

**TRAVERSE CITY
LIGHT AND POWER BOARD**

Minutes of the Regular Board Meeting
Held at 5:45 p.m., Commission Chambers, Governmental Center
Tuesday, December 10, 2024

Board Members Present: John Taylor – Board Chairperson, Suzannah Tobin – Board Member, Tim Werner – City Commissioner & Board Member, Mi Stanley – City Commissioner & Board Member

Board Members Absent: Paul Heiberger – Vice-Chairperson, Elysha Davila – Board Member, Maura Brennan – Board Member

Ex Officio Member Present: Liz Vogel, City Manager

Others: Brandie Ekren – Executive Director, Jen St. Amour – Executive Assistant, Karla Myers-Beman – Chief Financial Officer, Kelli Schroeder – Customer & Employee Relations Manager, Tony Chartrand – Engineering Manager, Scott Menhart – Chief Technology & Information Officer, Colin Hites – Sustainability & Climate Initiative Analyst, Jacob Hardy – Sustainability & Key Accts. Manager

1. **Roll Call**

2. **Disclosure of Recusal**

None.

3. **Consent Calendar**

- a. Approval of Agenda.
- b. Consideration of approving minutes of the Regular meeting of November 12, 2024. (Approval recommended)

that the minutes of the Regular meeting of November 12, 2024, be approved.

- c. Consideration of approving changes for the Environmental Health & Safety Program Administrator position. (Approval recommended) (Schroeder)

that the Light & Power Board approves the changes to the Organizational Chart, the ACT Group Salary ranges, and the job description for the Environmental Health & Safety Program Administrator.

Tim Werner moved that the Consent Calendar portion of the agenda be approved. Mi Stanley seconded the motion.

Yes: Tim Werner, John Taylor, Mi Stanley, and Suzannah Tobin

Absent: Elysha Davila and Paul Heiberger and Maura Brennan
Carried 4 to 0.

4. Unfinished Business

- a. Consideration of authorizing Executive Director to execute a Purchase Agreement with LivWell Homes on behalf of TCLP.

The following individuals addressed the Board:

Brandie Ekren, Executive Director
Karla Myers-Beman, Chief Financial Officer
Dr. Chad Kotlarz, LivWell Homes

Mi Stanley moved that the Light & Power Board directs the Executive Director to execute the purchase agreement, as approved by Legal Counsel, with LivWell Homes on behalf of TCLP. Executive Director is further authorized to approve on behalf of TCLP any necessary deadlines relating to this agreement. Tim Werner seconded the motion.

Yes: Tim Werner, John Taylor, Mi Stanley, and Suzannah Tobin

Absent: Elysha Davila and Paul Heiberger and Maura Brennan

Carried 4 to 0.

5. New Business

None.

6. Reports and Communications

a. From Legal.

None.

b. From Staff.

1. Catalyst Communities Fellowship Program - U of M Graham Institute of Sustainability

The following individuals addressed the Board:

Jacob Hardy, Sustainability & Key Accounts Mgr.
Ryan Yip, U of M Grad Student

2. Budget Schedule & CIP Update

The following individuals addressed the Board:

Brandie Ekren, Executive Director

c. From Board.

7. Public Comment

a. General Public Comment

No one from the Public addressed the Board.

8. Adjournment

There being no objection, Chairperson Taylor adjourned the meeting at 6:42 p.m.

Brandie Ekren

Brandie Ekren, Secretary
LIGHT & POWER BOARD