

**TRAVERSE CITY
LIGHT AND POWER BOARD**

Minutes of the Regular Board Meeting
Held at 5:15 p.m., Commission Chambers, Governmental Center
Tuesday, October 28, 2025

Board Members' Present: Paul Heiberger – Vice-Chairperson, Elysha Davila – Board Member, Maura Brennan – Board Member, Suzannah Tobin – Board Member, Tim Werner – City Commissioner & Board Member, Mi Stanley – City Commissioner & Board Member

Board Members Absent: John Taylor – Chairperson

Ex Officio Member Absent: Benjamin Marentette, City Manager

Staff Present: Brandie Ekren – Executive Director, Jen St. Amour – Executive Assistant, Karla Myers-Beman – Chief Financial Officer, Kelli Schroeder – Customer & Employee Relations Manager, Jacob Hardy – Sustainability & Key Accounts, Colin Hites – Sustainability & Climate Initiative Analyst, Tony Chartrand – Director of Engineering & Operations

1. Roll Call

2. Disclosure of Recusal

3. Consent Calendar

- a. Approval of Agenda.
- b. Consideration of approving minutes of the Regular meeting of September 23rd, 2025, and the minutes of the HR Ad Hoc Committee meeting of October 7th, 2025, and the minutes of the Sustainability Ad Hoc Committee meeting of October 10th, 2025. (Approval recommended)

that the minutes of the Regular meeting of September 23rd, 2025, and the minutes of the HR Ad Hoc Committee meeting of October 7th, 2025, and the minutes of the Sustainability Ad Hoc Committee meeting of October 10th, 2025, be approved.

- c. Consideration of approving the Huron Hills Conduit Installation Project Authorization. (Approval recommended) (Chartrand)

that the Light & Power Board authorizes staff to proceed with the project including approving project costs up to \$80,000, more or less, subject to review as to substance by the Executive Director and as to form by General Counsel.

- d. Consideration of approving a MOU with City for maintenance and repair of City owned infrastructure. (Approval recommended) (Chartrand)

that the Light & Power Board authorizes the Secretary to execute a five-year Memorandum of Understanding with the City of Traverse City for maintenance and repair services, subject to review as to substance by the Executive Director and as to form by General Counsel.

- e. Consideration of approving the amended Organizational Chart & Updated ACT Group Salary Table. (Approval recommended) (Ekren/Schroeder)

that the Light & Power Board approves the amended Organizational Chart, new position job descriptions, and the updated ACT Group Salary ranges dated October 28, 2025, as presented.

Elysha Davila moved that the Consent Calendar portion of the agenda be approved.
Suzannah Tobin seconded the motion.

Yes: Maura Brennan, Elysha Davila, Tim Werner, Paul Heiberger, Mi Stanley, and Suzannah Tobin

Absent: John Taylor

Carried 6 to 0.

4. Unfinished Business

None.

5. New Business

- a. Consideration of approving the Resolution authorizing the participation in MPPA's demand response program.

The following individuals addressed the Board:

Brandie Ekren, Executive Director

Karla Myers-Beman, Chief Financial Officer

Suzannah Tobin moved that the Light and Power Board authorizes the Secretary to execute the participation agreement with MPPA and approves the Resolution authorizing the participation in MPPA's demand response program. Mi Stanley seconded the motion.

Yes: Maura Brennan, Elysha Davila, Tim Werner, Paul Heiberger, Mi Stanley, and Suzannah Tobin

Absent: John Taylor

Carried 6 to 0.

- b. Consideration of authorizing a public hearing for the Energy Optimization Surcharge.

The following individuals addressed the Board:

Karla Myers-Beman, Chief Financial Officer

Maura Brennan moved that the Light & Power Board authorizes the Secretary to set a public hearing for the Energy Optimization Surcharge at December 9, 2025, board meeting and further that a notice of the public hearing be posted on the utility's website and placed in the Traverse City Record Eagle Newspaper. Mi Stanley seconded the motion.

Yes: Maura Brennan, Elysha Davila, Tim Werner, Paul Heiberger, Mi Stanley, and Suzannah Tobin

Absent: John Taylor

Carried 6 to 0.

6. Reports and Communications

a. From Legal.

None.

b. From Staff.

1. Grandview Parkway (HL-30) Rebuild Project Closeout

The following individuals addressed the Board:

Tony Chartrand, Director of Engineering and Operations

2. Proposed 2026-27 Budget Schedule

The following individuals addressed the Board:

Karla Myers-Beman, Chief Financial Officer

3. June 30, 2025, Financial Statements

The following individuals addressed the Board:

Karla Myers-Beman, Chief Financial Officer

c. From Board.

Vice-Chairperson Heiberger presented City Commissioners & Board Members Tim Werner and Mi Stanley with service award plaques and read a Resolution expressing sincere gratitude for their service on the Light & Power Board.

Brandie Ekren, Executive Director, expressed her deepest gratitude for their service on the Light & Power Board and their thoughtful and constructive feedback as members.

7. Public Comment

- a. General Public Comment

No one from the Public addressed the Board:

8. Adjournment

There being no objections, Vice-Chairperson Heiberger adjourned the meeting at 6:03 p.m.

Brandie Ekren

Brandie Ekren, Secretary
LIGHT & POWER BOARD