



October 12, 2026

Bidder:

Traverse City Light & Power (TCLP) will receive sealed bids in the office of TCLP, 1131 Hastings Street, Traverse City, Michigan, 49686, until **Wednesday, November 11, 2026, at 2:00 PM Eastern** for the following project:

Greenhouse Gas Assessment
(specifications attached)

It is the sole responsibility of the Bidder to check the website for updates and addenda prior to the bid being submitted. Updates can be found using the following link: <http://www.tclp.org/Display/Items/RFPs>. Bidder may also sign up to receive notifications when bids and RFP's are posted by sending an e-mail requesting same to stvardek@tclp.org.

TCLP reserves the right to accept or reject any or all bids, waive irregularities, and to accept the bids either on an entire or individual basis that is in the best interest of TCLP.

TCLP accepts no responsibility for any expenses incurred by the Bidder in the preparation and presentation of a bid. Such expenses shall be borne exclusively by the Bidder.

Only the successful Bidder will be notified. If you desire, you may call for results.

You must indicate on the **outside** of the sealed envelope that the bid is for the "Greenhouse Gas Assessment."

You must submit **TWO (2) SEALED COPIES** of the bid to TCLP prior to the above-indicated time and date or the bid will not be accepted. **Alternatively, E-Mailed bids will be accepted.** Please indicate in the subject line of the e-mail that you are submitting a "Sealed Bid" together with the project description "Greenhouse Gas Assessment", and submit your e-mailed bid to purchasing@tclp.org

Please note that if you have previously submitted an informal quote, you will still need to submit a sealed bid prior to the date and time specified above in order to be considered. Please ensure that all requirements listed in the specifications are met.

Please direct ALL questions to: Traverse City Light & Power, at purchasing@tclp.org. The deadline for questions and/or clarifications is **October 26, 2026**.

PLEASE SUBMIT BID TO: Jeff Schwarz, Manager of Operations Support
Traverse City Light & Power
1131 Hastings Street
Traverse City, MI 49686



A. SPECIFICATIONS

Traverse City Light and Power (TCLP) is a municipally owned electric and telecom utility located in Traverse City, Michigan. TCLP is a responsive, community-focused utility whose core purpose is to provide innovative, affordable, reliable and environmentally sustainable energy and telecom solutions to its customers.

TCLP is the exclusive provider of electric services within the City of Traverse City and portions of East Bay, Elmwood, Garfield and Peninsula Townships. TCLP has approximately 14,000 customers with a peak demand of approximately 68 MW. 73% of the utility's customers are residential providing 20% of the utility revenues and conversely 27% are commercial and industrial customers that provide 80% of the revenue.

TCLP service territory is approximately 16 square miles with electrical infrastructure consisting of three transmission substations, approximately 25 miles of transmission lines, five distribution substations, 91 miles of overhead distribution lines and 84 miles of underground distribution lines. TCLP is also in the process of constructing a Smart Grid that will serve the City proper and enhance system reliability, operational efficiency, and customer capabilities.

As a member of Michigan Public Power Agency, TCLP participates in various projects throughout the state and locally with a current generation mix consisting of 45% renewable resources and 55% thermal generation and market purchases.

CLEAN ENERGY JOURNEY

TCLP has been on a longstanding journey toward a cleaner energy future, beginning with its early investment in renewable energy resources and innovative programs designed to provide customers with greater opportunities to participate in the transition to clean energy.

In 1996, TCLP pioneered the development of the first utility grade wind turbine in the state of Michigan, which allowed it to establish a "green rate" to allow its customers to invest in renewable energy at a premium on their electrical bill.

That initial investment established the momentum for TCLP's continued transition toward cleaner energy. Over the years, TCLP has supported the retirement of coal generation while increasing its investments in wind and solar resources. In 2018, TCLP formally established a goal of achieving 100% renewable energy by or before 2040, further reinforcing its long-term commitment to decarbonization and sustainability.

In 2022, TCLP hired Five Lakes Energy to develop the utility's first Climate Action Plan. The plan established a strategic framework measuring, planning and taking meaningful action to reduce TCLP's climate impact. This framework is centered on six key pillars:



- Electrification
- Distributed Energy Resources
- Energy Waste Reduction
- Energy Storage
- Renewable Energy
- Demand Response

Together, these strategies provide a comprehensive roadmap for advancing TCLP's long-term goal of decarbonizing its energy portfolio while maintaining reliable and affordable services for its customers.

