

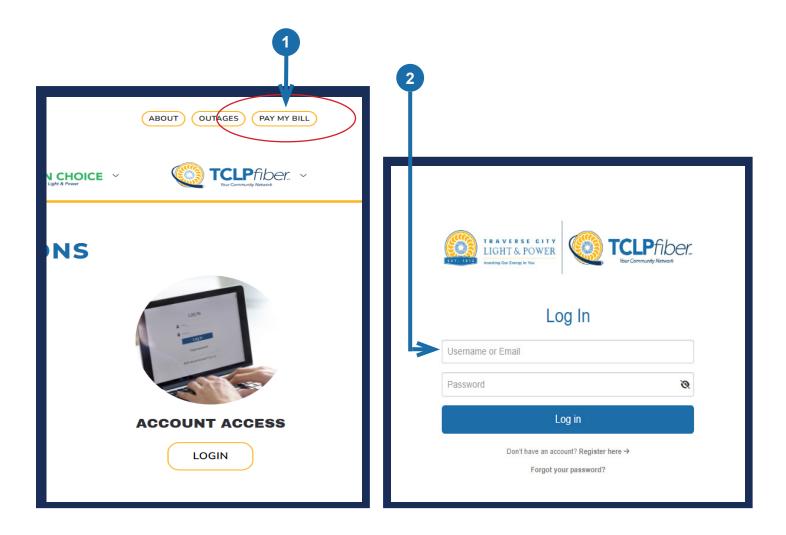
**USER GUIDE** 

# Add TCLP fiber Internet

FROM YOUR ONLINE ACCOUNT

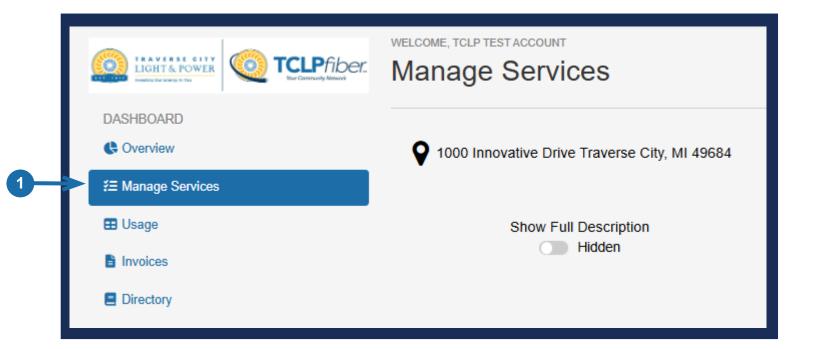
#### **STEP ONE: LOG IN**

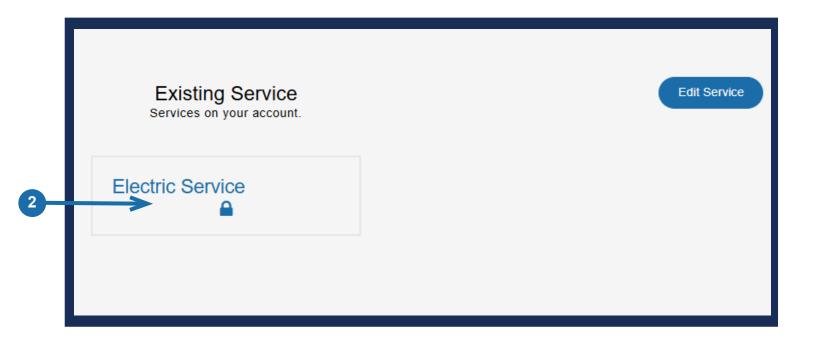
- 1 Visit tclp.org, click on Pay My Bill, then click on Account Access.
- 2 Enter your username and password to sign in.



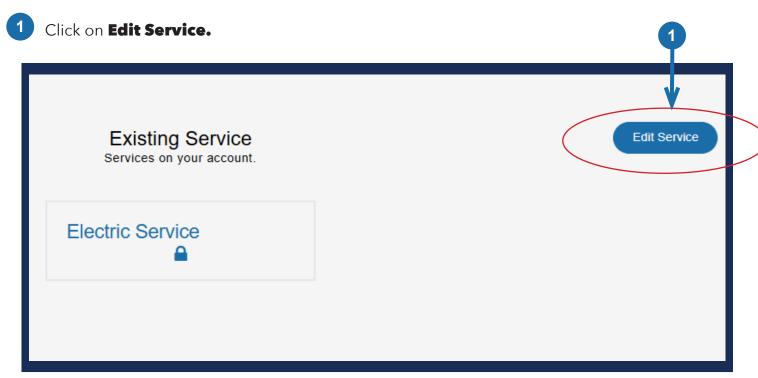
#### STEP TWO: GO TO "MANAGE SERVICES"

- 1 Click on the Manage Services tab on the left side.
- Your existing services with TCLP will be shown here.



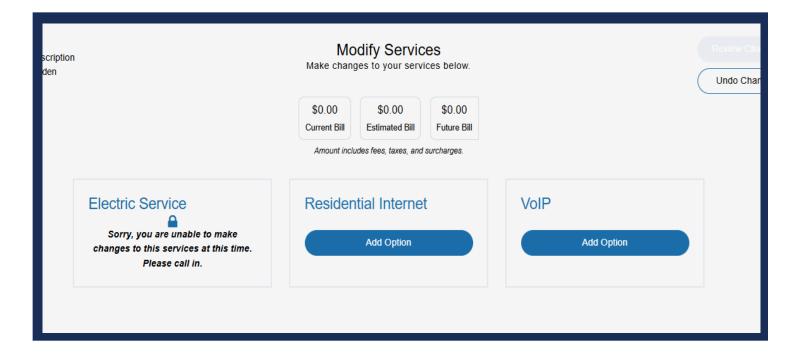


#### STEP THREE: REVIEW AVAILABLE SERVICES



The below image will appear with the current services available such as, **Electric Service**, **Residenial Internet**, and **VoIP** (phone).

