

**TRAVERSE CITY  
LIGHT AND POWER BOARD**

Minutes of the Regular Board Meeting  
Held at 5:15 p.m., Commission Chambers, Governmental Center  
Tuesday, September 10, 2024

**Board Members Present:** Paul Heiberger – Vice-Chairperson, Suzannah Tobin – Board Member, Elysha Davila – Board Member, Mi Stanley – City Commissioner & Board Member,

**Board Members Absent:** John Taylor – Chairperson, Maura Brennan – Board Member, Tim Werner – City Commissioner & Board Member

**Ex Officio Member Absent:** Liz Vogel, City Manager

**Others:** Brandie Ekren – Executive Director, Jen St. Amour – Executive Assistant, Daren Dixon – Operations Manager, Kelli Schroeder – Customer & Employee Relations Manager, Jacob Hardy – Sustainability & Key Accounts Manager, Scott Menhart – Chief Technology & Telecom Manager

**1. Roll Call**

**2. Disclosure of Recusal**

None.

**3. Consent Calendar**

- a. Approval of Agenda.
- b. Consideration of approving minutes of the Regular meeting of August 13, 2024, and the minutes of the Sustainability Ad Hoc Committee meeting of August 20, 2024. (Approval recommended)

that the minutes of the Regular meeting of August 13, 2024, and the minutes of the Sustainability Ad Hoc Committee meeting of August 20, 2024, be approved.

- c. Consideration of approving a Lease Agreement with Northwest Regional Airport Authority. (Approval recommended) (Hardy)

that the Light & Power Board approves entering into a lease agreement with Northwest Regional Airport Authority for a period of five years with an annual cost of \$2,205.26, more or less, subject to review as to substance by the Executive Director and as to form by General Counsel.

- d. Consideration of approving a contract change order with Team Elmer's for Grandview Parkway Relocation Project. (Approval recommended) (Chartrand)

that the Light & Power Board authorizes the Secretary to execute a change order with Team Elmers for additional conduit relocation in the amount of \$137,315.50, more or less.

- e. Consideration of approving an amended Belle River Power Sales and Project Support Agreement with Michigan Public Power Agency. (Approval recommended) (Ekren/Myers-Beman)

that the Board approves the execution of the amended Belle River Power Sales and Project Support Contract with Michigan Public Power Agency.

#### 4. Unfinished Business

None.

#### 5. New Business

- a. Consideration of approving the 2024 Grants, Loans, and other outside Funding Policy.

The following individuals addressed the Board:

Brandie Ekren, Executive Director

Mi Stanley moved that the Light & Power Board approves the 2024 Grants, Loans, and other Outside Funding Policy, which will thereby replace the Grants and Outside Funding Policy approved on March 10, 2020. Elysha Davila seconded the motion.

**Yes:** Elysha Davila, Paul Heiberger, Suzannah Tobin, and Mi Stanley

**Absent:** Maura Brennan, Tim Werner, and John Taylor

Carried 4 to 0.

- b. Consideration of approving a Consultant Agreement with Hobbs & Black for a Facilities Feasibility Study.

The following individuals addressed the Board:

Brandie Ekren, Executive Director

Jacob Hardy, Sustainability & Key Account Mgr.

Elysha Davila moved that the Light & Power Board approves entering into a Consultant Agreement with Hobbs & Black in the amount of \$122,300.00, more or less, with additional reimbursables of up to \$7,500.00, more or less, subject to review as to substance by the Executive Director and as to form by General Counsel. Mi Stanley seconded the motion.

**Yes:** Elysha Davila, Paul Heiberger, Suzannah Tobin, and Mi Stanley

**Absent:** Maura Brennan, Tim Werner, and John Taylor

Carried 4 to 0.

**6. Reports and Communications**

**a. From Legal.**

None.

**b. From Staff.**

1. Hall Street Customer Service Center Closeout

The following individuals addressed the Board:

Jacob Hardy, Sustainability & Key Accounts Mgr.

**c. From Board.**

**7. Public Comment**

- a. General Public Comment

**8. Adjournment**

There being no objection, Chairperson Heiberger adjourned the meeting at 5:45 p.m.

*Brandie Ekren*

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Brandie Ekren, Secretary  
LIGHT & POWER BOARD