

**TRAVERSE CITY  
LIGHT AND POWER BOARD**

Minutes of the Regular Board Meeting  
Held at 5:15 p.m., Commission Chambers, Governmental Center  
Tuesday, December 12, 2023

**Board Members Present:** Ross Hammersley - Chairperson, John Taylor – Board Member, Maura Brennan – Board Member, Elysha Davila – Board Member, Tim Werner – City Commissioner & Board Member, Mi Stanley – City Commissioner & Board Member

**Board Members Absent:** Paul Heiberger, Vice-Chairperson

**Ex Officio Member Absent:** Nate Geinzer, Interim City Manager

**Others:** Brandie Ekren – Executive Director, Jen St. Amour – Executive Assistant, Karla Myers-Beman – Chief Financial Officer, Kelli Schroeder – Customer & Employee Relations Manager, Tony Chartrand – Engineering Manager, Jacob Hardy – Sustainability & Key Accounts Manager, Daren Dixon – Operations Manager, Adam Lansdell – Business/Planning Analyst, Hannah Duell – Communications Specialist

**1. Roll Call**

**2. Disclosure of Recusal**

None.

**3. Consent Calendar**

- a. Approval of Agenda
- b. Consideration of approving minutes of the Regular meeting of November 14th, 2023. (Approval recommended)

that the minutes of the Regular meeting of November 14th, 2023, be approved.

- c. Clerical Housekeeping Item - Adjust transformer purchase order approval amount in Board minutes (Approval recommended) (Dixon)

that the Board authorizes the Secretary to correct the minutes of the May 9, 2023, TCLP Board meeting to reflect the proper total of \$184,854.15 for the approved purchase order to Stuart Irby Company for the purchase of transformers.

- d. Consideration of approving the addition of a Customer Service Supervisor. (Approval recommended) (Ekren/Schroeder)

that the Light & Power Board approves the addition of a Customer Service Supervisor position to the Organizational Chart and the ACT Group Salary Range Table.

- e. ESRI Contract Approval Update. (Approval recommended) (Menhart)

that the Board authorizes staff to execute an agreement with ESRI in the amount of \$27,500 a year, more or less, subject to review as to substance by staff and as to form by General Counsel. Furthermore, the Board authorizes staff to continue executing ESRI agreements while TCLP utilizes ESRI software for GIS.

John Taylor moved that as recommended, the Consent Calendar portion of the agenda be approved. Elysha Davila seconded the motion.

**Yes:** Maura Brennan, Elysha Davila, Ross Hammersley, Tim Werner,  
Paul Heiberger, John Taylor, and Mi Stanley

**Absent:** None

Carried 7 to 0.

#### 4. Unfinished Business

- a. Public Hearing for Electric Fund Time of Use Rates.

The following individuals addressed the Board:

Karla Myers-Beman, Chief Financial Officer

Chairperson Hammersley opened the Public Hearing at 5:22 p.m.

No individuals from the Public addressed the Board.

Chairperson Hammersley closed the Public Hearing at 5:24 p.m.

#### 5. New Business

None.

#### 6. Reports and Communications

- a. **From Legal**

None.

- b. **From Staff**

- 1. 5-Year Strategic Marketing & Communications Plan

The following individuals addressed the Board:

Brandie Ekren, Executive Director  
Kelli Schroeder, Customer & Employee Relations Manager  
Austin Pabian, M3 Group Client Strategist  
Stacy Bogard, M3 Group Senior Content Strategist  
Audrey Spring, M3 Group Creative Visionary

John Taylor left the meeting at 5:50 p.m.

2. Distributed Generation

The following individuals addressed the Board:

Brandie Ekren, Executive Director  
Karla Myers-Beman, Chief Financial Officer  
Tony Chartrand, Engineering Manager

3. Six Year Capital Improvement Plan - FYs 24/25 thru 29/30

The following individuals addressed the Board:

Brandie Ekren, Executive Director  
Karla Myers-Beman, Chief Financial Officer

4. M-72 Solar III Project Closeout

The following individuals addressed the Board:

Tony Chartrand, Engineering Manager

5. September 30, 2023, Financial Statements

The following individuals addressed the Board:

Karla Myers-Beman, Chief Financial Officer

**c. From Board**

Chairperson Hammersley welcomed Mi Stanley as the City Commissioner representative of the Traverse City Light & Power Board.

**7. Public Comment**

a. General Public Comment

No one from the Public addressed the Board.

8. **Adjournment**

There being no objection, Chairperson Hammersley adjourned the meeting at 6:10 p.m.

*Brandie Ekren*

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Brandie Ekren, Secretary  
LIGHT AND POWER BOARD