In January 2026, all ratepayers transitioned to Time of Use Rates. To support customers through this transition, each rate class was provided with a four-year phased in rate structure. This approach allows customers time to understand the new rate design, modify their consumption patterns, and respond to the price signals established through TOU rates. The transition represents an important component of TCLP's broader strategy to encourage more efficient energy use, better align customer consumption with system costs, and support the integration of renewable energy and other distributed energy resources.

In January 2026, the utility adopted a Decarbonization policy that had four policy commitments:

1. Reducing greenhouse gas emissions associated with its energy portfolio through continued progress toward 100% renewable energy, with interim targets of achieving approximately 60% of clean energy by 2035 and 100% by 2040.
2. Supporting electrification of homes, building and transportation in Traverse City in a manner that advances emission reductions and delivers customer and community value.
3. Investing in programs, infrastructure and partnerships that accelerate decarbonization while maintaining affordability and promoting equitable access.
4. Leading by example through efforts to decarbonize TCLP's internal operations, facilities and fleet.

1. Project Purpose

The organization is seeking proposals from qualified consultants to perform an internal greenhouse gas (GHG) assessment consistent with recognized accounting practices, including the GHG Protocol Corporate Accounting and Reporting Standard and applicable U.S. EPA inventory guidance. The primary objective is to establish a reliable, documented baseline for Scope 1 and Scope 2 emissions and provide the organization with practical recommendations for ongoing emissions tracking, management, and reporting.

This inventory is intended to serve as a foundational management tool for TCLP's ongoing sustainability, energy, power supply, capital planning, and greenhouse gas reduction efforts. The selected consultant



shall develop the inventory and associated tools in a manner that allows TCLP staff to update the inventory annually without requiring substantial consultant assistance.

3. Required Scope of Work

A. Project Kickoff and Work Plan

- Conduct a kickoff meeting with designated staff to confirm goals, reporting needs, data availability, schedule, and roles.
- Prepare a project work plan identifying tasks, timeline, information requests, review points, and expected deliverables.
- The consultant shall evaluate and recommend the appropriate organizational and operational boundaries consistent with the GHG Protocol Corporate Standard, considering TCLP's ownership, operational control, contractual arrangements, leased assets, joint or shared facilities and other applicable relationships.
 - The recommended boundaries shall be documented and approved by TCLP prior to completion of the inventory.B.

B. Scope 1 Emissions Assessment

- Identify and document all relevant direct emissions sources owned or controlled by TCLP, including stationary combustion, mobile combustion, generators, fleet vehicles and equipment, refrigerants, sulfur hexafluoride (SF₆) and other insulating gases associated with electrical equipment, and other applicable direct sources.
- Collect and review activity data, including fuel use, vehicle mileage or fuel records, equipment records, refrigerant logs, and other source-specific information.
- Calculate carbon dioxide equivalent emissions using current, defensible emission factors and global warming potentials, and document all assumptions, exclusions, and calculation methods.
- Provide a summary of Scope 1 emissions by source category, facility, and total annual emissions.

C. Scope 2 Emissions Assessment

- The consultant shall document TCLP's relevant electricity supply and consumption arrangements, including purchased power, market purchases, renewable resources, contractual instruments and other material power supply arrangements and identify how each is treated within the GHG inventory.
- Calculate Scope 2 emissions using both the location-based and market-based methodologies, consistent with applicable GHG Protocol guidance and as appropriate to TCLP's operations and available data. The consultant shall identify, evaluate and document the appropriate treatment of TCLP's purchased electricity, generation resources, renewable energy, renewable energy certificates, supplier specific emission factors, contractual instruments and other applicable energy procurement arrangements. The methodology shall clearly distinguish between location-



based and market-based emissions and document the assumptions, emission factors, contractual rights and energy attributed used in each calculation.

