

**TRAVERSE CITY
LIGHT AND POWER BOARD**

Minutes of the Regular Board Meeting
Held at 5:15 p.m., Commission Chambers, Governmental Center
Tuesday, February 13, 2024

Board Members Present: Ross Hammersley - Chairperson, Paul Heiberger - Vice-Chairperson, John Taylor – Board Member, Maura Brennan – Board Member, Elysha Davila – Board Member, Tim Werner – City Commissioner & Board Member, Mi Stanley – City Commissioner & Board Member

Board Members Absent: None

Ex Officio Member Absent: Liz Vogel, City Manager

Staff Present: Brandie Ekren – Executive Director, Jenn St. Amour – Executive Assistant, Karla Myers-Beman – Chief Financial Officer, Daren Dixon – Operations Manager, Kelli Schroeder – Customer & Employee Relations Manager, Adam Lansdell – Business/Planning Analyst, Tony Chartrand – Engineering Manager, Jacob Hardy – Sustainability & Key Accounts Manager

1. Roll Call

2. Disclosure of Recusal

None.

3. Consent Calendar

- a. *Removed from Consent Calendar.* (Approval of Agenda)
- b. Consideration of approving minutes of the Regular meeting of January 9, 2024. (Approval recommended)
that the minutes of the Regular meeting of January 9, 2024, be approved.
- c. *Removed from the Consent Calendar* (Consideration of authorizing an agreement with East Bay Township for banner attachments on poles)
- d. *Removed from the Consent Calendar* (Consideration of approving a Pole Attachment Agreement with the City of Traverse City)
- e. Consideration of authorizing a purchase order for transformers for inventory. (Approval recommended) (Dixon)

that the Light & Power Board authorizes a purchase order be issued to the Stuart C. Irby Co. in the amount of \$63,846.00, more or less, for the purchase of distribution transformers for inventory.

- f. Consideration of authorizing an agreement for sale of used transformers and capacitors. (Approval recommended) (Dixon)

that the Light & Power Board authorizes the Chairman and Secretary to execute a three-year agreement with Sunbelt Solomon Services, LLC for disposal or repair of used transformers and capacitors, subject to review as to substance by the Executive Director and as to form by General Counsel.

- g. Consideration of approving a three-year contract with Cintas for services. (Approval recommended) (Hardy)

that the Light & Power Board directs the Executive Director to confirm execution of a three-year agreement with Cintas for a watercooler contract in the amount of \$49.50 per month and execute a three-year contract with Cintas for rug cleaning services in the amount of \$83.00 every two weeks, more or less, including annual escalation fees.

John Taylor moved that as recommended, the Consent Calendar portion of the agenda be approved, as amended. Elysha Davila seconded the motion.

Yes: Maura Brennan, Elysha Davila, Ross Hammersley, Tim Werner, Paul Heiberger, John Taylor, and Mi Stanley

Absent: None

Carried 7 to 0.

4. Unfinished Business

None.

5. New Business

- a. Consideration of authorizing an agreement with East Bay Township for banner attachments on poles.

The following individuals addressed the Board:

Brandie Ekren, Executive Director

Daren Dixon, Operations Manager

John Taylor moved that the Light & Power Board authorizes the Chairman and Secretary to execute an agreement regarding banner attachments with East Bay Township, subject to review as to substance by the Executive Director and as to form by General Counsel. Elysha Davila seconded the motion.

Yes: Maura Brennan, Elysha Davila, Ross Hammersley, Tim Werner, Paul Heiberger, John Taylor, and Mi Stanley

Absent: None

Carried 7 to 0.

- b. Consideration of approving a Pole Attachment Agreement with the City of Traverse City.

NO ACTION TAKEN

The following individuals addressed the Board:

Brandie Ekren, Executive Director
Daren Dixon, Operations Manager

Tim Werner moved that the Light & Power Board agree to table Consent Calendar item (d) for future consideration. Paul Heiberger seconded the motion.

Yes: Maura Brennan, Elysha Davila, Ross Hammersley, Tim Werner, Paul Heiberger, John Taylor, and Mi Stanley

Absent: None

Carried 7 to 0.

- c. Discussion of TCL&P Collective Bargaining negotiations strategy. (Anticipated closed session per MCL 15.268 (1) (c) (5 votes required) (Ekren/Schroeder)

Ross Hammersley moved that the Light & Power Board enter in to closed session following public comment to consider the strategy and negotiation of the Collective Bargaining Agreement between the TCL&P Board and the Utility Workers Union of America, AFL-CIO, Local No. 295, and to adjourn immediately thereafter. Maura Brennan seconded the motion.

Roll Call Yes: Maura Brennan, Elysha Davila, Ross Hammersley, Tim Werner, Paul Heiberger, John Taylor, and Mi Stanley

Absent: None

Carried 7 to 0.

6. Reports and Communications

- a. December 2023 Financial Statements

The following individuals addressed the Board:

Karla Myers-Beman, Chief Financial Officer

- a. **From Legal.**

None.

- b. **From Staff.**

None.

- c. **From Board.**

7. **Public Comment**

a. General Public Comment

No one from the Public addressed the Board.

Board entered into closed session at 5:40 pm.

8. **Adjournment**

There being no objection, Chairperson Hammersley adjourned the meeting at 6:26 p.m.

Brandie Ekren

Brandie Ekren, Secretary
LIGHT & POWER BOARD