

**TRAVERSE CITY
LIGHT AND POWER BOARD**

Minutes of the Regular Board Meeting
Held at 5:15 p.m., Commission Chambers, Governmental Center
Tuesday, May 13, 2025

Board Members Present: Paul Heiberger -Vice – Chairperson, Elysha Davila – Board Member, Maura Brennan – Board Member, Suzannah Tobin – Board Member, Tim Werner – City Commissioner & Board Member, Mi Stanley – City Commissioner & Board Member

Board Members Absent: John Taylor - Chairperson

Ex Officio Member Absent: Liz Vogel, City Manager

Staff Present: Brandie Ekren – Executive Director, Jen St. Amour – Executive Assistant, Karla Myers-Beman – Chief Financial Officer, Kelli Schroeder – Customer & Employee Relations Manager, Scott Menhart – Chief Technology & Telecom Manager, Tony Chartrand – Engineering Manager, Jacob Hardy – Sustainability & Key Accounts Mgr.

1. Roll Call

a. ORGANIZATIONAL MEETING

The meeting was called to order at 5:15pm by Brandie Ekren.

Secretary Brandie Ekren opened the floor to nominations for Chairperson of the Light & Power Board.

Paul Heiberger moved to appoint John Taylor as Light & Power Board Chairperson. Suzannah Tobin seconded the motion.

Yes: Maura Brennan, Elysha Davila, Tim Werner, Paul Heiberger, Mi Stanley, and Suzannah Tobin

Absent: John Taylor

Carried 6 to 0.

Secretary Brandie Ekren closed the floor to nominations.

Secretary Brandie Ekren turned the meeting over to Vice-Chairperson Paul Heiberger.

Vice-Chairperson Paul Heiberger opened the floor to nominations for Vice-Chairperson.

Tim Werner moved to appoint Paul Heiberger as Vice-Chairperson of the Light & Power Board. Maura Brennan seconded the motion.

Yes: Maura Brennan, Elysha Davila, Tim Werner, Paul Heiberger, Mi Stanley, and Suzannah Tobin

Absent: John Taylor

Carried 6 to 0.

Vice-Chairperson Paul Heiberger closed the floor to nominations for Vice-Chairperson.

Vice-Chairperson Paul Heiberger recommended Brandie Ekren be reappointed Secretary for the Light & Power Board.

Maura Brennan moved to reappoint Brandie Ekren as Secretary for the Light & Power Board. Elysha Davila seconded the motion.

Yes: Maura Brennan, Elysha Davila, Tim Werner, Paul Heiberger, Mi Stanley, and Suzannah Tobin

Absent: John Taylor

Carried 6 to 0.

Vice-Chairperson Paul Heiberger asked for volunteers to serve on the Sustainability Ad Hoc Committee.

Maura Brennan moved that Vice-Chairperson Paul Heiberger, Chairperson John Taylor, Director Suzannah Tobin & Director Maura Brennan as Alternate, serve on the Sustainability Ad Hoc Committee. Tim Werner seconded the motion.

Yes: Maura Brennan, Elysha Davila, Tim Werner, Paul Heiberger, Mi Stanley, and Suzannah Tobin

Absent: John Taylor

Carried 6 to 0.

Vice-Chairperson Paul Heiberger asked for volunteers for the Community Investment Fund Ad Hoc Committee.

Elysha Davila moved that Director Elysha Davila, City Commissioner & Board Member Tim Werner & City Commissioner & Board Member Mi Stanley as Alternate, serve on the Community Investment Fund Ad Hoc Committee. Suzannah Tobin seconded the motion.

Yes: Maura Brennan, Elysha Davila, Tim Werner, Paul Heiberger, Mi Stanley, and Suzannah Tobin

Absent: John Taylor

Carried 6 to 0.

Vice-Chairperson Paul Heiberger asked for volunteers for the Power Supply Risk Committee.

Elysha Davila moved that Director Maura Brennan & Chairperson John Taylor as Alternate serve on the Power Supply Risk Committee. Tim Werner seconded the motion.

Yes: Maura Brennan, Elysha Davila, Tim Werner, Paul Heiberger, Mi Stanley, and Suzannah Tobin

Absent: John Taylor

Carried 6 to 0.

2. Disclosure of Recusal

None.

3. Consent Calendar

a. Approval of Agenda.

b. Approval of the minutes of the Regular meeting of April 8, 2025. (Approval recommended)

that the minutes of the Regular meeting of April 8, 2025, be approved.

c. Consideration of authorizing the upgrade of TCLP's Capacitor Bank System. (Approval recommended) (Menhart/Chartrand)

that the Light & Power Board authorizes staff to procure the necessary items to upgrade TCLP's capacitor bank system for continued operations in the amount of \$207,000, more or less, subject to review as to substance by the Executive Director and as to form by General Counsel.

d. Consideration of approving a Consultant Agreement for a Customer Service Gap Assessment. (Approval recommended) (Schroeder)

that the Light & Power Board authorizes the Chairperson and Secretary to execute the Consultant Agreement with Brio Consulting, LLC to perform a Customer Service Gap Assessment for TCLP, as outlined in the Brio Consulting proposal subject to review as to substance by the Executive Director and as to form by General Counsel.

Elysha Davila moved that the Consent portion of the agenda as amended, be approved.
Maura Brennan seconded the motion.

Yes: Maura Brennan, Elysha Davila, Tim Werner, Paul Heiberger, Mi Stanley, and Suzannah Tobin

Absent: John Taylor

Carried 6 to 0.

4. Unfinished Business

None.

5. New Business

a. Consideration of approving the MDOT 3 Mile & Munson Relocation Project Authorization.

The following individuals addressed the Board:

Tony Chartrand, Engineering Manager

Maura Brennan moved that the Light & Power Board authorizes staff to proceed with the project including approving project costs up to \$307,233.00 more or less, subject to review as to substance by the Executive Director and as to form by General Counsel. Elysha Davila seconded the motion.

Yes: Maura Brennan, Elysha Davila, Tim Werner, Paul Heiberger, Mi Stanley, and Suzannah Tobin

Absent: John Taylor

Carried 6 to 0.

- b. Discussion of the periodic evaluation of Brandie Ekren, Executive Director. (Heiberger) (Possible closed session) (4 votes required)

Elysha Davila moved that the Light & Power Board enter closed session immediately following public comment to consider the annual personnel evaluation of the Executive Director and permitted by the Open Meetings Act MCL 15.268(1)(A) Suzannah Tobin seconded the motion.

Roll Call:

Yes: Maura Brennan, Elysha Davila, Tim Werner, Paul Heiberger, Mi Stanley, and Suzannah Tobin

Absent: John Taylor

Carried 6 to 0.

6. Reports and Communications

a. From Legal.

b. From Staff.

1. March 31, 2025, Financial Statements

The following individuals addressed the Board:

Karla Myers-Beman, Chief Financial Officer

2. Strategic Plan Update

The following individuals addressed the Board:

Brandie Ekren, Executive Director

c. From Board.

7. **Public Comment**

a. General Public Comment

No one from the Public addressed the Board.

The Board entered closed session at 6:00pm.

8. **Adjournment**

There being no objection, Vice-Chairperson Heiberger adjourned the meeting at 6:35 p.m.

Brandie Ekren

Brandie Ekren, Secretary
LIGHT & POWER BOARD