

**TRAVERSE CITY
LIGHT AND POWER BOARD**

Minutes of the Regular Board Meeting
Held at 5:15 p.m., Commission Chambers, Governmental Center
Tuesday, August 13, 2024

Board Members Present: John Taylor - Chairperson, Paul Heiberger – Vice-Chairperson, Suzannah Tobin – Board Member, Maura Brennan – Board Member, Elysha Davila – Board Member, Mi Stanley – City Commissioner & Board Member, Tim Werner – City Commissioner & Board Member

Board Members Absent: None

Ex Officio Member Present: Liz Vogel, City Manager

Staff Present: Brandie Ekren – Executive Director, Jen St. Amour – Executive Assistant, Karla Myers-Beman – Chief Financial Officer, Daren Dixon – Operations Manager, Kelli Schroeder – Customer & Employee Relations Manager, Jacob Hardy – Sustainability & Key Accounts Manager, Tony Chartrand – Engineering Manager, Colin Hites – Sustainability & Climate Initiative Analyst

a. ORGANIZATIONAL MEETING

The meeting was called to order at 5:15 by Secretary Brandie Ekren.

Secretary Brandie Ekren opened the floor to nominations for Chairperson of the Light & Power Board.

Elysha Davila moved to appoint John Taylor as Light & Power Board Chairperson. Paul Heiberger seconded the motion.

Yes: Maura Brennan, Elysha Davila, Tim Werner, Paul Heiberger, John Taylor, Mi Stanley, and Suzannah Tobin

Absent: None

Carried 7 to 0.

b. Secretary Brandie Ekren turned the meeting over to Chairperson Taylor.

Chairperson Taylor opened the floor to nominations for Vice-Chairperson of the Light & Power board.

Elysha Davila moved to appoint Paul Heiberger as Vice-Chairperson of the Light & Power Board. Tim Werner seconded the motion.

Yes: Maura Brennan, Elysha Davila, Tim Werner, Paul Heiberger, John Taylor, Mi Stanley, and Suzannah Tobin

Absent: None

Carried 7 to 0.

- c. Chairperson Taylor recommended Brandie Ekren be reappointed Secretary for the Light and Power Board.

Consensus of the Board was to reappoint Brandie Ekren as Secretary for the Light and Power Board.

- d. Chairperson Taylor asked for volunteers to serve on the Sustainability Ad Hoc Committee.

Tim Werner moved that Chairperson Taylor, Director Suzannah Tobin, Vice-Chairperson Paul Heiberger and Director Maura Brennan as alternate, serve on the Sustainability Ad Hoc Committee. Elysha Davila seconded the motion.

Yes: Maura Brennan, Elysha Davila, Tim Werner, Paul Heiberger, John Taylor, Mi Stanley, and Suzannah Tobin

Absent: None

Carried 7 to 0.

- e. Chairperson Taylor asked for volunteers to serve on the Community Investment Fund Ad Hoc Committee.

Maura Brennan moved that Director Elysha Davila, Director Tim Werner, and Director Mi Stanley as alternate, serve on the Community Investment Fund Ad Hoc Committee. Paul Heiberger seconded the motion.

Yes: Maura Brennan, Elysha Davila, Tim Werner, Paul Heiberger, John Taylor, Mi Stanley, and Suzannah Tobin

Absent: None

Carried 7 to 0.

1. **Roll Call**

2. **Disclosure of Recusal**

None.

3. **Consent Calendar**

- a. Approval of Agenda.

- b. Consideration of approving minutes of the Regular meeting of June 11, 2024, and the minutes of the Fly Ash Property Ad Hoc Committee meeting of June 17, 2024, and July 24, 2024. (Approval recommended)

that the minutes of the Regular meeting of June 11, 2024, and the minutes of the Fly Ash Property Ad Hoc Committee meeting of June 17,2024 and July 24,2024 be approved.

