TRAVERSE CITY
LIGHT AND POWER BOARD

Minutes of the Regular Board Meeting
Held at 5:15 p.m., Commission Chambers, Governmental Center
Tuesday, June 9, 2026

Board Members Present:	Vice-Chairperson – Paul Heiberger, Elysha Davila – Board Member, Suzannah Tobin – Board Member, Bradley Matson – Board Member, Laura Ness – City Commissioner & Board Member
Board Members Absent:	John Taylor – Chairperson, Lance Boehmer – City Commissioner & Board Member
Ex Officio Member Absent:	Benjamin Marentette, City Manager
Staff Present:	Brandie Ekren – Executive Director, Jen St. Amour – Executive Assistant, Karla Myers-Beman – Chief Financial Officer, Kelli Schroeder – Director of People & Community, Jacob Hardy – Sustainability & Key Accounts, Colin Hites – Sustainability & Climate Initiative Analyst, Tony Chartrand – Director of Engineering & Operations, Liz Nielsen – Project Manager, Ryan Wolff – EHS Administrator

1. **Pledge of Allegiance**

2. **Roll Call**

a ORGANIZATIONAL MEETING

The meeting was called to order at 5:15 by Brandie Ekren.

Secretary Brandie Ekren opened the floor to nominations for Chairperson of the Light & Power Board.

Elysha Davila moved to appoint Paul Heiberger as Light & Power Board Chairperson. Laura Ness seconded the motion.

Yes: Elysha Davila, Paul Heiberger, Suzannah Tobin, Bradley Matson, and Laura Ness
Absent: John Taylor and Lance Boehmer

Carried 5 to 0.

Secretary Brandie Ekren closed the floor to nominations.

Secretary Brandie Ekren turned the meeting over to Chairperson Paul Heiberger.

Paul Heiberger opened the floor to nominations for Vice-Chairperson.

Elysha Davila moved to appoint John Taylor as Vice-Chairperson of the Light & Power Board. Suzannah Tobin seconded the motion.

Yes: Elysha Davila, Paul Heiberger, Suzannah Tobin, Bradley Matson, and Laura Ness
Absent: John Taylor and Lance Boehmer

Carried 5 to 0.

Chairperson Paul Heiberger closed the floor to nominations for Vice-Chairperson.

Chairperson Paul Heiberger recommended Brandie Ekren be reappointed Secretary for the Light & Power Board.

Laura Ness moved to reappoint Brandie Ekren as Secretary for the Light & Power Board. Suzannah Tobin seconded the motion.

Yes: Elysha Davila, Paul Heiberger, Suzannah Tobin, Bradley Matson, and Laura Ness
Absent: John Taylor and Lance Boehmer

Carried 5 to 0.

Ad Hoc Committees will be established at the August 11, 2026, Regular Board meeting post the Executive Director surveying Ad Hoc Committee positions open and interest of Board members to serve.

3. Disclosure of Recusal

None.

4. Consent Calendar

a Approval of Agenda.

b Consideration of approving minutes of the Regular meeting of May 12, 2026, the Closed Session minutes of May 12, 2026, and the minutes of the Sustainable Innovation Campus Ad Hoc Committee of April 21, 2026. (Approval recommended)

That the minutes of the Regular meeting of May 12, 2026, the Closed Session minutes of May 12, 2026, and the minutes of the Sustainable Innovation Campus Ad Hoc Committee of April 21, 2026, be approved.

c Consideration of approving the Resolution to adopt the 80/20 cost sharing model. (Approval recommended) (Schroeder)

That the Light & Power Board approves the Resolution to adopt the 80/20 cost sharing model to comply with the requirements of Public Act 152 of 2011.

d Consideration of approving revised Organizational Chart. (Approval recommended) (Ekren/Schroeder)

That the Light & Power Board approves the revised Organizational Chart and the wage classifications of the new positions.

e Consideration of approving the amended AMI Reimbursement Agreement. (Approval recommended) (Myers-Beman)

That the Light & Power Board approves the amended Automated Metering Infrastructure (AMI) Reimbursement Agreement between Traverse City Light & Power (TCLP) and the City of Traverse City.

f Consideration of approving a Surplus Disposition Agreement with GovDeals. (Approval recommended) (Myers-Beman)

