

**TRAVERSE CITY  
LIGHT AND POWER BOARD**

Minutes of the Regular Board Meeting  
Held at 5:15 p.m., Commission Chambers, Governmental Center  
Tuesday, January 9, 2024

**Board Members Present:** Ross Hammersley - Chairperson, Paul Heiberger – Vice -Chairperson, Elysha Davila – Board Member, Tim Werner – City Commissioner & Board Member,

**Board Members Absent:** John Taylor – Board Member, Maura Brennan – Board Member, Mi Stanley – City Commissioner & Board Member

**Ex Officio Member Present:** Liz Vogel, City Manager

**Staff Present:** Brandie Ekren – Executive Director, Karla Myers-Beman – Chief Financial Officer, Kelli Schroeder – Customer & Employee Relations Manager, Tony Chartrand – Engineering Manager, Jacob Hardy – Sustainability & Key Accounts Manager, Daren Dixon – Operations Manager, Adam Lansdell – Business/Planning Analyst, Hannah Duell – Communications Specialist

1. **Roll Call**

2. **Disclosure of Recusal**

3. **Consent Calendar**

- a. Approval of Agenda
- b. Consideration of approving minutes of the Regular meeting of December 12, 2023. (Approval recommended)

that the minutes of the Regular meeting of December 12, 2023, be approved.

- c. Consideration of authorizing a purchase order to purchase transformers for inventory. (Approval recommended) (Dixon)

that the Light & Power Board authorizes a purchase order be issued to the Stuart Irby Co. in the amount of \$64,411.00, more or less, for the purchase of distribution transformers for inventory.

- d. Consideration of authorizing implementation of Time of Use Rates. (Approval recommended) (Myers-Beman)

that the Light & Power Board authorizes implementation of the Time of Use Rates as the default rates effective December 2025 with earlier adoption through a Pilot Program as determined by staff.

- e. Consideration of approving the 2024 Six-Year Capital Improvements Plan. (Approval recommended) (Myers-Beman)

that the Light & Power Board authorizes the Executive Director to submit the Six-Year Capital Improvements Plan - 2024 as presented to the City Manager for review and approval of the City Commission and City Planning Commission.

- f. Consideration of approving Amended Policy: Executive Director's non-full Time Employee Hiring Authority. Approval recommended (Schroeder)

that the Board adopts the amended Executive Director's non-full time Employee Hiring Authority Policy as presented with an immediate effective date.

Paul Heiberger moved that as recommended, the Consent Calendar portion of the agenda be approved. Elysha Davila seconded the motion.

**Yes:** Elysha Davila, Ross Hammersley, Tim Werner, and Paul Heiberger

**Absent:** Maura Brennan, John Taylor, and Mi Stanley

Carried 4 to 0.

#### 4. Unfinished Business

- a. Consideration of approval of Cedar Run Property Marketing Strategy.

The following individuals addressed the Board:

Brandie Ekren, Executive Director

Karla Myers-Beman, Chief Financial Officer

Karrie Zeits, General Counsel

Elysha Davila moved to approve the following Cedar Run Property marketing/selling strategy:

Staff will issue request for proposals for the sale of the Cedar Run Property to governmental entities and non-profits within the area for public use. If proposals are received, staff will provide a recommendation for the sale of the property to the Board at its April 2024 board meeting along with a resolution to declare the property as not necessary for TCL&P purposes and request the City Commission to confirm. If no proposals are received, staff will recommend at the April 2024 board meeting a resolution to declare the property, excluding the ash pit area, as not necessary for TCL&P purposes and request City Commission to confirm. Following City Commission confirmation, property to be listed with Dan Stiebel, Coldwell Banker. Paul Heiberger seconded the motion.

**Yes:** Elysha Davila, Ross Hammersley, Tim Werner, and Paul Heiberger

**Absent:** Maura Brennan, John Taylor, and Mi Stanley

Carried 4 to 0.

## 5. New Business

- a. 2022-23 Financial Audit Presentation (Myers-Beman/Vredeveld and Haefner)

The following individuals addressed the Board:

Karla Myers-Beman, Chief Financial Officer  
Doug Vredeveld, Vredeveld & Haefner

Tim Werner moved that the Financial Statements for the fiscal year end June 30, 2023, be accepted. Paul Heiberger seconded the motion.

**Yes:** Elysha Davila, Ross Hammersley, Tim Werner, and Paul Heiberger

**Absent:** Maura Brennan, John Taylor, and Mi Stanley

Carried 4 to 0.

- b. Consideration of creating a General Counsel Ad Hoc Committee.

The following individuals addressed the Board:

Karla Myers-Beman, Chief Financial Officer

Paul Heiberger moved that the following Board members be appointed to the General Counsel Ad Hoc Committee: Maura Brennan, John Taylor, Ross Hammersley and Paul Heiberger as alternate. Tim Werner seconded the motion.

**Yes:** Elysha Davila, Ross Hammersley, Tim Werner, and Paul Heiberger

**Absent:** Maura Brennan, John Taylor, and Mi Stanley

Carried 4 to 0.

## 6. Reports and Communications

- a. **From Legal.**

Karrie expressed gratitude to the Traverse City Light & Power board for entrusting her over the years to represent them as a client.

- b. **From Staff.**

1. Business Model & Workforce Transition Readiness - Update

The following individuals addressed the Board:

Brandie Ekren, Executive Director  
Adam Lansdell, Business/Planning Analyst  
Kelli Schroeder, Customer & Employee Relations Manager

Ken Mall, Managing Director, EDSI Consulting

2. Executive Director Annual Review Process Update

The following individuals addressed the Board:

Kelli Schroeder, Customer & Employee Relations Manager

c. **From Board.**

7. **Public Comment**

a. General Public Comment

No one from the Public addressed the Board.

8. **Adjournment**

There being no objection, Chairperson Hammersley adjourned the meeting at 6:11 p.m.

*Brandie Ekren*

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Brandie Ekren,  
LIGHT & POWER BOARD