- The consultant shall identify and evaluate potential double counting, organizational boundary, and accounting issues associated with TCLP's role as an electric utility, including its generation resources, purchased power, renewable energy resources, market purchases and other power supply arrangements. The consultant shall clearly document how these resources and associated emissions are treated within TCLP's organizational GHG inventory and ensure that emissions are neither omitted nor counted more than once.
- The consultant shall distinguish between emissions included in TCLP's organizational GHG inventory and emissions reductions, avoided emissions, or other environmental benefits associated with TCLP programs, projects, renewable generation, demand response, energy efficiency, battery energy storage, or other initiatives. Such reductions or avoided emissions shall not be netted against the organizational inventory unless permitted under applicable GHG accounting standards and clearly disclosed.
- The consultant shall develop and document a repeatable methodology for future Scope 2 accounting and reporting. This shall identify the data sources, required documentation, emission factors, contractual and energy attribute information, REC treatment, calculation methodology, assumptions, and quality-control procedures necessary for TCLP to consistently calculate and substantiate its location-based and market-based Scope 2 emissions in future reporting periods.

D. Data Quality, Documentation, and Inventory Management

- Assess the completeness and reliability of available data and identify any gaps, limitations, or recommended improvements.
 - Consultant shall assign a data quality rating to each major source such as high, medium and low.
 - Identify the data sources as follows:
 - Actual vs estimated
 - Metered vs calculated
 - Primary vs secondary source
 - Emission factor source
 - Known limitations
- Prepare a transparent calculation workbook or equivalent documentation that allows staff to review methods, assumptions, emission factors, and source data.
- Develop a TCLP GHG Inventory Management Plan (IMP) that establishes the procedures TCLP can use to update its GHG inventory annually. At a minimum, the IMP shall identify data sources, data owners, collection procedures, emission factors, calculation methodologies, quality-control procedures, review and approval responsibilities, documentation requirements, record retention, treatment of missing or estimated data, and procedures for updating the inventory following changes in operations or accounting methodologies.



- Identify opportunities to improve future inventory accuracy, consistency, and efficiency.

E. GHG Baseline and Emissions Tracking

- The consultant shall create a five to ten year tracking template that includes base line year, baseline emissions by scope 1, scope 2 location based, scope 2 market based, $MTCO_{2e}$, $MTCO_{2e}/MWh$, $MTCO_{2e}/Customer$, year over year change, percent change from baseline.

3. Optional Scope 3 Pricing

Proposers shall provide a separate, optional price for conducting a Scope 3 screening or inventory. The optional pricing should not be included in the base price for Scope 1 and Scope 2 work and should clearly describe the level of effort, assumptions, data needs, and deliverables included.

- Identify relevant Scope 3 categories applicable to the organization's operations and value chain.
- Conduct an initial materiality or relevance screening to prioritize categories for future assessment.
- Estimate emissions for selected Scope 3 categories where sufficient data is available, or provide a recommended phased approach where data is limited.

Provide recommendations for improving Scope 3 data collection and supplier, employee, or stakeholder engagement, as applicable.

4. Optional: GHG Reduction and Decarbonization Roadmap

Propose an optional analysis identifying potential strategies for reducing TCLP GHG emissions and evaluating progress toward TCLP's long-term decarbonization objectives. The analysis may include energy efficiency, demand response, battery energy storage, fleet electrification, building efficiency, operational changes, and other relevant strategies.

This proposal should include estimated emissions reduction, timing, preliminary cost, operational considerations, dependencies, risks, and data assumptions.



5. Required Deliverables

- Final GHG inventory report summarizing methodology, boundaries, emissions sources, results, assumptions, and limitations.
- Executive summary suitable for leadership or board-level review.
- Calculation workbook or equivalent file containing source data inputs, emission factors, calculations, and summary tables.
- Inventory management recommendations for annual updates and internal data governance.
- Data Source and Data Ownership Matrix
- Emission and Factor Register
- GHG Baseline and Annual Tracking Dashboard/Template
- Data Quality and Gap Assessment
- GHG Reduction Opportunity Summary
- Staff Training
- Presentation of findings to staff and/or leadership including the Board, including time for questions and discussion.
- All underlying electronic files and calculations
- Optional Scope 3 deliverables, if selected, as described in the proposer's optional pricing.
- The consultant shall provide sufficient documentation and calculation detail for a qualified TCLP employee or independent reviewer to reproduce the inventory calculations using the provided source data, emission factors, assumptions, and methodologies.
- Quality Assurance/Quality Control documentation describing the procedures used to validate source data, emission factors, completeness, internal consistency and reasonableness of results.
- One training session with designated TCLP Staff covering the inventory methodology, calculation workbook, data collection procedures, annual update process and key assumptions.