That the Light & Power Board approves a Surplus Disposition Agreement with GovDeals to manage the surplus disposition of utility assets, subject to review as to substance by the Executive Director and as to form by General Counsel.

g Consideration of approving the 2026-27 insurance renewal with Michigan Municipal League. (Approval recommended) (Myers-Beman)

That the Light & Power Board approves payment to the Michigan Municipal League Liability and Property Pool in the amount of $143,634 for Fiscal Year 2026-27 Liability & Property insurance.

h Consideration of approving a contract with The Salvation Army for LIEAF services. (Approval recommended) (Myers-Beman)

That the Light & Power Board approve the contract with the Salvation Army for administration of LIEAF Services on behalf of TCLP, subject to review as to substance by the Executive Director and as to form by General Counsel.

i Consideration of authorizing executing a Cedar Run Cell Tower Lease Agreement. (Approval recommended) (Chartrand)

That the Light & Power Board authorizes Staff & Executive Director to negotiate and execute a Cell Tower Lease Agreement for the Cedar Run Rd. property, subject to review as to substance by Executive Director and as to form by General Counsel.

j Consideration of approving ChargePoint equipment through Westside Solutions. (Approval recommended) (Hardy/Nielsen)

That the Light & Power Board approves the purchase of ChargePoint equipment through Westside Solutions in the amount of $162,234.00.

Laura Ness moved that the Consent Calendar portion of the agenda be approved. Elysha Davila seconded the motion.

Yes: Elysha Davila, Paul Heiberger, Suzannah Tobin, Bradley Matson, and Laura Ness
Absent: John Taylor and Lance Boehmer
Carried 5 to 0.

5. Unfinished Business

None.

6. New Business

a Consideration of approving a Consultant Agreement with Lotus Engineering & Sustainability.

The following individuals addressed the Board:

Colin Hites, Sustainability & Climate Initiative Analyst

Elysha Davila moved that the Light & Power Board authorizes the Executive Director to execute a contract with Lotus Engineering & Sustainability in the amount of $120,786.00, more or less, subject to review as to substance by the Executive Director and as to form by General Counsel. Laura Ness seconded the motion.

Yes: Elysha Davila, Paul Heiberger, Suzannah Tobin, Bradley Matson, and Laura Ness
Absent: John Taylor and Lance Boehmer
Carried 5 to 0.

b Consideration of approving replacement and expansion of the TCEV charging network at Clinch Park & Hall St.

The following individuals addressed the Board:

Liz Nielsen, Project Manager

Elysha Davila moved that the Light & Power Board authorizes the Executive Director to execute agreements necessary for the replacement and expansion of the EV Charging Network at Clinch Park and Hall Street in the amount of $585,504.57, more or less, subject to review as to substance by the Executive Director and as to form by General Counsel. Laura Ness seconded the motion.

Yes: Elysha Davila, Paul Heiberger, Suzannah Tobin, Bradley Matson, and Laura Ness
Absent: John Taylor and Lance Boehmer
Carried 5 to 0.

c Consideration of approving the Barney Rd. 69kV Relocation project.

The following individuals addressed the Board:

Tony Chartrand, Director of Electrical Engineering & Operations

Laura Ness moved that the Light & Power Board authorizes staff to proceed with the Barney Rd 69kV Relocation Project including approving project costs up to $200,000, more or less, subject to review as to substance by the Executive Director and as to form by General Counsel. Suzannah Tobin seconded the motion.

Yes: Elysha Davila, Paul Heiberger, Suzannah Tobin, Bradley Matson, and Laura Ness
Absent: John Taylor and Lance Boehmer

Carried 5 to 0.

7. Reports and Communications

a. From Legal.

b. From Staff.

1. Project Closeout: MDOT 3 Mile & Munson Relocation Project

   The following individuals addressed the Board:

   Tony Chartrand, Director of Electrical Engineering & Operations

c. From Board.

8. Public Comment

a General Public Comment

No one from the Public addressed the Board.

9. Adjournment

There being no objection, Chairperson Heiberger adjourned the meeting at 6:10 p.m.

Brandie Ekren

Brandie Ekren, Secretary
LIGHT & POWER BOARD