

**TRAVERSE CITY  
LIGHT AND POWER BOARD**

Minutes of the Regular Board Meeting  
Held at 5:15 p.m., Commission Chambers, Governmental Center  
Tuesday, September 23, 2025

**Board Members Present:** John Taylor – Chairperson, Paul Heiberger – Vice-Chairperson, Maura Brennan – Board Member, Suzannah Tobin – Board Member, Tim Werner – City Commissioner & Board Member

**Board Members Absent:** Elysha Davila – Board Member, Mi Stanley – City Commissioner & Board Member

**Ex Officio Member Present:** Benjamin Marentette, City Manager

**Staff Present:** Brandie Ekren – Executive Director, Jen St. Amour – Executive Assistant, Karla Myers-Beman – Chief Financial Officer, Kelli Schroeder – Customer & Employee Relations Manager, Jacob Hardy – Sustainability & Key Accounts, Colin Hites – Sustainability & Climate Initiative Analyst

**Pledge of Allegiance**

**1. Roll Call**

**2. Disclosure of Recusal**

**3. Consent Calendar**

- a. Approval of Agenda.
- b. Consideration of approving minutes of the Regular meeting of August 12, 2025, the minutes of the Fly Ash Property Ad Hoc Committee meeting of August 14, 2025, the minutes of the Sustainability Ad Hoc Committee meeting of September 02, 2025, and the minutes of the Community Investment Ad Hoc Committee meeting of September 02, 2025. (Approval recommended)

that the minutes of the Regular meeting of August 12, 2025, minutes of the Fly Ash Property Ad Hoc Committee meeting of August 14, 2025, minutes of the Sustainability Ad Hoc Committee meeting of September 02, 2025, and the minutes of the Community Investment Ad Hoc Committee meeting of September 02, 2025, be approved.

- c. Consideration of approving a lease agreement with First Asset Financial for the purchase of a Water Vacuum Trailer. (Myers-Beman)

that the Light & Power Board authorizes entering into a five-year Lease Agreement with First Asset Financial for the purchase of a water vacuum trailer.

- d. Consideration of approving an increase in the contract amount to EPS. (Approval recommended) (Chartrand)

that the Light & Power Board authorizes the Secretary to approve a contract amount increase with EPS for additional maintenance services in the amount of \$50,000.00, more or less, subject to review as to substance by the Executive Director and as to form by General Counsel.

- e. HVAC and Power Systems Project Authorization and Approval (Menhart/Chartrand) (Approval Recommended)

that the Light & Power Board authorizes the Chairman and Secretary to execute an agreement with Hedrick for HVAC and Power Systems in the amount of \$290,000, more or less, subject to review as to substance by the Executive Director and as to form by General Counsel.

Paul Heiberger moved that the Consent Calendar portion of the Agenda be approved. Tim Werner seconded the motion.

**Yes:** Maura Brennan, Tim Werner, Paul Heiberger, John Taylor, and Suzannah Tobin

**Absent:** Elysha Davila and Mi Stanley

Carried 5 to 0.

#### 4. **Unfinished Business**

None.

#### 5. **New Business**

- a. Consideration of approving a request for renewal of Interfund Loan with the City for Phase 2.

The following individuals addressed the Board:

Brandie Ekern, Executive Director

Karla Myers-Beman, Chief Financial Officer

Maura Brennan moved that the Light & Power Board supports requesting the City Commission to renew the interfund loan from the City's Economic Development Fund in the amount up to \$1Million, with a term of 10 years, an interest rate based on the 10-year US Treasury rate, and no penalty for early repayment. Paul Heiberger seconded the motion.

**Yes:** Maura Brennan, Tim Werner, Paul Heiberger, John Taylor, and Suzannah Tobin

**Absent:** Elysha Davila and Mi Stanley

Carried 5 to 0.

- b. Consideration of approving the Community Investment Fund awards as recommended by the CIF Ad Hoc Committee. (CIF Ad Hoc Committee/Schroeder)

The following individuals addressed the Board:

Kelli Schroeder, Customer & Employee Relations Manager  
Tim Werner, CIF Ad Hoc Committee Member

Paul Heiberger moved that the Light & Power Board approve funding from the approved Community Investment Fund budget line item towards the following organizations:

- Northwest Michigan College Foundation in the amount of \$5000.
- Women's Resource Center in the amount of \$50,000.

Tim Werner seconded the motion.

**Yes:** Maura Brennan, Tim Werner, Paul Heiberger, John Taylor, and  
Suzannah Tobin

**Absent:** Elysha Davila and Mi Stanley

Carried 5 to 0.

- c. Consideration of approving the changes to the Community Investment Fund Provisions and Guidelines.

The following individuals addressed the Board:

Kelli Schroeder, Customer & Employee Relations Manager  
Tim Werner, CIF Ad Hoc Committee Member

Tim Werner moved that the Light & Power board approve the changes to the Community Investment Fund Provisions and Guidelines as presented with an immediate effective date. Suzannah Tobin seconded the motion.

**Yes:** Maura Brennan, Tim Werner, Paul Heiberger, John Taylor, and  
Suzannah Tobin

**Absent:** Elysha Davila and Mi Stanley

Carried 5 to 0.

- d. Consideration of approving Proclamation recognizing Public Power Week.

The following individuals addressed the Board:

Brandie Ekren, Executive Director

Maura Brennan moved that the Light & Power Board approves the Proclamation recognizing Public Power Week, October 5-11, 2025. Paul Heiberger seconded the motion.

**Yes:** Maura Brennan, Tim Werner, Paul Heiberger, John Taylor, and Suzannah Tobin

**Absent:** Elysha Davila and Mi Stanley

Carried 5 to 0.

**6. Reports and Communications**

**a. From Legal.**

None.

**b. From Staff.**

Brandie asked for consensus on utilizing the 4th Tuesday of the month, October 28th for the next Regular Meeting. Board agreed. Brandie reminded the Board that there would be no meeting on November 11th due to Veterans Day and our next Regular meeting would occur on December 9th.

**c. From Board.**

**7. Public Comment**

**a. General Public Comment**

No one from the Public addressed the Board.

**8. Adjournment**

There being no objection, Chairperson Taylor adjourned the meeting at 5:39 p.m.

*Brandie Ekren*

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Brandie Ekren, Secretary  
LIGHT & POWER BOARD