed the Board:

Brandie Ekren, Executive Director

Karla Myers-Beman, Chief Financial Officer

Paul Heiberger moved that the Light & Power Board authorizes the Executive Director to execute a Project Authorization Amendment with Michigan Public Power Agency for solar located in Sheridan Township in Calhoun County. Tim Werner seconded the motion.

Yes: Maura Brennan, Ross Hammersley, Amy Shamroe, Tim Werner, and Paul Heiberger

Absent: Elysha Davila and John Taylor

Carried 5 to 0.

- c. Consideration of approving Power Supply Risk Management Policy. (Myers-Beman)

The following individuals addressed the Board:

Karla, Myers-Beman, Chief Financial Officer

Paul Heiberger moved that the Light and Power Board approves the Power Supply Risk Management Policy. Amy Shamroe seconded the motion.

Yes: Maura Brennan, Ross Hammersley, Amy Shamroe, Tim Werner, and Paul Heiberger

Absent: Elysha Davila and John Taylor

Carried 5 to 0.

6. Reports and Communications

- a. From Legal.**

None.

- b. From Staff.**

None.

- c. From Board.**

7. Public Comment

- a. General Public Comment

No one from the Public addressed the Board.

8. Adjournment

There being no objection, Chairperson Hammersley adjourned the meeting at 5:40 p.m.

Brandie Ekren

Brandie Ekren, Secretary
LIGHT AND POWER BOARD