\*Note: You cannot add the VoIP (phone) option without also adding the Residential Internet option.

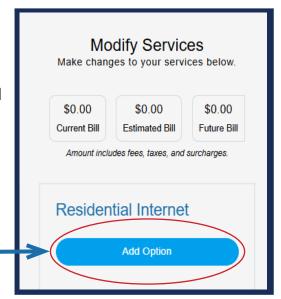


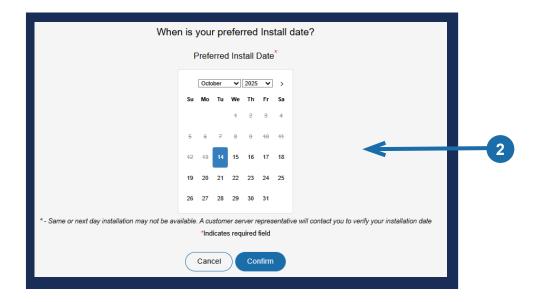
#### STEP FOUR: ADD TCLPfiber INTERNET

- Under Residential Internet, click the Add Option.
- Follow the prompts to choose your TCLPfiber plan and confirm any service details. A calendar will appear asking for your preferred installation date.

You must select a date; however, please note that this is only a requested date and not a guaranteed installation appointment. The installation team will follow up with you to confirm and schedule your official installation date.

Once your preferred date is submitted, click **Confirm** to move on to selecting your internet service speed.





## WHAT SPEED IS BEST FOR YOU?

### 1 CONNECT 200

Great for surfing the web, checking email, social networking, or backing up content to the cloud.

#### **CONNECT 200**

**200 MBPS INTERNET SERVICE** 

Great for surfing the web, checking email, social networking or backing up content to the cloud.

200 Mbps upload 1 200 Mbps download

\$59.99/month

GET CONNECT 200 SERVICE

#### **CONNECT 200 BUNDLE**

Get unlimited calling with one digital voice line and save \$4.99/month.

\$69.99/month

+

#### LONG DISTANCE PLAN

Call outside the continental United States.

\$4.99 / month per line plus calling charges

### 2 CONNECT 500

Keep all smart devices connected at once with more bandwidth for watching TV online or no-lag gaming.

#### **CONNECT 500**

**500 MBPS INTERNET SERVICE** 

Keep all smart devices connected at once with more bandwidth for watching  $\mathsf{TV}$  online or no-lag gaming.

500 Mbps upload 1 500 Mbps download

\$69.99/month

GET CONNECT 500 SERVICE

#### **CONNECT 500 BUNDLE**

Get unlimited calling with one digital voice line and save \$4.99/month.

\$79.99/month

+

#### LONG DISTANCE PLAN

Call outside the continental United States.

\$4.99/month per line plus calling charges

### **3** GIG CONNECT

Enough speed to go-around for: file sharing, web conferencing, 4K video streaming, and distance learning without slowdowns.

### GIG CONNECT

1 GIG INTERNET SERVICE

Enough speed to go-around for file sharing, web conferencing, 4K video streaming and distance learning without slowdowns.

**1,000** Mbps upload 1,000 Mbps download

\$89.99/month

**GET GIG CONNECT SERVICE** 

#### **GIG CONNECT BUNDLE**

Get unlimited calling with one digital voice line and sa \$4.99/month.

\$99.99/month



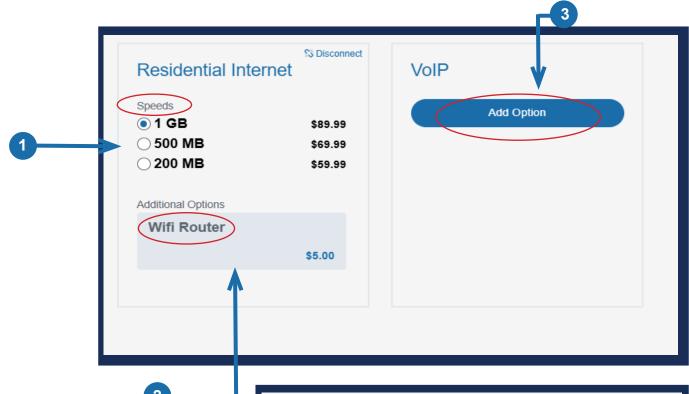
#### **LONG DISTANCE PLAN**

Call outside the continental United States.

\$4.99/month per line plus calling charges

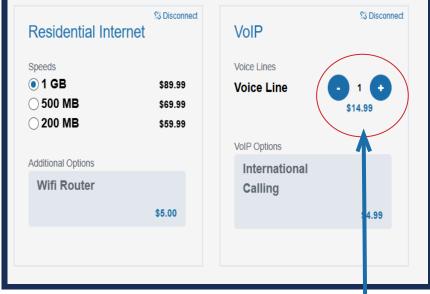
#### STEP FIVE: REVIEW AVAILABLE SERVICES

- 1 Select your speed from the options provided.
- 2 Do you need a **WIFI Router**? Select **Additional Options** for a WIFI Router for an additional \$5.00.
- 3 Are you adding **VoIP** phone services as an option? Select **Add Option**.



If you are adding VoIP (Phone), select how many voice lines you want included in your services.

Note: Residential customers can only have 2 voice lines.



#### **STEP SIX: REVIEW CHANGES**

- 1 To review your selections click **Review Changes.**
- 2 A Change Details page will appear. If you changed your mind on your preferred install date, you can change it here.
- Once you have reviewed your changes, click Continue.
- 4 After reviewing your summary page, click **Submit Changes**.