6. Consultant Qualifications

- Demonstrated experience preparing organizational GHG inventories for public-sector, utility, municipal, institutional, or similarly complex organizations.
- Familiarity with the GHG Protocol Corporate Standard, Scope 2 Guidance, Scope 3 Standard, U.S. EPA emissions inventory resources, and commonly accepted emission factor sources.
- Experience designing practical inventory management tools and processes that can be maintained by internal staff.
- Ability to explain technical findings clearly to nontechnical audiences and develop executive-level summaries.
- Availability to complete the work within the proposed project schedule.



7. Proposal Submittal Requirements

- Firm overview and relevant project experience.
- Project approach and methodology for Scope 1 and Scope 2 assessment.
- Description of proposed organizational and operational boundary approach.
- Project schedule, including major milestones and review points.
- Project team, roles, qualifications, and resumes of key personnel.
- At least three relevant client references.
- Base fee for required Scope 1 and Scope 2 work, including any assumptions or exclusions.
- Separate optional fee for Scope 3 screening or inventory work and GHG Reduction and Roadmap
- Hourly rates for additional services, if requested.

8. Evaluation Criteria

Criterion	Weight
Relevant experience and qualifications	20%
Technical approach and understanding of project needs	25%
Quality and usefulness of proposed deliverables	25%
Project schedule and availability	10%
Cost proposal and overall value	20%

9. Timeline

Milestone	Target Date
RFP issued	October 12, 2026
Questions due	October 26, 2026
Pre-Bid Meeting	November 2, 2026
Proposals due	November 11, 2026
Consultant selection	November 18, 2026
Project kickoff	December 18, 2026 (Flexible)
Draft findings submitted	April 14 th , 2027



Final report and presentation

May 11th, 2027 (Board Meeting)

1. Instructions to Bidders

- a. All bids must be submitted on the forms provided. Complete and return ONLY the following forms:
 1. Section C – Iran Economic Sanctions Act
 2. Section E – Submission Form
 3. (Optional – Additional Documents, i.e. unit lists, etc.)
- b. Successful Bidder invoicing will be completed on a monthly basis based on the work completed to date. All invoicing will be on a unit basis and will show the total bid unit quantity, completed units to date, amount billed to date, and current billing amount. Retainage in the amount of 10% of the work completed to date will be withheld until the project is completed in full.
- c. The Successful Bidder will submit all invoices directly to the ap@traversecitymi.gov. All invoices must show Traverse City Light & Power as the invoiced party.
- d. Permitting, with the exception of traffic control, will be completed by TCLP.

2. Pre-Bid Meeting

A mandatory pre-bid meeting will be held on **Monday, November 2, 2026, at 12:30 PM Eastern** via Microsoft Teams. Please email purchasing@tclp.org for link.

B. INSURANCE REQUIREMENTS

The following insurance requirements must be met throughout the project:

- a. The Successful Bidder shall file with Traverse City Light & Power (TCLP) satisfactory certificates of insurance prior to commencement of construction. The form, content and limits of such insurance, together with the insurer thereof in each case, shall be acceptable to TCLP (Best rating of A or better.) Advance written notice will be given to TCLP before any material modification, cancellation, or expiration of any policy covered thereby. Notice of policy material modification, cancellation, or expiration shall be made by certified mail to TCLP.
- b. Should any of the insurance requirements stated herein be terminated by the Insurer, the Insurer will mail thirty days written notice to TCLP. Failure to mail by the Insurer will not waive the obligation or liability of any kind upon the insurer affording coverage. These requirements must be stated on all certificates of insurance. Modifications of the standard cancellation clause is acceptable.



- c. All certificates shall list any exclusions which are nonstandard within the industry as they appear on the policy.
- d. Each insurance policy shall have an Additional Insured endorsement naming TCLP, its officers, agents, directors, and employees (including the Engineer). The issuing company for comprehensive general liability and excess liability shall waive subrogation of all claims against parties named as additional insureds.
- e. The worker's compensation, automobile liability, and general liability insurance specified shall apply to all Successful Bidders on site.
- f. For insurance purposes, the title of ownership of the equipment, if any, furnished by the Successful Bidder shall remain with the Successful Bidder until official acceptance of the work by TCLP.
- g. Third Party Beneficiaries. If the Successful Bidder is doing all or a part of the work in public rights-of-way, the City of Traverse City and Grand Traverse County, including their Departments and Commissions, are third party beneficiaries of the Successful Bidder's obligations under this RFP and they shall be added as named Additional Insureds in all requires insurance policies. Except for those entities, there are no other third party beneficiaries intended by the parties.
- h. Insurance types and coverages:
 - 1. Workers' Compensation: The parties shall maintain suitable workers compensation insurance pursuant to Michigan law and Successful Bidder shall provide a certificate of insurance or copy of state approval for self-insurance to TCLP upon execution of this Contract.
 - 2. Comprehensive General Liability Insurance Coverage: Naming the City Of Traverse City and TCLP as additional insured's:

Limits for bodily injury or death not less than \$2,000,000 for each person \$2,000,000 for each incident.