- c. Consideration of appointing Karla Myers-Beman as Officer Delegate and Kelli Schroeder as Officer Alternate Delegate to cast official votes on behalf of TCL&P at the Annual Meeting of the Municipal Employees Retirement System. (Approval recommended) (Schroeder)

that Karla Myers-Beman, CFO and Kelli Schroeder, Customer & Employee Relations Manager be appointed Officer Delegate and Officer Alternate Delegate respectively, for the 2024 Annual meeting of the Municipal Employees Retirement System; and further that the Executive Director be authorized to execute the certification of delegates.

- d. Consideration of authorizing a purchase order to purchase transformers for inventory (Approval recommended) (Dixon)

that the Board authorizes staff to issue a purchase order with RESCO for distribution transformers for inventory in the amount of \$60,720.00, more or less.

- e. Consideration of authorizing a Vegetation Line Clearance Contract. (Approval recommended) (Dixon)

that the Board authorizes the Chairperson and Secretary to execute a contract with Asplundh Tree Experts for vegetation line clearance in the amount of \$2,523,206.40, more or less, subject to review as to substance by the Executive Director and as to form by General Counsel.

- f. Consideration of approving an agreement for Pole Condition Inspection/Testing. (Approval recommended) (Dixon)

that the Board authorizes the Chairperson and Secretary to execute an agreement with American Energy Services, Inc. for pole testing in the amount of \$117,759.00, more or less, subject to review as to substance by the Executive Director and as to form by General Counsel.

Paul Heiberger moved that the Consent portion of the agenda be approved. Maura Brennan seconded the motion.

Yes: Maura Brennan, Elysha Davila, Tim Werner, Paul Heiberger, John Taylor, Mi Stanley, and Suzannah Tobin

Absent: None

Carried 7 to 0.

4. Unfinished Business

- a. Public Hearing for Electric Vehicle Public Charging Tariff Rate.

The following individuals addressed the Board:

Karla Myers-Beman, Chief Financial Officer

Chairperson Taylor opened the Public Hearing at 5:25 p.m.

No individuals from the Public addressed the Board.

Chairperson Taylor closed the Public Hearing at 5:26 p.m.

Elysha Davila moved that the Light & Power Board approves the amended Electric Vehicle Public Charging Tariff Rate to be effective as of August 19, 2024. Tim Werner seconded the motion.

Yes: Maura Brennan, Elysha Davila, Tim Werner, Paul Heiberger, John Taylor, Mi Stanley, and Suzannah Tobin

Absent: None

Carried 7 to 0.

- b. Consideration of declaring the Fly Ash Property at Cedar Run Road surplus and forwarding the resolution to the City Commission to confirm the declaration of surplus.

The following individuals addressed the Board:

Brandie Ekren, Executive Director

Paul Heiberger moved that the Light & Power Board adopts the Resolution certifying the property to be surplus and subject to the City Commission affirming the property as surplus. Maura Brennan seconded the motion.

Yes: Maura Brennan, Elysha Davila, Tim Werner, Paul Heiberger, John Taylor, Mi Stanley, and Suzannah Tobin

Absent: None

Carried 7 to 0.

5. New Business

- a. Consideration of approving the MDOT Grandview Parkway Relocation Project Phase 2 Authorization.

The following individuals addressed the Board:

Tony Chartrand, Engineering Manager

Maura Brennan moved that the Board authorizes staff to proceed with the project including approving project costs up to \$265,705.49, more or less, and authorizes the Chairperson and Secretary to execute a contract with the Michigan Department of Transportation for

reimbursement for relocation of electric facilities in the amount of \$265,705.49, more or less, subject to review as to substance by the Executive Director and as to form by General Counsel. Paul Heiberger seconded the motion.

Yes: Maura Brennan, Elysha Davila, Tim Werner, Paul Heiberger, John Taylor, Mi Stanley, and Suzannah Tobin

Absent: None

Carried 7 to 0.

6. Reports and Communications

a. From Legal.

None.

b. From Staff.

None.

c. From Board.

7. Public Comment

a. General Public Comment

No one from the Public addressed the Board.

8. Adjournment

There being no objection, Chairperson Taylor adjourned the meeting at 5:36 p.m.

Brandie Ekren

Brandie Ekren, Secretary
LIGHT & POWER BOARD