This insurance must cover timber trespass
 - 3. Owners and Successful Bidders Protective Liability Insurance Coverage \$2,000,000.00 minimum coverage.

The Successful Bidder agrees not to change such insurance and agrees to maintain such insurance throughout the period of performance of this Agreement. Successful Bidder will upon execution of this Agreement provide a certificate of insurance to the TCLP Controller. Such certificate shall name TCLP as an additional insured with the broad form endorsement for ongoing operations and completed operations on the insurance policies for general liability, excess liability, and Successful Bidder liability. Successful Bidder



shall also provide Additional Insured Endorsement CG 20330413 or its equivalent. If any of the required insurance is not renewed or canceled, the Successful Bidder and all sub Successful Bidders shall cease operations and shall not resume until new insurance is obtained. Successful Bidder shall obtain Third Party Notice Endorsement IL 79901010 for each required policy requiring the insurer to give Owner 30 days' notice of non-renewal or cancellation.

4. Comprehensive Automobile Liability Insurance Coverage: On all self-propelled vehicles used in connection with the contract whether owned, non-owned, or hired in the minimum coverage amount of \$2,000,000.

Property damage limit shall not be less than \$1,000,000 for each incident.



C. IRAN ECONOMIC SANCTIONS ACT

**Sworn and Notarized Affidavit of Compliance
Iran Economic Sanctions Act
Michigan Public Act No. 517 of 2012**

All bidders must submit the following certification statement in compliance with Public Act No. 517 of 2012 (the “Iran Economic Sanctions Act”) and attach this form to the bid. **Traverse City Light & Power shall not accept any bid that does not include this sworn and notarized certification of statement.**

The undersigned, the owner or authorized officer of _____ (the Bidder), hereby certifies, represents and warrants that the Bidder (including its officers, directors and employees) is not an “Iran linked business” within the meaning of the Iran Economic Sanctions Act, and that in the event the Bidder is awarded a contract for the “Greenhouse Gas Assessment”, the Bidder will not become an “Iran linked business” at any time during the course of performing the work or any services under the contract.

The Bidder further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000.00 or 2 times the amount of the contract or proposed contract for which the false certification is made, whichever is greater, the cost of Traverse City Light & Power’s investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on a Request for Proposal for 3 years from the date it is determined that the person has submitted the false certification.

BIDDER

By: _____
Its: _____
Date: _____

STATE OF _____)

COUNTY OF _____)

This instrument was acknowledged before me on the _____ day of _____, _____, by

_____ .

_____, Notary Public

_____ County, _____

My Commission Expires: _____

Acting in the County of: _____

D. BID SUMMARY



Bidder – Please complete and return

TITLE: Greenhouse Gas Assessment

DUE DATE: Wednesday, November 11, 2026, at 2:00 PM Eastern

Having carefully examined the specifications and any other applicable information, the bidder proposes to furnish all items necessary for and reasonably incidental to the proper completion of this bid. Bidder submits this bid and agrees that the bid may not be withdrawn for a period of thirty (30) days from the actual date of the opening of the bid.

Bidder understands and agrees, if selected as the successful bidder, to accept a Purchase Order / Service Order / Contract from TCLP and to provide proof of any required insurance.

Bidder submits this bid and agrees to meet or exceed all TCLP's requirements and specifications unless otherwise indicated in writing and attached hereto.

Bid forms are to be completed, including bid sheet, and submitted. Items not meeting specifications must be noted in the "comply" column and bidder shall fully describe every variance, exception, and/or deviation. Additional sheets may be used and submitted with bid.

Bidder is also required to submit, with the bid, the latest printed manufacturer's specifications and advertising literature on the equipment (including components) to be provided. Completed unit MUST be equipped in compliance with all applicable ANSI, OSHA, State and Federal Motor Vehicle Safety standards and regulations in effect at time of manufacture.

Bidder understands that TCLP reserves the right to accept any or all bids in whole or in part and to waive irregularities in any bid in the best interest of TCLP. The bids will be evaluated and awarded on the basis of the best value to TCLP. Criteria used will include, but not be limited to, bidder/Successful Bidder's ability, qualifications, experience, type and amount of equipment, purchase price, maintenance cost(s), insurance, resale, license and permits and overall capability meeting the needs of TCLP. TCLP is sales tax exempt – Government.

Bidder shall pay all sales, consumer, use and other similar taxes required to be paid by Bidder in accordance with the Laws and Regulations of the place of the Project which are applicable during the performance of the work.

The Bidder certifies that it is in compliance with the City of Traverse City's Nondiscrimination Policy as set forth in Administrative Order No. 47 and Chapter 605 of the City's Codified Ordinances.

The Bidder certifies that none of the following circumstances have occurred with respect to the Bidder, an officer of the Bidder, or an owner of a 25% or more share in the Bidder's business, within 3 years prior to the bid:



- a) conviction of a criminal offense incident to the application for or performance of a contract;
- b) conviction of embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or any other offense which currently, seriously and directly reflects on the Bidder's business integrity;
- c) conviction under state or federal antitrust statutes;
- d) attempting to influence a public employee to breach ethical conduct standards; or
- e) conviction of a criminal offense or other violation of other state, local, or federal law, as determined by a court of competent jurisdiction or an administrative proceeding, which in the opinion of the City indicates that the bidder is unable to perform responsibility or which reflects a lack of integrity that could negatively impact or reflect upon TCLP, including but not limited to, any of the following offenses or violations of:
 - i. The Natural Resources and Environmental Protection Act.
 - ii. A persistent and knowing violation of the Michigan Consumer Protection Act.
 - iii. Willful or persistent violations of the Michigan Occupational Health and Safety Act.
 - iv. A violation of federal, local, or state civil rights, equal rights, or non-discrimination laws, rules or regulations.
 - v. Repeated or flagrant violations of laws related to the payment of wages and fringe benefits.
- f) the loss of a license or the right to do business or practice a profession, the loss or suspension of which indicates dishonesty, a lack of integrity, or a failure or refusal to perform in accordance with the ethical standards of the business or profession in question.

Pre-delivery Inspection: Successful bidder shall make a complete inspection of vehicle (and/or equipment) to insure it meets specifications and perform any pre-delivery service(s) required before the vehicle is delivered. Acceptance shall be subject to complete inspection and approval of TCLP.

Terms: Payment will be made as soon as possible after delivery/acceptance of vehicle/equipment. Price quoted shall include any title fee and all delivery costs to TCLP, 1131 Hastings Street, Traverse City, MI 49686.



Bidder certifies that as of the date of this bid, Bidder's company or Bidder is not in arrears to TCLP or the City of Traverse City for debt or contract and is in no way a defaulter as provided in Section 152, Chapter XVI of the Charter of the City of Traverse City.

TCLP may require an in house equipment demonstration for your bid to be considered.

Bidder agrees that the bid may not be withdrawn for a period of thirty (30) days from the actual date of the opening of the bid.



By submitting a response to this RFP you acknowledge that TCLP may be required from time to time to release records in its possession under the Michigan Freedom of Information Act. By submitting a response, you hereby give permission to TCLP to release any records or materials submitted by you as TCLP may be requested to do so as permitted by the Freedom of Information Act, MCL 15.231 et seq.

Signature		Company Name	
Name and Title (Print)		Company Address	
Phone	Fax	City,	State, Zip
		Sole proprietorship/partnership/corporation	
		If corporation, state of corporation	
		Bid Total: \$ _____	

Company Name

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SAFETY QUESTIONNAIRE:

Please provide responses to the following:

1. Recordable injury incidence rate for the last three (3) years.

2. Lost workday incidence rate for the last three (3) years.

3. Experience Modification Rating (EMR).

4. Safety citations, violations or warnings from regulatory agencies over the last five (5) years.



REFERENCES: (include name of organization, contact person, and daytime phone number).

1.

Name of Organization

Contact Person

Phone Number

2.

Name of Organization

Contact Person

Phone Number

3.

Name of Organization

Contact Person

Phone Number